

**City of Richmond  
Regular City Council Meeting  
45 Hall Ave SW**

**February 7, 2024 at 6:30 p.m.**

***COUNCIL MEETING MINUTES***

**Item #1: Call to Order / Pledge of Allegiance**

Mayor Hemmesch called the meeting to order at 6:30 p.m. at City Hall  
Council Members noted as being present: Jim Hemmesch, Pat Evens, Tim Paczkowski, and Chuck Merten.  
Absent were: Mike Mathiasen

Also present were: Stacy Kalthoff, City Clerk; Tony Terwey, Fire Relief President; Chief Jason Blum, Cold Spring/Richmond Police

**Item #2: Open Public Forum**

Cliff Johnson spoke about the 2 events coming up at the Cold Spring Historical Society

**Item #3: Approval of Agenda with any additions/deletion**

Addition of Item #6f and deletion of 7d.

*Motion made by Councilor Paczkowski to Approve the Agenda, seconded by Councilor Evens. Motion passed.*

**Item #4: Approval of the Meeting Minutes of January 3 and January 18, 2024**

*Motion made by Councilor Evens to Approve the Minutes from January 3 and January 18, seconded by Councilor Merten. Motion passed.*

**Item #5: Approval of Bills Paid**

A question was asked regarding the bill for the 5<sup>th</sup> Street lift station. After it was looked into let it be noted that two lift stations were added together. This issue has been resolved by separating the two line items.

*Motion made by Councilor Evens to Approve the Bills, seconded by Councilor Merten. Motion passed.*

**Item #6: Consent Agenda (approved by one motion)**

- a. **Resolution 111-24:** Approval of January 2024 Journal Entries
- b. **Resolution 112-24:** Approving January 2024 Donations
- c. **Resolution 113-24:** Authorization of Temporary 1 to 4 Day Liquor License for the River Lakes Hockey Inc. on April 13, 2024 at the River Lakes Civic Arena (RLCA)
- d. **Resolution 114-24:** Authorization of LG 220 Application for Exempt permit for MN Lawful Gambling for River Lakes Hockey Inc. on April 13, 2024 at the River Lakes Civic Arena (RLCA)
- e. **Resolution 115-24:** Approval of 2024 Election Judges
- f. **Resolution 116-24:** Approval of 2024 Liquor License for Richmond Baseball Club
- g. BerganKDV Audit Engagement Agreement 2024

*Motion made by Councilor Evens to Approve the Consent Agenda, seconded by Councilor Merten. Motion passed.*

## **Item #7: Department Reports**

- a. Police Department – Chief Blum spoke about report enclosed in packet.

*Motion made by Councilor Evens to Approve Chief Blum to apply for the speed signs grant, seconded by Councilor Merten.. Motion passed.*

- i. **Resolution 116-24**: RESOLUTION APPROVING STATE OF MINNESOTA JOINT POWERS AGREEMENTS WITH THE CITY OF RICHMOND ON BEHALF OF ITS CITY ATTORNEY AND POLICE DEPARTMENT

*Motion made by Councilor Paczkowski to Approve Resolution 116-24, seconded by Councilor Evens. Motion passed.*

- b. Fire Department

- i. Approval of 6-month leave of absence for Erik Koenig effective 02/02/2024-08/02/2024

*Motion made by Councilor Merten to Approve the 6-month leave of absence for Erik Koenig, seconded by Councilor Paczkowski. Motion passed.*

- c. Fire Relief – Tony, the Relief President, gave update on cancellation of Catfish Event although the raffle is still going to be held and retirement increase in the future budget may be requested.
- d. ~~Public Works / Streets~~
- e. PeopleService – Jim gave update on report enclosed in the packet.

## **Item #8: Comprehensive Plan Discussion**

A discussion was held regarding the joint Planning Commission and Council meeting that was held on January 25, 2024 regarding the new comprehensive plan that is being developed.

## **Item #9: Council Reports**

- a. EDA- Next Meeting: February 20, 2024
- b. Planning Commission- Next Meeting: February 22, 2024
- c. Rocori Trail- Next Meeting: March 7, 2024

## **Item #10: Other Matters**

Siren by City Hall did not work, street lights did get replaced on highway 23, form for utility discounts, coverage when city clerk is on vacation. Lighting by the arena and along the street should be increased.

**Item #11: Next Council Meeting:** February 15, 2024 Workshop at 6:30 p.m.

## **Item #12: Adjournment**

Mayor Hemmesch asked for any additional items.

Hearing none Mayor Hemmesch declared the meeting adjourned at 7:15 p.m.

Respectfully Submitted,  
Stacy Kalthoff  
City Clerk