

**Meeting Minutes of the Richmond City Council**  
**June 2, 2021**  
**City Council Meeting**

**Item #1: Call to Order/Pledge of Allegiance**

Mayor Hemmesch called the meeting to order at 6:30 p.m. at Richmond City Hall  
Council Members noted as being present: Jim Hemmesch, Pat Evens, Mike Mathiasen, Emily Monnens, and Chuck Merten

Also, present were: Tesa Tomaschett, City Administrator/Clerk-Treasurer; Dave Blommel, SEH; Bob Wieber; Patti Plantenberg, C& President; Rich Feneis

**Item #2: Open Forum-** Cliff Johnson with Historical Society talked about an Open House event they will be having in Cold Spring on June 5<sup>th</sup> between 9:00 a.m. to 2:00 p.m. The public is welcome.

**Item #3: Approval of Agenda with additions/deletion**

Mayor Hemmesch asked if there were any additions or changes to the agenda.

**Remove:** Item #14 b. Emergency Management

*Motion made by Councilor Evens to approve the agenda with additions/deletion, seconded by Councilor Merten. Motion passed*

**Item #4: Approval of the Meeting Minutes May 5, 2021 and May 20, 2021**

Mayor Hemmesch asked for any corrections or additions to the minutes.

Mayor Hemmesch asked for a motion of approval

*Motion made by Councilor Mathiasen to approve the Meeting Minutes of May 5, 2021 and May 20, 2021 minutes with corrections, seconded by Councilor Monnens. Motion passed.*

**Item #5: Approval of Bills Paid**

Mayor Hemmesch asked if there were any questions or comments.

Mayor Hemmesch asked for a motion of approval of Bills Paid.

*Motion made by Councilor Monnens to Approve the Bills, seconded by Councilor Merten. Motion passed.*

**Item #6: Consent Agenda (approved by one motion)**

- a. Resolution 143-21: Approval of May 2021 Journal Entries
- b. Resolution 144-21: Approval May 2021 Donations
- c. Resolution 145-21: LOCAL GOVERNMENT RESOLUTION INNOVATIVE BUSINESS DEVELOPMENT INFRASTRUCTURE APPLICATION
- d. Resolution 146-21: RESOLUTION GRANTING APPROVAL OF A MINOR ADMINISTRATIVE SUBDIVISION
- e. Resolution 147-21: Authorization of Temporary 1 to 4 Day Amendment to Liquor License for the Corky's Bar on July 24, 2021 at Corky's parking lot
- f. Resolution 148-21: Authorization of Temporary 1 to 4 Day Amendment to Liquor License for the Corky's Bar and Haffley's Bar on June 5, 2021 on Main Street between both businesses
- g. Acknowledge PeopleService May 2021 Written Report

*Motion made by Councilor Mathiasen to approve the Consent Agenda, seconded by Councilor Evens. Motion passed.*

**Item #7: 2021 Street Project-** Dave Blommel

Blommel presented a contract from SEH to work with the City of Richmond on the Street Improvement Project.

*Motion made by Councilor Mathiasen to approve the contract with SEH, seconded by Councilor Evens.  
Motion passed*

**Item #8: Main Street Banners and Flags-** Patti Plantenberg

Patti, President of Civic and Commerce wants to discuss the process of Main Street Banners and Flags. Since 2012 the C&C has handled the design and timeline for the items and city staff puts them up and takes them down accordingly. It was brought to Patti's attention that some people in town don't like the way it looks since some poles have banners and some flags. It is hard to have both due to brackets and staff time. She asked if the city wants to handle it completely. Evens expressed interest in going to the next C&C meeting on behalf of the city to work through this issue. Monnens expressed that she was not in favor of Evens representing the city. Evens will still attend the meeting as a member. Patti will report back after talking with C&C board and look into the cost of different brackets to allow both.

**Item #9: Main Street Speed Sign-**Bob Wieber

Bob Wieber would like to have a speed limit sign that flashes the vehicles' speed. Cars are driving too fast on Main Street West and now people are having to cross the street to get to their mailboxes. He is concerned of the safety in his area. Council discussed changing the speed limit from 35 to 30 back to the bridge by County Road 111. Would need to look into the cost of a sign, roughly \$4000. Also, need to talk with Stearns County since these are county roads. Staff will work on these items for a future meeting.

**Item #10: Rich Feneis-** SaveStations

A couple years ago the Cold Spring and Richmond put a number of AED SaveStations throughout the cities. Rich would like to change the company from SaveStation to CardiacRestart. There would be no cost to the city to do this. This upgrade will better the technology and the stands we currently have.

*Motion made by Councilor Mathiasen to upgrade AED stations at no cost to the city, seconded by Councilor Evens. Motion passed*

**Item #11: Patrick Wiers-** Solar Garden presentation

Patrick Wier returned back again to ask the council to review the solar garden agreement. He projected that the city could save roughly \$8,000 a year for 25 years. This agreement is transferrable not cannot be cancelled. There is no out of pocket money and the solar rate will not fluctuate with retail rate. Council asked for Mr. Wier to get us the agreement for review and Tomaschett will send it to the city attorney for review.

*Motion by Councilor Evens to subscribe to the solar garden and have the agreement reviewed, seconded by Councilor Merten. Motion passed*

**Item #12: Resolution 149-21 Approval of hire for Deputy Clerk**

*Motion made by Councilor Mathiasen to approve Resolution 149-21, seconded by Councilor Monnens.  
Motion passed*

**Item #13: City Planner consulting**

The city planner, Cynthia Smith-Strack is retiring June 30<sup>th</sup>. Tomaschett presented two consulting firms for the council to review. The duties would stay the same as now which is as needed.

Hometown Planning is an hour rate of \$95

HKGi is an hour rate between \$90-160 depending on the level of experience

Evens would like to bring both companies in for an informal interview.

*Motion made by Councilor Mathiasen to accept the HKGi contract, seconded by Councilor Merten. Roll Call: Jim, Emily, Mike, and Chuck- yes; Pat- no. Motion passed.*

**Item #14: Department Reports**

a. **Police Department** – Chief Blum presented a written report. There were 85 incidents for the month of April, 7 medicals, 8 suspicious activities, 31 traffic and 39 misc. calls.

b. ~~**Emergency Management**~~- removed

**Item #15: Council Reports**

a. **EDA**- Next Meeting: June 17, 2021 at 5:00 p.m.

i. Resolution 150-21 RESOLUTION CALLING PUBLIC HEARING ON THE PROPOSED MODIFICATION OF THE ADOPTED BUSINESS SUBSIDY CRITERIA

*Motion made by Councilor Mathiasen to approve Resolution 150-21, seconded by Councilor Merten. Motion passed*

b. **Planning Commission**- Next Meeting: June 28, 2021 at 5:00 p.m.

The planning commission discussed a residential and business concept plan. They will be having the public hearing from the Richmond Business Park Preliminary Plat at next meeting.

c. **Rocori Trail**- Next Meeting: June 3, 2021

**Item #16 Next Council Meeting:** June 17, 2021 Workshop at 6:30 p.m.

**Item #17: Adjournment**

Mayor Hemmesch asked for any additional items.

Hearing none Mayor Hemmesch declared the meeting adjourned at 8:14 p.m.

Respectfully Submitted,

Tesa Tomaschett

City Administrator/Clerk-Treasurer