

Meeting Minutes of the Richmond City Council
February 3, 2021
City Council Meeting

Item #1: Call to Order/Pledge of Allegiance

Mayor Hemmesch called the meeting to order at 6:30 p.m. at River Lakes Civic Arena

Council Members noted as being present: Jim Hemmesch, Pat Evens, Mike Mathiasen, Emily Monnens, and Chuck Merten

Also present were: Tesa Tomaschett, City Administrator/Clerk-Treasurer; Gordie Dingmann, PW Director; Jason Blum, Police Chief; Jesse Kollmann, Fire Chief; Justin Kurtz, PeopleService; Greg Stang, PeopleService; Dave Blommel, SEH Engineer,

Item #2: Open Forum- none

Item #3: Approval of Agenda with additions/deletion

Mayor Hemmesch asked if there were any additions or changes to the Agenda.

Add:

Item#8:

- a. Feasibility Study
- b. Resolution 113-21- Resolution Receiving Feasibility Report and Calling Hearing on Improvement

Item#9: CSAH 12 Proposed Detour Route

Item#10: KDV Engagement letter

Motion made by Councilor Evens to approve the Agenda with additions/deletion, seconded by Councilor Mathiasen. Motion passed

Item #4: Approval of the Meeting Minutes January 6 and January 21, 2020

Mayor Hemmesch asked for any corrections or additions to the minutes.

Mayor Hemmesch asked for a motion of approval

Motion made by Councilor Evens to approve the Meeting Minutes of January 6 and January 21, 2020 minutes, seconded by Councilor Merten. Motion passed.

Item #5: Approval of Bills Paid

Mayor Hemmesch asked if there were any questions or comments.

Mayor Hemmesch asked for a motion of approval of Bills Paid.

Councilor Evens questioned a couple of bills related to the repairs

Motion made by Councilor Merten to Approve the Bills, seconded by Councilor Mathiasen. Motion passed.

Item #6: Consent Agenda (approved by one motion)

- a. Resolution 110-21: Approval of January 2021 Journal Entries
- b. Resolution 111-21: Approving Grant Application & Construction of Pickleball Courts with Chain of Lakes Paddlers
- c. Resolution 112-21: Approving January 2021 Donations
- d. Acknowledge PeopleService January 2021 Written Report

Motion made by Councilor Evens to approve the Consent Agenda, seconded by Councilor Monnens. Motion passed.

Item #7: PeopleService

Greg Stang report that as of now the reed beds are in compliance but may need to be changed depending on a study being done at this time. If changes need to be made, a plan needs to be in place by December 2022.

Justin asked if the council would be willing to lower the rate for wash water hauling to be more comparable to surrounding cities. This would also give the option to haul in wash water to generate a new revenue base for the sewer department. Council asked for Justin to bring back numbers from surrounding area.

Item #8: 2021 Street Project

a. Feasibility Study

Dave Blommel presented the feasibility study, which included proposed assessments. Discussion on how to run the water and sewer for Oakwood. Instead of going North to 2nd St., do we go down Main to help with Prill development. We can remove items from the project but at this time we are not able to add. We will see how the development proceeds and decide from there. Discussion on how to host the public hearing.

b. Resolution 113-21: Resolution Receiving Feasibility Report and Calling Hearing on Improvement
Biggest discussion is here to host the meeting in order to follow Covid-19 guidelines.

Motion made by Councilor Mathiasen to approve Resolution 113-21 pending information for item #2, seconded by Councilor Evens. Motion passed

Item #9: CSAH 12 Proposed Detour Route

MnDOT is needing to run a detour through Richmond the spring of 2023 for about 2 weeks while working on County Road 12. Traffic will be directed to go down County Road 9 to Hwy 23. Council is concerned about the extra traffic by Jills and Casey's. They tabled this item until next meeting to research more options.

Item #10: KDV Engagement Letter

KDV presented a 3-year contract to continue auditing services, prices will see a 3% increase.

Motion made by Councilor Mathiasen to approve KDV Engagement letter, seconded by Councilor Evens. Motion passed.

Item #11: Department Reports

- a. **Police Department** – Chief Blum presented a written report. There were 88 incidents for the month of December, 8 medicals, 8 suspicious activities, 32 traffic and 40 misc. calls. Increase in vehicle thefts, please remember to lock your vehicle doors. K9 Cash assisted Stearns County SWAT team with successful apprehension of burglary suspect
- b. **Fire-** Chief Kollmann presented a monthly report to the council. Chief Kollmann ask for council approval to move with FEMA grant since the city would be responsible for 5% of the \$395,080.00. Three members will be attending EMT courses. The three members that will be attending the training have between 8-16 years of service on the fire department.
 - i. **FEMA grant**

Motion made by Councilor Mathiasen to approve FEMA grant, seconded by Councilor Merten. Motion passed

- c. **Public Works/Streets-** Gordie reported that the plow truck is on MinnBid auction and will end February 11th and v-plow is parked in front of shop with for sale sign in front of it. Bids will be accepted until February 12th.

Item #12: Council Reports

- a. **EDA-** Next Meeting February 16
- b. **Planning-** Next Meeting February 25
- c. **Rocori Trail-** Next Meeting February 4- cancelled

Item #13: Next Council Meeting: Thursday February 18, 2021 at 6:30 p.m.

Councilor Evens requested a closed meeting before the next workshop to discuss employee disciplinary actions.

Item #14: Adjournment

Mayor Hemmesch asked for any additional items.

Hearing none Mayor Hemmesch declared the meeting adjourned at 7:37 p.m.

Respectfully Submitted,

Tesa Tomaschett

City Administrator/Clerk-Treasurer