

Meeting Minutes of the Richmond City Council
January 6, 2021
City Council Meeting

Item #1: Call to Order/Pledge of Allegiance

Mayor Hemmesch called the meeting to order at 6:30 p.m. at Richmond City Hall
Council Members noted as being present: Jim Hemmesch, Pat Evens, Mike Mathiasen, Emily Monnens, and Chuck Merten

Also present were: Tesa Tomaschett, City Administrator/Clerk-Treasurer; Kevin Mooney, Parks/Arena Director; Jason Blum, Police Chief; Jesse Kollmann, Fire Chief

Item #2: Oath of Office

Newly Elected Officials (Jim Hemmesch, Mayor; and Councilors Emily Monnens and Chuck Merten) took Oath of office.

Item #3: Open Forum- none

Item #4: Approval of Agenda with additions/deletion

Mayor Hemmesch asked if there were any additions or changes to the Agenda.

Add:

Item#11:e):

- i. Snow plow quotes
- ii. Resolution 107-21- Declaring excess property and authorizing disposal

Remove item f. from consent agenda

Motion made by Councilor Evens to approve the Agenda with additions/deletion, seconded by Councilor Mathiasen. Motion passed

Item #5: Approval of the Meeting Minutes December 2 and December 17, 2020.

Minutes did not print in the packet so they will be brought to the next council meeting for approval. Councilor Evens asked for some corrections to be made to the December 2, 2020 minutes under the Truth n Taxation public hearing. He asked for the contact information of the county assessor and for a second appraisal to be done on his property. The administrator misunderstood Evens and thought he would schedule that.

Item #6: Approval of Bills Paid

Mayor Hemmesch asked if there were any questions or comments.
Mayor Hemmesch asked for a motion of approval of Bills Paid.

Motion made by Councilor Mathiasen to Approve the Bills, seconded by Councilor Merten. Motion passed.

Item #7: Consent Agenda (approved by one motion)

- a. Resolution 100-21: Approval of December 2020 Journal Entries
- b. Resolution 101-21: Approval of December 2020 Donations
- c. Resolution 102-21: Approval of 2021 Annual Resolution
- d. Resolution 103-21: Appointment of City Commission Members
- e. Resolution 104-21: 2021 Corporate Resolution with Falcon National Bank
- f. Resolution 105-21: Accepting 2021 Fee Schedule
- g. Acknowledge PeopleService December 2020 Written Report

h. Resolution 106-21: LMC Limits of Liability

Motion made by Councilor Evens to Approve the Consent Agenda except item f., seconded by Councilor Mathiasen. Motion passed.

Item f. 2021 Fee schedule. It was discussed if a new rate should be added for commercial compost haulers. Questions were how do you know if they are commercial and lie to us? Also, how will it be monitored. It was also brought up to lower the late charge for utility bills.

Motion made by Councilor Evens to approve 2021 fee schedule as is but further discuss compost fee and late utility billing fee at the March 18th meeting, seconded by Councilor Merten. Motion passed

Item #8: Stearns County easements

Stearns County is doing a project our by Lion's Park and needs three easements from the city. The city could receive \$13,053 for them. It was discussed whether to put the money in Lion's park fund or use it to start a new park by 6th St. and Cedar Ave.

Motion made by Councilor Evens to approve the easements and payments but to discuss fund designation at March 18th meeting, seconded by Councilor Merten. Motion passed

Item #9: State of Emergency

Motion made by Councilor Evens to extend State of Emergency until February 28th, 2021, seconded by Councilor Mathiasen. Motion passed.

- a. Liquor Licenses- Mayor Hemmesch brought up if the council should look at waiving liquor fees for the bars since they were closed. Council decided to wait until March 18th meeting to make a decision

Item #10: 2021 Street Project

Council discussed whether or not to move forward with the 2021 Street project.

Motion made by Councilor Evens to approve the project as is only for funding and feasibility study at this time, seconded by Councilor Mathiasen. Motion passed.

Item #11: Department Reports

- a. **Police Department** – Council reviewed a written report from Chief Blum. There were 81 incidents for the month of November, 11 medicals, 3 suspicious activities, 27 traffic and 40 misc. calls.
- b. **Fire**- Chief Kollmann presented a monthly report to the council. He asked for permission to continue to look for 2 new members and to purchase 5 new turnout gear before the price increases in February. The quote for turnout gear is \$13,694.75.

Motion made by Councilor Evens to advertise for 2 more members, seconded by Councilor Mathiasen. Motion passed.

Motion made by Councilor Merten to approve the quote for turnout gear, seconded by Councilor Evens. Jim abstained, Emily, Mike, Pat, and Chuck- yes. Motion passed

- c. **EMS**- Council reviewed a written report from Director Koenig. Not comments or concerns.
- d. **Arena/Parks**- Mooney presented a monthly report to the council. He presented the revised preparedness plan for the Arena to open. He also, shared the park layout of where the pickleball courts will be going and some updates that would take place at the time of construction.

e. Public Works/Streets-

i. Snow plow quotes- Two quotes were presented for a new v-plow.

Renegade Truck Equipment \$7,890.00

Central Hydraulics \$7,773.72

Motion made by Councilor Evens to keep the work local and approved Renegade Truck Equipment quote, seconded by Councilor Monnens. Motion passed

f.

ii. Resolution 107-21- Declaring excess property and authorizing disposal

Motion made by Councilor Evens to approve Resolution 107-21 and sell the v-plow as is with no liability on the city, seconded Councilor Merten. Motion passed

Councilor Evens asked for an accident report explaining what happened to the v-plow. He also mentioned we should look into a drug/alcohol policy. He also asked the Administrator to send out a memo to the staff reminding them not to use personal vehicles/equipment for city use without permission. And that all injury reports and accident reports should be turned in within 24 hours of the event.

Item #12: Council Reports

- a. **EDA-** no December meeting
- b. **Planning-** no December meeting
- c. **Rocori Trail-** no December meeting

Item #13: Next Council Meeting: Thursday January 21, 2021 at 6:30 p.m.

Item #14: Adjournment

Mayor Hemmesch asked for any additional items.

Hearing none Mayor Hemmesch declared the meeting adjourned at 8:32 p.m.

Respectfully Submitted,

Tesa Tomaschett

City Administrator/Clerk-Treasurer