

**Meeting Minutes of the Richmond City Council**  
**November 18, 2021**  
**City Council Workshop**

**Item #1: Call to Order / Pledge of Allegiance**

Mayor Hemmesch called the meeting to order at 6:30 p.m. at Richmond City Hall

Council Members noted as being present: Jim Hemmesch, Pat Evens, Mike Mathiasen, Emily Monnens and Chuck Merten

Also, present were: Tesa Tomaschett, City Administrator/Clerk-Treasurer; Dave Blommel, SEH Engineer; Kate Lemke, Renegade Truck Equipment; Ben Weeres, Ben Weeres Collaborative

**Item #2: Open Public Forum - None**

**Item #3: Approval of Agenda with additions/deletion**

Mayor Hemmesch asked if there were any additions or changes to the agenda.

Add: Item #6 Ben Weeres – Branding/Marketing Logo

*Motion made by Councilor Evens to approve the agenda with additions/deletion, seconded by Councilor Mathiasen. Motion passed.*

**Item #4: Consent agenda (approved by one motion)**

- a. Resolution 195-21: RESOLUTION CERTIFYING UNPAID MUNICIPAL FEES AND UTILITY CHARGES AGAINST PROPERTY

Councilor Evens questioned why the large past due amount. Tomaschett explained that one property at 149 Hall Ave NW filed for bankruptcy so we were unsure when that process ended and the other property at 221 3<sup>rd</sup> Street SW has moved out and the water is shut off at this time.

- b. Resolution 196-21: A RESOLUTION TO DESIGNATE THE POLLING PLACE FOR 2022.

*Motion made by Councilor Evens to approve the consent agenda, seconded by Councilor Monnens. Motion passed.*

**Item #5: City Engineer- Dave Blommel**

- a. Pay Request #3

Blommel stated that Pollution Control Agency did an inspection on storm water and we received a letter of acknowledgment which means that is the highest level. Pond testing is finished and both tests passed. Pay request #3 is due in the amount of \$272,036.60.

*Motion made by Councilor Mathiasen to approve pay request #3, seconded by Councilor Evens. Motion passed.*

- b. Decorative light estimate

Blommel put together an estimate which is enclosed in the packet. Councilor Evens is looking for cost of decorative poles but with same amount of light that Steans Electric poles contribute. Blommel will put together a revised estimate.

**Item #6: Ben Weeres – Branding/Marketing Logo**

Ben Weeres brought a final logo design to Council and described how he and the branding committee came up with the design (enclosed in packet). About 200 people took a survey to gather insight to see what the community means to a large group of people. After discussion between Weeres and Council, they decided by a majority vote to approve the final logo design.

*Motion made by Councilor Mathiasen to approve the new logo, seconded by Councilor Monnens. Motion passed. (Roll Call: Mayor Hemmesch, Councilor Monnens, Councilor Mathiasen, Councilor Merten – Yes, Councilor Evens - no)*

**Item #7: ROCORI Trail Agreements**

Two agreements need to be approved by council, first agreement is the project agreement for physical agent and the second agreement is the escrow for the matching funds (\$48,297.00).

*Motion made by Councilor Mathiasen to approve the two ROCORI Trial Agreement, seconded by Councilor Merten. Motion passed.*

**Item #8: Street Sweeper**

Street sweeper has been repaired according to the enclosed report for Public Works.

**Item #9: 2022 Budget**

Levy was increased at last meeting. Tomaschett is wondering since the levy was increased where should it be earmarked. After discussion council decided to split the money 50/50 between sewer and street project cip.

*Motion made by Councilor Merten to approve the money to be split 50/50 between sewer and the street project, seconded by Councilor Mathiasen. Motion passed.*

**Item #10: Next Meeting:** December 1, 2021 at 6:30 p.m. (Truth n Taxation Hearing)

**Item #11: Adjournment**

Mayor Hemmesch declared the meeting adjourned at 8:02 p.m.

Respectfully Submitted,  
Tesa Tomaschett  
City Administrator/Clerk-Treasurer