

**City of Richmond
Regular City Council Meeting
45 Hall Ave SW**

January 3, 2024 at 6:30 p.m.

COUNCIL MEETING MINUTES

Item #1: Call to Order / Pledge of Allegiance

Mayor Hemmesch called the meeting to order at 6:30 p.m. at Richmond City Hall.

Council members noted as being present: Jim Hemmesch, Pat Evens, Mike Mathiasen, Chuck Merten, Tim Paczkowski

Also present were: Stacy Kalthoff, City Clerk; Dave Blommel, SEH; Jason Blum, Police Chief

Item #2: Open Public Forum - None

Item #3: Approval of Agenda with any additions/deletion

Motion made by Councilor Paczkowski to approve the agenda with additions/deletions, seconded by Councilor Merten. Motion passed.

Item #4: Approval of the Meeting Minutes of December 6 & December 21, 2023

Councilor Mathiasen made a motion to approve the meeting minutes for December 6 and December 21, 2023, Seconded by Councilor Paczkowski. Motion passed.

Item #5: Approval of Bills Paid

Councilor Evens made a motion to approve the Bills Paid, Seconded by Councilor Merten. Motion passed.

Item #6: Consent Agenda (approved by one motion)

- a. Resolution 100-24: Approval of December 2023 Journal Entries
- b. Resolution 101-24: Approval of December 2023 Donations
- c. Resolution 102-24: 2024 Corporate Resolution with Falcon Bank of Richmond
- d. Resolution 103-24: Appointment of Commission Members
- e. Resolution 104-24: Accepting 2024 Fee Schedule
- f. Resolution 105-24: LMC Limits of Liability

Councilor Merten made a motion to Accept the Consent Agenda, minus Resolution 104-24; Accepting 2024 Fee Schedule. Seconded by Councilor Paczkowski. Motion passed.

Councilor Evens made a motion to accept the fee schedule minus the Arena Dry Floor Event Fees to be discussed at the January 18th workshop, Seconded by Councilor Merten. Motion passed.

Councilor Evens made a motion to Make the Extraterritorial Emergency Services Charges as Resolution 107-24 and approve the existing fees, Seconded by Councilor Mathiasen. Motion passed.

Item #7: Resolution 106-24: Approval of 2024 Annual Resolution

Councilor Evens made a motion to approve Resolution 106-24: Approval of 2024 Annual Resolution, Seconded by Councilor Merten. Motion passed.

Item #8: Engineer Report – Dave Blommel – Dave talked about the water tower work that was done summer. He said that Richmond will not pay more for delays and mistakes other than to drain the tower, paint it and resurface the inside. An extra recirculation pumped was installed. Also, he reported that the \$2,000,000.00 grant from HUD for the street project was deposited.

Councilor Evens made a motion to approve Exhibit K, Agreement between Owner and Engineer for Professional Services, Seconded by Councilor Paczkowski. Motion passed.

Item #9: Department Reports

- a. Police Department: Chief Blum spoke regarding the report in the packet. He reminded people that is is no on street parking during snow events to assist with clearing roads. A detailed list of incidents is listed in the packet.
- b. PeopleService: Jim spoke regarding the report in the packet. Yearly maintenance was done and everything went well. He spoke of Water Operation and Maintenance. Also in the report is the average Daily Water Pumped.

Item #10: Council Reports

- a. EDA- Last meeting November 19th, 2023. An update on social media was talked about. Tourism and housing needs was talked about also. The next EDA meeting will be January 17th. The State of the Community will be held on January 19th, 2024.
- b. Planning Commission- No December meeting, Next meeting January 25, 2024
- c. Rocori Trail- Last meeting December 7, 2023, Next Rocori Trail meeting February 1st, 2024.

Item #11: Next Council Meeting: January 18, 2024 Workshop at 6:30 p.m.

Item #12: Other Matters: There will be a Stearns County Municipal Meeting at Jerry's on January 16th. There are four streetlights not working. X-Cel Energy will be contacted to repair these lights. Also, residents stated that they would like lighting at the Pickleball courts.

Item #13 Adjournment:

Mayor Hemmesch asked for any additional items.
Hearing none, Mayor Hemmesch declared the meeting adjourned at 7:11 p.m.

Respectfully Submitted,

Stacy Kalthoff,
City Clerk