

**Meeting Minutes of the Richmond City Council
December 1, 2021
City Council Meeting**

Item #1: Call to Order / Pledge of Allegiance

Mayor Hemmesch called the meeting to order at 6:30 p.m.

Council Members noted as being present: Jim Hemmesch, Pat Evens, Emily Monnens, and Chuck Merten.

Absent: Mike Mathiasen

Also present were: Tesa Tomaschett, City Administrator/Clerk-Treasurer; Jason Blum, Police Chief; Jesse Kollmann, Fire Chief; Kevin Mooney, Parks Director; Tammy Paczkowski, Cold Spring Record

Item #2: Open Public Forum – None

Item #3: Approval of Agenda with any additions/deletion

Mayor Hemmesch asked if there were any additions or changes to the Agenda.

Add: Item #9 and Item #10

Motion made by Councilor Evens to approve the Agenda with additions/deletion, seconded by Councilor Monnens. Motion passed

Item #4: Approval of the Meeting Minutes November 3 and November 18 workshop

Mayor Hemmesch asked for any corrections or additions to the minutes.

Mayor Hemmesch asked for a motion of approval

Motion made by Councilor Merten to approve the Meeting Minutes of November 3 and November 18, 2021 minutes, seconded by Councilor Monnens. Motion passed.

Item #5: Approval of Bills Paid

Mayor Hemmesch asked if there were any questions or comments.

Mayor Hemmesch asked for a motion of approval of Bills Paid.

Motion made by Councilor Monnens to Approve the Bills, seconded by Councilor Evens. Motion passed.

Item #6: Consent Agenda (approved by one motion)

- a. Resolution 197-21 - Approval of November 2021 Journal Entries
- b. Resolution 198-21- Approval of November 2021 Donations
- c. Acknowledge PeopleService November 2021 Written Report

Motion made by Councilor Evens to approve the Consent Agenda, seconded by Councilor Merten. Motion passed.

Item #7: 2022 Budget – Truth n Taxation Public Hearing- Comments

- a. Resolution 199-21- Adoption of the 2022 Annual Operating Budget and Supplemental Capital Budget

Slight increase in taxes is due to infrastructure repairs for future.

Motion made by Councilor Evens to approve the 2022 Budget, seconded by Councilor Merten. Motion passed.

Item #8: 2021 Amended budget

Budget report enclosed in packet.

Motion made by Councilor Evens to approve the 2021 Amended budget, seconded by Councilor Monnens. Motion passed.

Item #9: Richmond Business Park Street lighting

Two options have been brought to council from Dave Blommel. Option 1 is a Cobra Head and option 2 is a Colonial Style. If option 1 is used then 6 poles would be needed at a cost of about \$8000 per pole if option 2 is used then 12 poles would be needed at a cost of about \$8000 per pole. Unfortunately, neither pole can attach a Christmas light decoration, which, Councilor Evens would like to have for the business park. Other options are available through other companies besides Stearns Electric.

Item #10: Street name complaint 726 6th St NW

Resident Matt Noska is requesting that their street name is changed, the house number is changed or the entire road is changed due to the constant difficulties they are having with companies going to the wrong address of 726 4th St NW.

Council decided they would like to talk about this matter at next meeting and invite Matt as well.

Item #11: Department Reports

- a. Police – Chief Blum spoke about monthly report which is included in packet.
- b. Arena/Park – Kevin Mooney spoke about how busy the arena has been with high school games and open ice. The outdoor skating rink is being worked on at this point. All park facilities are closed except the pavilion by the trail. New John Deere mower has been ordered. Legion Park playground is now finished with plans for a future gazebo. Pickleball court will move forward with planning. Lastly, Rocori Trail is in phase 3 which is the final design phase. Richmond will be the chair for the committee for 2022.
- c. Fire- Chief Jesse Kollmann spoke about monthly report which is included in packet. He is wanting to purchase a Fire Pro X thermal imaging camera bundle with the goal of updating the old thermal imaging camera.

Motion made by Councilor Evens to approve the purchase of a Fire Pro X thermal imaging camera bundle, seconded by Councilor Monnens. Motion passed.

Item #12: Council Reports

- a. EDA- Next meeting December 21, 2021
Branding update and changes to Enhancement Program were discussed at last meeting.
- b. Planning- no November meeting. Next meeting December 23, 2021, if needed
- c. Rocori Trail- Next meeting December 2, 2021 (CANCELLED)

Item #13: Other Matters of Concern and Related Matters

- a. Holiday Hours- Closed on December 24 and December 25

Item #14: Next Council Meeting: Thursday December 16, 2021 at 6:30 p.m. (if needed)

Item #15: Adjournment

Mayor Hemmesch asked for any additional items.

TreeMendous Night Friday night starting at 4:30 pm ending with a parade at 7:00pm.

Hearing none Mayor Hemmesch declared the meeting adjourned at 7:19 p.m.

Respectfully Submitted,
Tesa Tomaschett
City Administrator/Clerk-Treasurer