

**Meeting Minutes of the Richmond City Council  
January 21, 2021  
City Council Workshop**

**Item #1: Call to Order/Pledge of Allegiance**

Mayor Hemmesch called the meeting to order at 6:30 p.m. at River Lakes Civic Arena Lobby

Council Members noted as being present: Jim Hemmesch, Pat Evens, Mike Mathiasen, Emily Monnens and Chuck Merten

Also present were: Tesa Tomaschett, City Administrator/Clerk-Treasurer; Kevin Mooney, Parks/ Arena Director; Jason Buerman, Gordie Dingmann, PW Director, Dave Blommel, SEH Engineer; Jesse Kollmann, Fire Chief; Traci Ryan, Ryan Development Consulting; Doug Boser and Jim Schleper, Inventure Real Estate

**Item #2: Open Forum-** none

**Item #3: Approval of Agenda with additions/deletion**

Mayor Hemmesch asked if there were any additions or changes to the Agenda.

Remove:

Item# 5: PeopleService

Add:

Item# 6: Main Street Expansion

Item# 9: Richmond Legion's Park request

Item# 11: Compost Pass discussion

Item# 13: Sale v-plow

*Motion made by Councilor Evens to approve the Agenda with additions/deletion, seconded by Councilor Merten. Motion passed*

**Item #4: Approval of the Meeting Minutes December 2 and December 17, 2020.**

Mayor Hemmesch asked for any corrections or additions to the minutes.

Mayor Hemmesch asked for a motion of approval

*Motion made by Councilor Mathiasen to approve the Meeting Minutes of December 2 and December 17, 2020 minutes, seconded by Councilor Merten. Motion passed.*

*(Temporary Recess for Council workshop)*

***Workshop Agenda***

**Item #5: PeopleService**

**Item #6: Main Street Expansion**

Traci Ryan introduced Doug Boser and Jim Schleper with Inventure Real Estate to the city council. Inventure Real Estate has a purchase agreement with Russell and Hele Prill to purchase acres on the east side of town. There are some final details to work out yet at this time but they will need some help from the city in order to make this project happen. Inventure needs the city to put the infrastructure in order for the development to move forward. The project is planning to develop an estimated 50 acres in industrial and retail businesses. Traci, Doug, and Jim are asking the council for some time to gather more information to answer questions and bring back to a meeting in a few weeks. Councilor Evens questions who is responsible fees and charges moving forward. Are the costs eligible for TIF reimbursement?

*Motion made by Councilor Mathiasen to approve the city to move forward with the feasibility of the proposed development, seconded by Councilor Merten. Motion passed.*

*Motion made by Councilor Evens to authorize to proceed with a preliminary engineering report for the public improvements once Inventure provides a final layout, seconded by Councilor Mathiasen. Motion passed*

*Motion made by Councilor Mathiasen to develop a strategy for funding the improvements for formal council approval, seconded by Councilor Merten. Motion passed.*

**Item #7: Street Project**

The City's Engineer Dave Blommel informed the council in order to keep moving forward, Resolution 108-21 needs to be approved so he can finish the feasibility study.

- a. Resolution 108-21: Ordering Preparation of Report on Improvement

*Motion made by Councilor Evens to approve Resolution 108-21 and add Oakwood Ave from Main St to 2nd St for financing purposes only, seconded by Councilor Mathiasen. Motion passed*

**Item #8: Quotes for Royals Park scoreboard**

The scoreboard at Royals Baseball Park needs to be replaced. The city and Royals Baseball team would share this cost 50/50. Kevin presented two invoices:

AIM Electronics: \$25,100

Varsity Scoreboard: \$13,835 with installation from Scenic Sign Corp. \$2,495. Total: \$16,330

*Motion made by Councilor Evens to approve the estimate from Varsity Scoreboard and Scenic Sign Corp, seconded by Councilor Mathiasen. Motion passed.*

**Item #9: Richmond Legion's park request**

Richmond Legion would like to set up a similar arrangement with the city as the city has with Richmond Lion to form a city park. This park would be located between 6th St NW and Cedar Ave. Mooney gave a packet of playground equipment from the company the city always works with. Mooney will work with the Legion to design the park and bring back to council for final approval.

*Motion made by Councilor Evens to approve the park request, allow a sign to be placed on the property and to start designing the park, seconded by Councilor*

Kevin also reported Chain of Lakes Paddlers received a \$20,000 anonymous donation towards the pickleball construction. Hazardous Waste is May 12<sup>th</sup> from 10:00 a.m.-1:00 p.m. Beer and Wine Expo is moving from April to August and exploring the idea of make it an outdoor event at Centennial Park. Staff will see if this option is even possible.

**Item #10: Fire Department**

- a. Year-end report- Chief Kollmann present year end number to the council.
- b. Resolution 109-21: Approval of Slate of Fire Department Officers

*Motion made Councilor Mathiasen to approve Resolution 109-21, seconded by Councilor Merten. Motion carried.*

**Item #11: Compost pass discussion**

Councilor Merten brought a couple ideas to the council to think about for further discussion. One idea was to get different color passes for residential, non-residential, and commercial. Another one was, to get a security system that would require keys to get in and the city can track better. Discussion was how much money do we spend on this. It was asked for staff to check prices with neighboring cities and businesses.

**Item #12: Discussion of old plow truck**

*Motion made by Councilor Evens to declare the old plow truck as excess property and list it for sale. List the truck on MnBid for a minimum of \$5000, seconded by Councilor Mathiasen. Motion passed.*

**Item #13: Sale of v-plow**

Tomaschett presented the for-sale ad and liability waive for council to review. Ad will be in Cold Spring Record next week. Bids will be opened and approved at February 18<sup>th</sup> meeting.

*(Reconvene Council Meeting)*

**Item #14: Next Meeting: February 3, 2021 at 6:30 p.m.**

**Item #15: Adjournment**

Mayor Hemmesch asked for any additional items.

Hearing none Mayor Hemmesch declared the meeting adjourned at 7:59 p.m.

Respectfully Submitted,

Tesa Tomaschett

City Administrator/Clerk-Treasurer