

**City of Richmond**  
**City Council Workshop Meeting**  
**45 Hall Ave SW**

**July 18, 2024 at 6:30 p.m.**

**COUNCIL WORKSHOP MINUTES**

**Item #1: Call to Order / Pledge of Allegiance**

Mayor Hemmesch called the meeting to order at 6:30 p.m. at Richmond City Hall.

members noted as being present: Jim Hemmesch, Pat Evens, Mike Mathiasen, Tim Paczkowski.

Chuck Merten

Also present was Stacy Kalthoff; City Administrator, Gordy Dingman; Public Works, Jen Rausch, Deputy Clerk, Jack Stang, Rita Trapp, City Planner, Natalie, City Planner

**Item #2: Open Public Forum** Newly hired employee, Jen Rausch was introduced.

**Item #3: Approval of Agenda with any additions/deletion**

*Motion made by Councilor Paczkowski to approve the agenda, (No attendance for parks arena)  
Seconded by Councilor Mathiasen. Motion passed.*

**Item #4: Jack Stang request to purchase 65 ft along Grant Ave & 50 ft on East side of 319 Central Ave S**

A discussion occurred that Jack Stang would like to purchase land along Grant Ave for investment purposes. Councilor Evens stated that the lot should remain available for a possible future monument. MNDOT will be contacted to see if there would be a different site available for this possible monument. Ashley was asked to get the value of the land in the event that it is purchased by Jack Stang. It was concluded that the city is willing to approve the sale of the land contingent on Ashley's findings.

**Item #5: HKGI – 2023 Audit Presentation**

**(Abdo will be available via teleconference for questions)**

Janel from HKGI presented a power point on audit via teleconference. Refer to the power point hand out in the packet. Overall the City of Richmond was compliant in all areas. Janel summarized previous years gains and losses.

**Item #6: City Planner – Rita Trapp – Comprehensive Plan Update**

Rita and Natalie spoke about the comprehensive plan. Refer to the report dated July 11<sup>th</sup>, 2024 from HKGI. Spoke about the future land use map and how the update on it is going as well as community engagement. The City Planners would like to come to National Night out to share progress about the Comprehensive Plan with the public.

**Item #7 Department Reports**

a. ~~Parks/Arena~~

b. Public Works – Gordie spoke regarding estimates which are listed in packet. He also spoke about a state bid regarding a truck expense. Refer to the report from Yarmon Ford. The RV dump station is hooked up. Gordie is also in the process of getting quotes for the compost fence.

i. Estimate for Safeguard Security – Gordie requested 6 cameras for security. Cameras at the compost as well as cameras at Centennial Park.

***Motion made by Councilor Merten to approve the estimate for Safeguard Security, Seconded by Councilor Mathiasen. Motion passed.***

ii. Estimate for Quality Seal – Quote in packet.

***Motion made by Councilor Mathiasen to approve the estimate for Quality Seal (only if bonded), Seconded by Councilor Mathiasen. Motion passed.***

iii. Estimate for Electrical Installers – Gordie requested light fixtures by arena be changed to LED. Stated that Xcel Energy is running a rebate so it will be cheaper than the estimate. Quote in packet for \$4830.00.

***Motion made by Councilor Merten to approve the estimate for Electrical Installers, Seconded by Councilor Evens. Motion passed.***

c. Fire Relief – Tony Terwey spoke on behalf of the Richmond Relief Board. Refer to the report in the packet. Requested a benefit increase of \$100 more for each of the 25 members starting in 2025. He also requested an increase in their per year active retirement from \$1800 to \$2000. Tony also spoke regarding the report for the fire department. Report in the packet. Refer to the report in the packet. The fire Department will be conducting hose testing at the end of July. He also stated the new fire truck is being built and it will be completed sometime in September.

***Motion made by Councilor Evens to approve the requests for a benefit increase of \$100 more for each member and an increase in their per year active retirement from \$1800 to \$2000 , Seconded by Councilor Paczkowski. Motion passed. Councilor Merten & Mayor Hemmesch abstain.***

**Item #8:Resolution 137-24: Authorization of Use of Municipal Personnel and Resources in Conjunction with the River Lake Days Festival**

***Motion made by Councilor Evens to approve Resolution 137-24 (Authorization of Use of Municipal Personnel and Resources in Conjunction with the River Lakes Days Festival), Seconded by Councilor Mathiesen. Motion passed.***

**#9:Resolution 138-24: Authorization of LG220 Application for Exempt permit for MN Lawful Gambling for Sts Peter & Paul Church as the River Lakes Civic Arena on July, 19, 2024**

***Motion made by Councilor Mathiasen to approve Resolution 138-24 (Authorization of LG220 Application for Exempt permit for MN Lawful Gambling for Sts Peter & Paul Church as the River Lakes Civic Arena on July, 19, 2024), Seconded by Councilor Evens. Motion passed.***

**Item #10: Discussion of No Parking from 2am-5am on Central & Main St.**

***Motion made by Councilor Merten to approve the purchase of signs for “No Parking from 2am-5am” (from the alley to Main Street), Seconded by Councilor Evens. Motion passed.***

**Item #11: Discussion of Alleyways** – A discussion took place about the potholes in alleyway behind Jerrys and the Bowling alley and how to repair them. There will be further discussion on this matter.

**Item #12: Next Meeting:** August 7, 2024 at 6:30 pm

**Item #13: Other Matters** There will be a special meeting on August 8<sup>th</sup> at 5:00pm to discuss proposed future growth on the North side of town.

**Item #14: Adjournment**

Mayor Hemmesch asked for any additional items. Hearing none, Mayor Hemmesch declared the meeting adjourned at 8:40.

Respectfully Submitted,

Stacy Kalthoff, City Administrator