

City of Richmond
City Council Workshop Meeting
45 Hall Ave SW

June 20, 2024 at 6:30 p.m.

COUNCIL WORKSHOP MINUTES

Item #1: Call to Order / Pledge of Allegiance

Mayor Hemmesch called the meeting to order at 6:30 p.m. at Richmond City Hall.

members noted as being present: Jim Hemmesch, Pat Evens, Mike Mathiasen, Tim Paczkowski.

Chuck Merten

Also present was Stacy Kalthoff; City Administrator, Gordy Dingman; Public Works, Jim Worm; St. Peter and Paul Church, Keven Mooney, Parks and Recreation, Mike Bobbick; Realtor, Allen Willenbring

Item #2: Open Public Forum Jim Worm from St. Peter and Paul Church spoke. He expressed concerns regarding water drains not working in front of the church. He said he working with the city engineers and \$22,000 was spent to solve the drainage issue however it has not been resolved. The water is draining into church property.

Item #3: Approval of Agenda with any additions/deletion

Motion made by Councilor Paczkowski to approve the agenda, Seconded by Councilor Mathiasen. Motion passed.

Item #4: Department Reports

- a. Parks/Arena – No report submitted. Kevin spoke regarding the Parks and Arena. Parks and fields are all open. Excessive rain has made it difficult to get mowing done. The new Parks and Rec assistant, Gabe, has been hired and is being trained. A committee for River Lakes Days is formed and working on activities for the event. The first Music in the Park was a success. The next Music in the Park will be on June 25th which will be a salute to veterans. New trees will be planted along the trail in the near future. With many graduation parties, the chairs and table rentals have been busy. Octoberfest will be held September 14th.
- b. Public Works – Gordy Dingmans stated that Johnson’s Jetline will be coming to Richmond to do preventative maintenance to the sewer lines. Gordy stated that he has been working on completing the RV dump station. Street striping has been started. It should be completed in two weeks. Seal coating will take place the arena and possibly the church, depending on the drainage concerns. Bids are being taken at this time. Gabe will be scheduled to assist with the streets for sweeping. Gabe will also use the skid loader at the compost site as needed.

Item #5: Dutch Ave fence decision

A discussion took place about the memorandum regarding the Dutch Avenue fence. Stacy read the four options as is written in the memorandum from Rinke Noonan. A discussion took place about the different options in dealing with the fence that is in the city property. It was decided to send the owner and agreement to allow the fence to remain under the terms of the agreement, however the owner is responsible for future changes.

Motion made by Paczkowski to enter into an encroachment agreement to allow the fence to remain under the terms of the agreement for the fence at the address of 454 Main Street West, seconded by Councilor Mathiasen. Motion passed.

Item #6: Memo of Understanding – Traci Ryan – Traci spoke regarding the proposed development agreement terms and memorandum of understanding. Refer to the report in the packet. She also spoke regarding the schedule of events which it outlined on a report in the packet. Councilor Evens expressed concern over the farmland being split in order to develop the 38 unit multifamily project. Councilor Evens expressed concerns about having both the tax abatement and TIF used for the project. Stacy stated that nearby cities have used two forms of assistance, which according to the developer is a common practice. Councilor Evens stated that he would like to have the land owners more informed of the process of purchasing the land. Tracy explained Scenario 1 and 2 regarding expenses for the project as is indicated on the report. Councilor Evens expressed concerns about the tax abatement. A discussion took place regarding the Torborgs being informed of details and attending meetings.

Motion made by Councilor Mathiasen to approve the Memo of Understanding, with the Torborg's being involved in the process and that the developer will pay park dedication fees in the amount of 10% of the value of the undeveloped property. Seconded by Councilor Paczkowski. Motion passed.

A vote was taken with five yes and zero no.

Item #7: Options to resolve water drainage at 19864 2nd Street NE

Gordy explained two options to solve the water drainage concerns at 19864 2nd St NE. Refer to the report in the packet. Also Gordy talked about Schriffel driveway that has water issues. The road will be cut down and blended so the family can get their fishhouse into the driveway for a cost of \$2,000.00. Refer to map in packet. Gordy also spoke of water issues on property on 1st street SE. Refer to map in packet. Councilor Paczkowski suggested to place a sign at the compost sight stating that people have to have a compost permit. Gordy stated that he plans on getting a fence and gate for the compost site.

Motion made by Councilor Paczkowski to accept option 2 (installing a drain under 2nd Steet North west with a catch basin on Ivy Ave NE.) Seconded by Councilor Merten. Motion passed.

Motion made by Councilor Merten to spend \$2,000.00 to adjust the tar 25 feet from the curb on the Schriefel's driveway. Seconded by Councilor Evens. Motion passed.

Motion made by Councilor Merten to accept the plan to add a catch basin and remove and replace curb and gutter, Seconded by Council Paczkowski. Motion passed.

Item #8: Bulk/pool water fees

For 2025, there can be bulk water purchases, however there will be no transportation of that water.

Councilor Evens made a motion that the City of Richmond will supply bulk water and transportation is not included, Seconded by Councilor Mathiasen. Motion passed.

Item #9: Resolution 135-24: Authorization of Temporary 1 day Amendment to Liquor License for Corky's Bar on August 3, 2024

Motion made by Councilor Paczkowski to approve Resolution 135-24, the authorization of a Temporary 1 day Amendment to Liquor License for Corky's Bar on August 3, 2024, seconded by Councilor Evens. Motion passed.

Item #10: Resolution 136-24: Authorization of LG220 Application for Exempt Permit for Country Snow Cruisers, Inc on December 1, 2024 at Corky's Bar.

Motion made by Councilor Evens to approve Resolution 136-24: Authorization of LG220 Application for Exempt Permit for Country Snow Cruisers, Inc on December 1, 2024 at Corky's Bar. Seconded by Councilor Paczkowski. Motion passed.

Item #11: Approval of LG230 Application to Conduct Off-Site gambling from the Richmond Lions at River Lakes Hockey Arena from July 19 to July 20, 2024.

Motion made by Councilor Paczkowski for Approval of LG230 Application to Conduct Off-Site gambling from the Richmond Lions at River Lakes Hockey Arena from July 19 to July 20, 2024. Seconded by Councilor Mathiasen. Motion passed.

Item #12: Authorization for City Administrator and Mayor to give approval for items regarding to River Lake Days if needed.

Item #13: Lights on trail near Jay Ave Councilor Merten stated that there is a dark area on the trail that needs lights.

Item #14: Discussion regarding cancelling or rescheduling next council meeting on July 3, 2024

The July 3rd City Council meeting will be cancelled and moved to July 18th. Stacy and Mayor Hemmesch will cover any concerns that occur.

Item #15: Next Meeting: Workshop on July 18, 2024 at 6:30 pm

Item #16: Other Matters - It was discussed for the City to be involved in the River Lakes Day Parade.

Item #17: Adjournment

Mayor Hemmesch asked for any additional items. Hearing none, Mayor Hemmesch declared the meeting adjourned at 8:22.

Respectfully Submitted,

Stacy Kalthoff, City Administrator