

**Meeting Minutes of the Richmond City Council
October 6, 2021
City Council Meeting**

Item #1: Call to Order / Pledge of Allegiance

Mayor Hemmesch called the meeting to order at 6:30 p.m. at Richmond City Hall
Council Members noted as being present: Jim Hemmesch, Pat Evens, Mike Mathiasen, Emily Monnens, and Chuck Merten

Also present were: Tesa Tomaschett, City Administrator/Clerk-Treasurer; Dave Blommel, SEH Engineer; Kevin Mooney, City Staff; Jason Blum, CS/RPD; Tammy Paczkowski, Cold Spring Record

Item #2: Open Public Forum - none

Item #3: Approval of Agenda with any additions/deletion

Mayor Hemmesch asked if there were any additions or changes to the Agenda.

One addition in Item #6 Consent Agenda, letter d. Resolution 188-21: Approval of satisfaction of repayment agreement for 56 Main Street West

Motion made by Councilor Evens to approve the Agenda with additions/deletion, seconded by Councilor Mathiasen. Motion passed

Item #4: Approval of the Meeting Minutes of September 1, September 23, & September 28, 2021

Motion made by Councilor Merten to approve the meeting minutes of September 1, 23 and 28, 2021, seconded by Councilor Monnens. Motion passed

Item #5: Approval of Bills Paid

Mayor Hemmesch asked if there were any questions or comments.
Mayor Hemmesch asked for a motion of approval of Bills Paid.

Councilor Evens questioned why the city is going through so many siren batteries throughout the years. He also questioned amount diesel for the generator at the waste water treatment plant.

Motion made by Councilor Evens to Approve the Bills, seconded by Councilor Merten. Motion passed.

Item #6: Consent Agenda (approved by one motion)

- a. Resolution 185-21: Approval of September 2021 Journal Entries
- b. Resolution 186-21: Approval of September Donations/ Contributions
- c. Resolution 187-21: Approval of Seasonal Workers for the River Lakes Civic Arena Ice Season
- d. Resolution 188-21: Approval of Satisfaction of Repayment Agreement for 56 Main Street West
- e. Acknowledge PeopleService September 2021 Written Report

Motion made by Councilor Evens to approve the Consent Agenda, seconded by Councilor Merten. Motion passed.

Item #7: PeopleService: Introduction of new hire

(Item skipped as PeopleService did not show)

Item #8: Richmond Business Park: Pay Application #1

Dave Blommel spoke and stated that most of the pipe work is finished and curb work will start next week. The contractor is requesting pay application #1 which is \$307,543.31 which includes 5% retainage.

Mayor Hemmesch stated that he has gotten questioned as to when the streets will get patched and seal coated. Dave reminded the mayor that the road maintenance was grouped with the street project in which we are still waiting for funding.

Motion made by Councilor Mathiasen to approve Pay Application #1, seconded by Councilor Merten. Motion passed.

Item #9: 126 Barry Loop: Robert and Juanita Haffley

The Haffley residents are wanting a public hearing in order to get a variance approved for the 126 Barry Loop property. Dave Blommel stated that he doesn't have a problem with the variance since there still would be room for access if needed. There is a 30 ft drainage easement that is no longer needed and the easement on the East side could be vacated also.

Motion made by Councilor Evens to approve Robert and Juanita to hold a public hearing for 126 Barry Loop, seconded by Councilor Mathiasen. Motion passed.

Item #10: Department Reports

- a. Police Department – Chief Blum presented a written report which is available for review
- b. Parks/Arena – Kevin Mooney presented a written report which is available for review
- c. Fire Department – Written report was available for review
- d. Public Works/Streets – Written report was available for review
- e. Emergency Management – Written report was available for review

Item #11: Council Reports

- a. EDA- Next Meeting: Next Meeting: October 19, 2021 at 6:30 p.m.

Councilor Mathiasen commented on empty businesses downtown, also Gilk empty lot, possible future logo's, new adventures using fund for exterior maintenance and Lake Life Sports is also interested in using funds. Interest in a few vacant buildings on main street. Councilor Monnens stated that the EDA has the new logo narrowed down to 2 designs, once one is chosen, it will go to council.

- b. Planning Commission- Next Meeting: October 28, 2021 at 6:30 p.m.
- c. Rocori Trail- Next Meeting: October 7, 2021 at 9:00am

Item #12: Next Council Meeting: October 21, 2021 Workshop at 6:30 p.m.

Item #13: Adjournment

Mayor Hemmesch asked for any additional items.

Hearing none Mayor Hemmesch declared the meeting adjourned at 8:15 p.m.

Respectfully Submitted,

Tesa Tomaschett

City Administrator/Clerk-Treasurer