

Meeting Minutes of the Richmond Planning Commission

Thursday, March 23, 2023

Item #1: Call to Order

Chairman Gertken called the meeting to order at 6:32 p.m.

Commissioners Present: Ken Gertken, Chuck Merten, Jim Hemmesch, Chad Vogt, and Jon Person

Also present were: Dave Konshok, Administrator, Stacy Kalthoff, City Clerk, Rita Trapp, Hkgi; Gordy Dingmann, Public Works; Doug Boser, Inventure; Ashley Bukowski, Rinke Noonan; Don Harold; Kyle Knutson, Falcon; Tim Paczkowski, Mike Mathiasen, Jeff Kremer, Dave Blommel, SEH; and Pat Evens

Item #2: Approval of Agenda

Chairman Gertken asked for a motion to approve agenda.

One change on the agenda for Item #4 the address should be 59 3rd St SE

Motion made by Hemmesch to approve the agenda, seconded by Merten. Motion passed.

Item #3: Approval of Minutes of August 25, 2022

No questions or discussion on minutes.

Motion made by Merten to approve the Minutes, seconded by Person. Motion passed

Item #4: Property question regarding ~~149 Main Street W~~ 59 3rd St SE

Pat Evens, property owner of 59 3rd Street was wondering the process that would be needed to “square up” the property lines. Currently the property’s south line runs diagonal.

Motion made by Hemmesch to approve the City Planner and the City Attorney/Staff to work on project as needed, seconded by Merten. Motion passed

Item #5: Land Use Plan

City Planner, Rita Trapp, discussed the benefits of having a land use plan which is similar to a comprehensive plan. At this point Richmond does have a comprehensive plan which is from 2006, it would be beneficial to update that plan to understand future growth. The goal is to actually use the plan going forward instead of it sitting on a shelf. Topics in the plan can be chosen based on interest and the community.

Motion made by Hemmesch to approve that the Land Use Plan be brought back to the next Planning Commission Meeting for discussion, seconded by Person. Motion passed

Item #6: Falcon Bank

Falcon Bank is entertaining that fact that banking is changing and the existing building is no longer contiguous to their needs. Falcon is interested in buying property in the new Richmond Business Park but will not commit until they can get a right in right out access off of 191st Ave.

Motion made by Mayor Hemmesch to table the discussion until the next Planning Commission meeting., seconded by Jon Person. Motion passed.

Item #7: Richmond Business Park

Refer to maps/report in packet presented by SEH. Doug Boser, Dave Blommel, Ashley Bukowski spoke regarding the right in, right out access to the Richmond Business Park. The right in, right out would not be constructed until a business builds. Ashley Bukowski talked about funding. Details regarding the construction of the road were discussed including a sign would be placed for no semitrucks. Snow removal and water runoff were discussed. Don Harold Spoke regarding his business (Tractor sales, Lawn and garden equipment and repair) that he will be moving to the Richmond Business Park, with a question regarding zoning.

Motion made by Mayor Hemmesch to let staff determine zoning for Don Herald's property at RBP., seconded by Jon Person. Motion passed.

Motion made by Mayor Hemmesch to discuss recommendations of the right in, right out until the next City Council meeting, seconded by Councilor Merten. Motion passed.

Item #8: Permit and Development Update Dave Konshok spoke regarding issuing of building permits. He reported no issues on building permits.

Item #9: Date for Next Meeting April 27, 2023

Item #10: Adjournment

Chairman Gertken asked if there were any more items to be discussed. Hearing none, Chairman Gertken declared the meeting adjourned at 7:58 p.m.

Respectfully Submitted,

Stacy Kalthoff
City Clerk