

City of Richmond
City Council Workshop Meeting
45 Hall Ave SW
November 16, 2023 at 6:30pm
COUNCIL WORKSHOP MINUTES

Item #1: Call to Order / Pledge of Allegiance

Mayor Hemmesch called the meeting to order at 6:30 p.m. at Richmond City Hall

Council Members noted as being present: Jim Hemmesch, Pat Evens, Tim Paczkowski, Chuck Merten and Mike Mathiasen

Also present were Stacy Kalthoff, Richmond City Clerk, Gordy Dingman Public Works,

Item #2: Open Public Forum (Those interested in addressing Council whom did not previously request to be on the agenda may address Council for up to 3 minutes. If action is requested, it will be considered at a later Council Meeting.) - None.

Item #3: Approval of Agenda with any additions/deletions

Add items #4b,#5,#6,#7,#8,#9

Motion made by Councilor Merten to approve the Agenda with additions/deletion, seconded by Councilor Paczkowski. Motion passed.

Item #4: Department Reports:

- a. **Parks/Arena** – Kevin was absent. Mayor Hemmesch reported that Kevin will be hiring one person to work in the concession stand at the River Lakes Ice Arena. He asked for the council to approve hiring one person.

i Resolution 159-23: Approval of Seasonal Workers for RLCA Ice Season

Motion made by Councilor Merten to Approve Resolution 159-23 (Hiring one person for the concession stand at the RLCA), seconded by Councilor Mathiasen. Motion passed.

b. Fire Department

b. Street Project – Mayor Hemmesch reported that there are a few stop signs that are missing, workers will be in Richmond to finish up details. Final tarring will be done in June. The City of Richmond is not paying the company for the water tower until the work is completed in the Spring. Stacy reported that 1.4 million dollars from USDA was paid for the street project and water tower work so the City of Richmond is caught up in payment of street project bills. The remainder will be paid when all the work is completed. Sand was pumped out of pipes. The door on the water tower along with a broken light was fixed. He said he got a report that the water is ok to use. Councilor Merten commented that on the street project, that some of the streets do not line up evenly. He stated that in the future it might be beneficial to ask the contractors for a detailed plan that shows the streets so council can ask questions as needed. The jog of the streets in and out is difficult to plow and it does not look as nice as when the

streets are all lined up and straight. A discussion to place on street drainage. A discussion took place regarding the height of the street tar in order to allow for water drainage.

Item #5: Pumper bids -Mayor Hemmesch reported that there were two bids for the pumper.

Motion made by Councilor Evens to approve the bid proposal of \$1,000.00 for truck and \$1,100.00 for equipment to be placed in Equipment Fund, seconded by Councilor Mathiasen. Motion passed.

Item #6: House numbers for Sauk Ridge Development - Refer to diagram in packet. A discussion took place regarding house numbers in Sauk Ridge Development.

Motion made by Councilor Paczkowski made motion to accept the house numbers for Sauk Ridge Development, seconded by Councilor Merten. Motion passed.

Item #7: Naming new street in the Richmond - Mayor Hemmesch had a discussion regarding name the streets in the new Business Park. The North/South streets will be Red Oak and the West/East streets will be 1st Street South East. (800 block)

Motion made by Councilor Evens to name the new street in Richmond Business Park, Red Oak and 1st Street SE which is the 800 block, Seconded by Councilor Paczkowski. Motion passed.

Item #8: MN DNR Seedlings and Donation of \$250.00 Mayor Hemmesch stated the Cold Spring Bike Club donated \$250.00 so seedlings will be bought with the donation money. Mayor Hemmesch said that he and Councilor Merten will review the tree options and decide when type to purchase.

Item #9: Administrator interview update – Stacy reported that the four candidates for the Administrator position were interviewed. The candidate that was chosen for the position asked questions regarding her wage, she also stated that her commute is long and asked about a higher wage. The candidate asked questions about health insurance and vacation pay. The council decided to leave the wage for the administrator position the same and will not raise the pay scale. (\$85,000.00 was offered)

Item #10: Meeting: December 6, 2023 at 6:30 p.m.

Item #11: Other Matters - Mayor Hemmesch asked for help in selling hot dogs on December 1st for Tremendous Night. A discussion took place regarding snow removal from business sidewalks.

Item #12: Adjournment

Mayor Hemmesch asked for any additional items.

Hearing none Mayor Hemmesch declared the meeting adjourned at 7:38 p.m.

Respectfully Submitted,

Stacy Kalthoff