

**City of Richmond**  
**Regular City Council Meeting**  
**45 Hall Ave SW**  
**October 4, 2023 at**  
**6:30**  
***COUNCIL MEETING MINUTES***

**1. Call to Order / Pledge of Allegiance**

Mayor Hemmesch called the meeting to order at 6:30 p.m. at Richmond City Hall  
Council Members noted as being present: Jim Hemmesch, Pat Evens, Chuck Merten, Tim Paczkowski.  
Mike Mathiasen absent.

Also present were Stacy Kalthoff, City Clerk,  
Kevin Mooney, Parks/Arena; Gordy Dingmann, Public Works; Bryan Kotten, PeopleService; Dave  
Blommel, City Engineer; Jason Blum, Police Chief; Cliff Johnson, Greg Stang, PeopleService.

- 2. Open Public Forum** (Those interested in addressing Council whom did not previously request to be on the agenda may address Council for up to 3 minutes. If action is requested, it will be considered at a later Council Meeting.) Cliff Johnson spoke regarding the Cold Spring Area Historical Society. October 18<sup>th</sup> is the Annual Meeting. A discussion will be held regarding changing the name along with other topics and voting. There will be a dinner and a meeting. Greg Flint will speak. On November 8<sup>th</sup> there will be a speaker on Saluting the Civil War at 6:30 at the DEF building in Cold Spring. Also, Mayor Hemmesch stated that the Community Surveys are due this week.

**3. Approval of Agenda with any additions/deletions**

Add item c: Approval of LG555 Government use of Gambling Funds from Farming Lions Club to Richmond Fire Department in the amount of \$500.00.

*Motion made by Councilor Paczkowski to accept the Agenda with additions/deletion, seconded by Councilor Evens. Motion passed.*

**4. Approval of the Meeting Minutes of September 6 and September 21, 2023**

*Motion made by Councilor Paczkowski to approve the Meeting Minutes of September 6<sup>th</sup> and September 23, 2023, seconded by Councilor Merten. Motion passed.*

**5. Approval of September Bills Paid**

*Motion made by Councilor Evens to approve the Bills Paid, seconded by Councilor Merten. Motion passed.*

**6. Consent Agenda (approved by one motion)**

- a. Resolution 154-23: Approval of September 2023 Journal Entries
- b. Resolution 155-23: Approval September 2023 Donations
- c. Resolution 156-23: Approval for Lawful Gambling Except Permit Application by River Lakes Hockey Assn. on December 18<sup>th</sup>, 2023, at the River Lakes Civic Arena.

- d. Approval of LG555: Government use of Gambling Funds from Farming Lions Club to Richmond Fire Department in the amount of \$500.00.
- e. Approval of LG555 Government use of Gambling Funds from Richmond Lions to Lions Park Fund in the amount of \$8,377.00.

***Motion made by Councilor Evens for approval of Consent Agenda, seconded by Councilor Paczkowski. Motion passed.***

7. **SEH – Dave Blommel Update** – Dave Blomer spoke. Refer to the Memorandum in the packet. He said that the water tower continues to be painted and is not yet complete. The streets will have the first layer of tar with the second layer being applied in June. Councilor Evens stated that some residents have expressed concern that their street is narrower than before the pavement project. Also, Councilor Evens said that residents have expressed concern regarding trees that were removed. Dave explained that there will be no more trees cut down. Councilor Evens stated that the trees being replaced will be considered. The water tower painting should be completed in the next two weeks. The pickleball court is complete and final payment will be made. SHE will donate to the Tremendous Night.

- a. Approval of Payment Application #4 for 2023 Utility Improvements

Motion made by Councilor Evens to approve the payment Application #4 for 2023 Utility Improvements for the Water Tower. Seconded by Councilor Merten.

- b. Approval of Payment Application #4 for 2022 Centennial Park Improvements

Motion made by Councilor Evens to approve the payment for Application #4 for 2022 Centennial Park Improvements. Seconded by Councilor Paczkowski.

- c. Final Numbers for added projects. Dave Blommel handed out final numbers for street work. He handed out a memorandum regarding cost totals.

Motion made by Councilor Evens to approve the payment for Application #4 for 2022 Centennial Park Improvements. Seconded by Councilor Paczkowski.

## **8. Department Reports**

- a. Police Department - Police Chief Jason Blum spoke. Refer to the Cold Spring Police Department report in the packet. He spoke about school bus safety. There have been vehicle break ins.
- b. Fire Department – Mayor Hemmesch read the fire department report. Refer to the Richmond Fire/Rescue report in the packet.
- c. Emergency Management – All three sirens worked at the recent emergency drill.
- d. Public Works – Gordy Dingman spoke. He reported that County Road 23 will be tarred next week with one layer of tar to Farming. He said November 2 Highway 23 will be completed. Street sweeping in Richmond has started along with Fall clean up. Gordy will order fiberglass stakes to indicate road edges for snow plowing. The new road will be worked on at the Business Park and the road will be closed for city services hook up. Gordy stated that homeowners are responsible to remove snow from the sidewalk in front of their property.
- e. PeopleService – Greg Stang spoke regarding the enclosed report. Schmitz excavating cleaned out reed beds and is was successful. Julia from the U of M was present to oversee the process.

## **9. Council Reports**

- a. EDA- Next Meeting: Councilor Paczkowski spoke. There is a photo contest where people can enter pictures of anything in anything in Richmond. Winners will receive cash/money prizes. October 17, 2023 at 6:30 p.m. at Richmond City Hall.
- b. Planning Commission- Next Meeting: October 17th, 2023 at 6:30 p.m.
- c. Rocori Trail- Next Meeting: October 12th, 2023

- 10. Next Council Meeting:** October 19, 2023 Workshop at 6:30 p.m. There will be Special Meeting on 10/12/23 at 6:00. New City Administrator applications will be reviewed.
- 11. Other Matters**
- a. Please turn in Richmond Community Survey's by October 8<sup>th</sup>
  - b. Munson Township stop sign – Refer to the letter in the packet regarding the stop sign that Richmond would like to install.
  - c. Two trees to be added to workshop.

**12. Adjournment**

Mayor Hemmesch asked for any additional items.  
Mayor Hemmesch declared the meeting adjourned at 7:42.

Respectfully Submitted,

Stacy Kalthoff, City Clerk