

**Meeting Minutes of the Richmond City Council
February 18, 2021
City Council Workshop**

Item #1: Call to Order/Pledge of Allegiance

Mayor Hemmesch called the meeting to order at 6:30 p.m. at Richmond City Hall

Council Members noted as being present: Jim Hemmesch, Pat Evens, Mike Mathiasen, Emily Monnens and Chuck Merten

Also present were: Tesa Tomaschett, City Administrator/Clerk-Treasurer; Gordie Dingmann, PW Director, Dave Blommel, SEH Engineer;

Item #2: Open Forum- none

Item #3: Approval of Agenda with additions/deletion

Mayor Hemmesch asked if there were any additions or changes to the Agenda.

Remove:

Item# 5: PeopleService

Add:

Item# 8: V-plow bids

Motion made by Councilor Evens to approve the Agenda with additions/deletion, seconded by Councilor Mathiasen. Motion passed

Item #4: Consent Agenda

- a. **Resolution 114-21:** Authorization for Minnesota Lawful Gambling LG220 Exempt Permit Sts. Peter & Paul Church at Parish Center
- b. **Resolution 115-21:** Authorization for Chain of Lakes Paddlers to apply for DNR grant

Motion made by Councilor Evens to Approve the Consent Agenda., seconded by Councilor Merten. Motion passed.

(Temporary Recess for Council workshop)

Workshop Agenda

Item #5: PeopleService

Item #6: 2021 Street Project

Public improvement hearing is set for March 9th at 6:30 p.m. at The Olde Coliseum. Notice has been sent to the paper and notice will be mailed out next week. Blommel presented assessments options for 25%, 30%, and 35% Councilor Evens asked what are the numbers in comparison to Main Street Project. The assessments are higher this time around because funding options are less this time around and Stearns County isn't paying for portions of the street.

Motion made by Councilor Evens to use the 25% assessments for the public hearing, seconded Councilor Mathiasen. Motion passed

Item #7: MnDOT Detour

MnDOT is needing to run a detour through Richmond the spring of 2023 for about 2 weeks while working on County Road 12. An idea that was presented was to have traffic needing to go West on HWY 23 would use County Road 9. Traffic that needs to go East on HWY 23 will go down Main St. and use the stop lights. Tomaschett will bring this idea back to MnDOT for approval.

Item #8: V-plow bids

The city received one bid for \$125 from Chuck Merten.

Motion made by Councilor Evens to award the bid to Chuck Merten, seconded by Councilor Monnens. Roll call: Pat, Jim, Emily, and Jim- yes Chuck- abstained. Motion passed

The plow truck was sold on MinnBid for \$7500 and was picked up February 17, 2021

Item #9: State of Emergency

Remove State of Emergency starting March 1, 2021 except for the bathrooms at the Trail Pavilion which will open April 1, 2021. City hall will be open to the public again and meeting will be at city hall starting in March.

Motion made by Councilor Evens to remove state of emergency starting March 1, 2021 but leave Trail Pavilion bathrooms closed until April 1, 202, seconded by Councilor Monnens. Motion passed

Item #10: City Attorney to address issues

Adam Ripple ran through the roles of elected officials with the city council. He also explained the process for employee evaluations. Councilor Evens asked if the whole council should be doing the employee evaluations and not the administrator with one other person. Ripple explained that the city is set up with an administrator and not a clerk-treasurer so the only person the council should be evaluating is the administrator.

(Reconvene Council Meeting)

Item #11: Next Meeting: March 3, 2021 at 6:30 p.m.

Item #12: Adjournment

Mayor Hemmesch asked for any additional items.

Hearing none Mayor Hemmesch declared the meeting adjourned at 7:38 p.m.

Respectfully Submitted,

Tesa Tomaschett

City Administrator/Clerk-Treasurer