

**Meeting Minutes of the Richmond City Council  
September 23rd, 2021  
City Council Workshop**

**Item #1: Call to Order / Pledge of Allegiance**

Mayor Hemmesch called the meeting to order at 6:30 p.m. at Richmond City Hall  
Council Members noted as being present: Jim Hemmesch, Pat Evens, Mike Mathiasen, Emily Monnens, and Chuck Merten

Also, present were: Tesa Tomaschett, City Administrator/Clerk-Treasurer

**Item #2: Open Public Forum**

**Item #3: Approval of Agenda with additions/deletion**

Mayor Hemmesch asked if there were any additions or changes to the agenda

Additions: item #7 a. Santa/cookie decorating and b. hotdogs,  
item #8 126 Barry Loop – Robert and Juanita Haffley,  
item #9 i. Lawn mower  
item #9 ii. City hall improvements,  
item #9 c. Resolution 183-21: Adoption of the 2022 Preliminary Tax Lexy

*Motion made by Councilor Evens to approve the agenda without the addition of Item #8, seconded by Councilor Monnens. Motion passed*

**Item #4: Consent Agenda (approve in one motion)**

- a. Resolution 181-21: Authorization for Minnesota Lawful Gambling LG220 Exempt Permit for Midwest Outdoors Unlimited Richmond Chapter on January 25, 2022, at Haffley's Bar
- b. Resolution 182-21: Authorization for Lawful Gambling Tax-Exempt Off-Site Gambling Permit – Richmond Lions on December 11, 2021 at The Olde Coliseum

*Motion made by Councilor Evens to approve the Consent Agenda, seconded by Councilor Mathiasen. Motion passed.*

**Item #5: Jamie and Wendy Gilk- Main Street lot**

Councilor Mathiasen spoke about the discussion with Traci Ryan and the attorney recommendations regarding the Gilk property and what the future plans are. The EDA will own the property again since giving the property back to the City is a requirement. One idea is using the property as a city parking lot. Evens suggested the lot should be repo immediately and returned back to the city.

*Motion made by Councilor Mathiasen to approve the EDA/attorney recommendations, seconded by Councilor Monnens. Motion passed. Roll Call: Hemmesch, Monnens, Mathiasen, and Merten- yes; Evens-no. Motion passed*

**Item #6: Fire Department**

- a. New Hires: Leander Kollar and Josh Worm

*Motion made by Councilor Monnens to approve the hiring of Leander Kollar, seconded by Councilor Merten. Motion passed.*

*Motion made by Councilor Evens to approve moving forward with the hiring process of Josh Worm, seconded by Councilor Monnens. Motion passed.*

- b. Turn-Out Gear – Requesting purchase of 5 new sets of turn-out gear

*Motion made by Councilor Mathiasen to approve to move forward to purchase 5 sets of turn-out gear with the quote \$14,808, seconded by Councilor Monnens. Motion passed.*

**Item #7: C & C TreeMendous Night**

- a. Requesting Santa/Cookie/Tree decorating in the fire hall bays

*Motion made by Councilor Mathiasen to approve Santa/Cookie decorating & voting on Christmas Trees only in the bays and NOT in City Hall building, seconded by Councilor Evens. Motion passed.*

- b. Hotdogs for TreeMendous Night, will proceed with hotdogs, pop and water as was done in the past.

**Item #8: 126 Barry Loop – Robert and Juanita Haffley**

Removed from agenda due to request coming to late to council, will put back on the agenda for the October 6<sup>th</sup>, council meeting.

**Item #9: 2022 Budget**

- a. ROCORI Senior Center is asking for a donation.

*Motion made by Mayor Hemmesch to NOT donate to the ROCORI Senior Center at this time, seconded by Councilor Monnens. Motion passed.*

- b. CIP items

- i. Lawn Mower – Parks Department is requesting a new lawn mower. Council is advising that they get a few more bids for lawnmowers in Richmond before they make a decision.
- ii. City Hall Improvements – would like to replace furnace/AC, doors, & flooring in entryway. Council is advising to get a second bid for furnace/AC from Kreamer. Also get a second quote for replacing entryway door and flooring.

- c. Resolution 183-21: Adoption of the 2022 Preliminary Tax Levy

Councilor Evens strongly advises that the levy is raised 6.5% with the intent that in the future it can be lowered but not raised. He also suggests that the contract with People’s Service be looked at as the monthly fee has been raised and what would the cost be to the city if they hired their own water treatment person.

*Motion made by Councilor Evens to raise taxes 6.5% to 733,250 to reduce bonds for streets improvements, sewer treatment payment, and general bonds, seconded by Councilor Monnens. Motion passed.*

**Item #10: Next Meeting:** September 28, 2021 at 6:00 and October 6, 2021 at 6:30 p.m.

**Item #11: Adjournment**

Mayor Hemmesch asked for any additional items.

Mayor Hemmesch declared the meeting adjourned at 8:14 p.m.

Respectfully Submitted,  
Tesa Tomaschett  
City Administrator/Clerk-Treasurer