

**City of Richmond
Regular City Council Meeting
45 Hall Ave SW**

March 6, 2024 at 6:30 p.m.

COUNCIL MEETING MINUTES

Item #1: Call to Order / Pledge of Allegiance

Mayor Hemmesch called the meeting to order at 6:30 p.m. at Richmond City Hall.

Council members noted as being present: Jim Hemmesch, Pat Evens, Mike Mathiasen, Chuck Merten, Tim Paczkowski.

Also present were: Stacy Kalthoff, City Clerk; Dave Blommel, SEH; Jason Blum, Police Chief; Victoria Holthaus, Abdo; Gordon Dingman, Public Works

Item #2: Open Public Forum – None.

Item #3: Approval of Agenda with any additions/deletion

Motion made by Councilor Merten to approve the agenda with additions/deletions, seconded by Councilor Evens. Motion passed.

Item #4: Approval of the Meeting Minutes of February 7 and February 15, 2024

Motion made by Councilor Merten to approve meeting minutes for February 7th and February 15th, 2024. Seconded by Councilor Mathiasen. Motion passed.

Item #5: Approval of Bills Paid

Councilor Mathiasen made a motion to approve the Bills Paid, Seconded by Councilor Merten. Motion passed.

Item #6: Consent Agenda (approved by one motion)

- a. **Resolution 117-24**: Approval of February 2024 Journal Entries
- b. **Resolution 118-24**: Approval of LG 220 Application for MN Lawful Gambling Exempt Permit for The Nicholas P Koenig HERO Foundation on April 13, 2024 at the River Lakes Civic Arena
- c. **Resolution 119-24**: Approval of hiring Riley Nelson for part time help at the Arena
- d. Approval of Lot Split of parcel ID 74.40972.0010 property owners Ronald & Susan Johnson

Councilor Evens made a motion to Approve the Consent Agenda. Seconded by Councilor Mathiasen. Motion passed.

Item #7: Abdo Update – Victoria Holthaus - Vicky spoke regarding the 4th Quarter Report

(Preliminary) as of December 31st, 2023 that is in the packet. She stated that she will start the process of getting the audit started.

Item #8: SEH Update – Dave Blommel – Dave spoke regarding the water tower payments. Refer to the maps in the packet regarding the expansion of Maple Avenue or going behind the fire hall as ideas for the future apartments building. The Torberg family is willing to have their land surveyed for possible use for

the apartment building. They gave verbal permission. A discussion took place about the land. The family requested that there would be no cost to them now or in the future.

Item #9: Apartment Building update -

Councilor Evens made a motion to approve having the property surveyed for the Apartment Building at Maple Avenue North. Seconded by Councilor Mathiasen. Motion passed.

Item #10: Department Reports

- a. Police Department - Officer Blum spoke regarding the Cold Spring/Richmond Police Department report that is in the packet. Blum stated that he has posted on Facebook a photo of a man the police are looking for. Councilor Mathiasen asked for copies of the picture to hang at City Hall since not everyone uses Facebook. He said criminals are looking for open doors on cars and they are entering cars. He said residents should lock their car doors. Frauds are still occurring regarding scams to get peoples' money.
- b. Fire Department – Mayor Hemmesch read the Richmond Fire/Rescue Department Monthly report for March 6th, 2024.
- c. Public Works – Gordon will get a quote for a larger flag and new flag pole for placement between City Hall and the library. He spoke about fixing the 1 Ton truck. He spoke about getting fencing around the compost site. He repaired the truck for hauling brush. He said the parking lot at the arena should be sealed. The dumb station is getting done but more work has to be done before it is ready to use. He is getting quote for light poles by the arena street and parking lot. April 1st the compost site should be open. He got a report that the Emerald Ash Borer has been found in the city of Richmond. Residents should observe trees that might be affected and cut the trees down as needed. It should not affect the compost site.
- d. PeopleService – Jim spoke regarding the PeopleService report dated February 28th, which is in the packet.

Item #11: Council Reports

- a. EDA- Next Meeting: March 19, 2024
- b. Planning Commission- Next Meeting: March 28, 2024
- c. Rocori Trail- Next Meeting: March 7, 2024

Item #12: Next Council Meeting: March 21, 2024 Workshop at 6:30 p.m.

Item #13: Reminders: City Hall will have limited office hours from March 11-March 15.

Public Hearing on March 14 at 6:30 for Creation of TIF District No. 9-1.

Clerks Conference on March 20 and 21 with limited office hours

Item #14: Other Matters - None.

Item #15: Adjournment

Mayor Hemmesch asked for any additional items. Hearing none, Mayor Hemmesch declared the meeting adjourned at 7:40.

Respectfully Submitted,

Stacy Kalthoff, City Clerk