

City of Richmond
City Council Workshop Meeting
45 Hall Ave SW

February 15, 2024 at 6:30 p.m.

COUNCIL WORKSHOP MINUTES

Item #1: Call to Order / Pledge of Allegiance

Mayor Hemmesch called the meeting to order at 6:30 p.m. at Richmond City Hall.
Council members noted as being present: Jim Hemmesch, Pat Evens, Mike Mathiasen,
and Chuck Merten.
Absent were: Tim Paczkowski

Also present were: Stacy Kalthoff, City Clerk; Jason Buerman, Parks Assistant; Ashley Bukowski, Rinke Noonan; Mike Hendrickson and his son, residents of Richmond

Item #2: Open Public Forum

Citizen wondering about the state flag and will have to be changed by May 11th.

Item #3: Approval of Agenda with any additions/deletion

Item #4b Fire Department Report added and Item #10 Closed Meeting for employee issue added

Motion made by Councilor Evens to approve the agenda with additions/deletions, seconded by Councilor Merten. Motion passed.

Item #4: Department Reports

- a. Parks/Arena – Report enclosed in packet, Kevin was not able to make this meeting
- b. Fire Department
 - i. Approval to hire Kyle Plantenberg for Fire Department

Motion made by Councilor Evens to approve to hire Kyle Plantenberg for Fire Department, seconded by Councilor Mathiasen. Motion passed.

Item #5: Policy on discount of utility bills

Ashley, Rinke Noonan, explained the policy that may be used when people ask for a discount on utility bills.
(Policy enclosed in packet)

Motion made by Councilor Evens to approve the utility bill policy and form as written, seconded by Councilor Mathiasen. Motion passed.

Item #6: Posting of Administrator Position

Position should be posted for 30 days and at as many venues as possible with no budget. Will use previous ads that were created by David Drown when they did the recruiting process

Item #7: Street lighting near the arena

Staff will look at costs, locations and if adaptors can be added for decorations.

Item #8: Next Meeting: March 6, 2024 at 6:30 pm

Item #9: Other Matters - None

Item #10: Closed Meeting for employee issue

Meeting closed at 6:52

Discussion between the Attorney and Council was held.

Meeting opened at 7:30

The attorney discussed Jason Buerman's options as far as his employment is concerned.

Jason requested a break to be able to call his wife.

Meeting is adjourned at 7:40pm until Jason comes back

Meeting is reconvened at 7:48 pm

Jason resigned from employment from the City of Richmond

Motion made by Councilor Evens to approve Jason Buerman's resignation, seconded by Councilor Mathiasen. Motion passed.

Action regarding Adysen Buerman.

Motion made by Councilor Evens to approve Adysen Buerman receive a verbal and written reprimand regarding her role in the allegation, seconded by Councilor Mathiasen. Motion passed.

Item #11: Adjournment

Mayor Hemmesch asked for any additional items.

Hearing none, Mayor Hemmesch declared the meeting adjourned at 7:51 p.m.

Respectfully Submitted,

Stacy Kalthoff,

City Clerk