

Meeting Minutes of the Richmond City Council
July 7, 2021
City Council Meeting

Item #1: Call to Order/Pledge of Allegiance

Mayor Hemmesch called the meeting to order at 6:30 p.m. at Richmond City Hall

Council Members noted as being present: Jim Hemmesch, Pat Evens, Mike Mathiasen, Emily Monnens, and Chuck Merten

Also, present were: Tesa Tomaschett, City Administrator/Clerk-Treasurer; Dave Blommel, SEH; Stacy Kalthoff, Deputy Clerk; Patti Plantenberg, C& President; Jesse Kollmann, Fire Chief; Tyna Meemken; Tammy Paczkowski; Jason Blum, Police Chief

Item #2: Open Forum- Stacy Kalthoff was introduced as Richmond's new Deputy Clerk

Item #3: Approval of Agenda with additions/deletion

Mayor Hemmesch asked if there were any additions or changes to the agenda.

Add: Item #6 g.: Resolution 168-21: Authorization of Temporary 1 to 4 Day Liquor License for the Richmond Civic & Commerce on July 16-18, 2021 at the Parish Grounds

Motion made by Councilor Merten to approve the agenda with additions/deletion, seconded by Councilor Mathiasen. Motion passed

Item #4: Approval of the Meeting Minutes June 2 and June 17, 2021

Mayor Hemmesch asked for any corrections or additions to the minutes.

Mayor Hemmesch asked for a motion of approval

Motion made by Councilor Monnens to approve the Meeting Minutes of June 2 and June 17, 2021 minutes with corrections, seconded by Councilor Merten. Motion passed.

Item #5: Approval of Bills Paid

Mayor Hemmesch asked if there were any questions or comments.

Mayor Hemmesch asked for a motion of approval of Bills Paid.

Evens reminded staff to use local businesses for city purchases.

Motion made by Councilor Evens to Approve the Bills, seconded by Councilor Mathiasen. Motion passed.

Item #6: Consent Agenda (approved by one motion)

- a. Resolution 160-21: Approval of June 2021 Journal Entries
- b. Resolution 161-21: Approval June 2021 Donations
- c. Resolution 162-21: Authorization for Minnesota Lawful Gambling LG220 Exempt Permit for Sts. Peter and Paul Church at the Sts. Peter and Paul Catholic School on September 11, 2021
- d. Resolution 163-21: Authorization of Temporary 1 to 4 Day Amendment to Liquor License for Sts. Peter & Paul Church on September 11, 2021 at 319 Central Ave South
- e. Resolution 164-21: Authorization of Temporary 1 to 4 Day Liquor License for the River Lakes Hockey Inc. on August 14, 2021 at the River Lakes Civic Arena (RLCA)
- f. Resolution 165-21: Approving Authorized signers
- g. Resolution 168-21: Authorization of Temporary 1 to 4 Day Liquor License for the Richmond Civic & Commerce on July 16-18, 2021 at the Parish Grounds
- h. Acknowledge PeopleService June 2021 Written Report

Motion made by Councilor Mathiasen to approve the Consent Agenda, seconded by Councilor Merten. Motion passed.

Item #7: Public Hearing- Modify Business Subsidy Plan

a. Resolution 166-21: MODIFYING THE CITY'S BUSINESS SUBSIDY CRITERIA

The amount of minimum wage should not have a set amount in the business subsidy plan. Therefore, every time the amount changes there will not have to be a public hearing. No public input in writing or verbally.

Motion made by Councilor Mathiasen to approve the Business Subsidy plan, seconded by Councilor Monnens. Motion passed.

Item #8: Richmond Business Park- Dave Blommel

a. Resolution 167-21: Resolution Approving Plans and Specifications and Ordering Advertisement for Bids

Looking for approval to begin receiving bids. First ad would be in the paper starting July 13th, 2021 with opening bids starting August 4th, 2021. Estimates are with one percent of original numbers and everything is moving forward.

Motion made by Councilor Mathiasen to approve plans, specifications and advertisement for bids, seconded by Councilor Mertens. Motion passed.

Item #9: Main Street Banners and Flags- Patti Plantenberg from Civic and Commerce

Brackets were ordered. Leave banners on black poles and other poles empty. If use the American Flag and banners together then new brackets would have to be made. Patti will come back with a drawing for future plans for banners and flags. Flower pots are looking very nice with a goal of adding more pots around town.

Item #10: Street Speed Study Request-

Currently the speed is 35 mph until County Road 23 then changes to 30 mph. The study would include Dutch Ave to the bridge on Main Street. A study could show that the speed should be reduced but it also could show that the speed could go higher in a certain area. Council is asking that with the study include reducing the speed in that area to 30 mph.

Motion made by Councilor Evens to approve speed study, seconded by Mayor Hemmesch. Motion passed.

Item #11: Water Ban- Continue the watering ban as is until August 4th

Item #12: Department Reports

- a. **Police Department** – Chief Blum presented a written report. There were 102 incidents for the month of May, 9 medicals, 2 suspicious activities, 25 traffic and 66 misc. calls. Sealed bids are being accepted for three vehicles. Also, several of the ordinance violations are being taken care of. Lastly, National night out is scheduled for August 3rd, 2021 from 5:30-7:30pm.
- b. **Parks/Arena-** Written report was available for review
- c. **Fire Department** – Fire Chief presented 6 medicals and 1 hazard for a total of 7 calls for the month of June. Trucks are all in working order. Also, a friendly reminder to keep hydrated and cool with the high temps. A couple of applications have been received and background checks will be done shortly.

Item #15: Council Reports

- a. EDA- Next Meeting: July 20, 2021 at 6:30 p.m.
- b. Planning Commission- Next Meeting: July 29, 2021 at 6:30 p.m.
 - i. **Resolution 157-21:** A Resolution Amending the official zoning map providing for rezoning of certain property from L-1 Light industrial to B-2 General business.

*Motion made by Councilor Mathiasen to approve Resolution 157-21, seconded by Councilor Monnens.
Motion passed.*

- ii. **Resolution 158-21:** Resolution Approving Variance Request for rear-yard setback at 115 3rd St. SE

*Motion made by Councilor Monnens to approve Resolution 158-21, seconded by Councilor Mathiasen.
Motion passed.*

- iii. **Resolution 159-21:** A Resolution Conditionally Approving of the Preliminary Plat of Richmond Business Park

*Motion made by Councilor Mathiasen to approve Resolution 159-21, seconded by Councilor Monnens.
Motion passed.*

- iv. **EDU Calculations:** Planning Commission made suggestions to lower EDU fees, in order to move forward, City Council has to approve a public hearing. Whether it is changed in the state building code or adjust the fee on as needed basis.

Motion made by Councilor Evens to approve a public hearing for EDU Calculations, seconded by Councilor Monnens. Motion passed.

- c. Rocori Trail- Next Meeting: August 5, 2021

Was awarded 1.2 million dollars for the area between Rockville and Cold Spring can be finished. Richmond along with the pickleball committee was also awarded \$134,000 through a DNR grant which will help with funding for a pickleball court.

Item #16 Next Council Meeting: July 22, 2021 Workshop at 6:30 p.m.

Item #17: Adjournment

Mayor Hemmesch asked for any additional items.

Councilor Mathiasen added that there are three more Music in the Park events coming in July and August. Also, River Lakes Days is next week and hope everyone comes and enjoys.

Mayor Hemmesch declared the meeting adjourned at 7:20 p.m.

Respectfully Submitted,
Tesa Tomaschett
City Administrator/Clerk-Treasurer