

**Meeting Minutes of the Richmond City  
Council  
September 21, 2023**

**Item #1: Approval of budget – Abdo Financial Solutions (5:30-6:30)**

A discussion took place regarding the preliminary budget for 2024. Abdo Financial Solutions presented the discussion. Refer to the “Budget Memo” in the packet for details in the tax rate. Following that is a summary about the General fund budget summary and discussion. Also is a summary of the Revenue Budget. (Pages 1-11) Next was a summary and discussion regarding Expenditure Budget summary. (Pages 1-22)

**Item #2: Call to Order / Pledge of Allegiance (Start at 6:30)**

Mayor Hemmesch called the meeting to order at 6:30 p.m.

Council Members noted as being present: Jim Hemmesch, Pat Evens, Tim Paczkowski and Chuck Merten

Council members noted as being absent: Mike Mathiasen (Mike participated in the meeting via the internet)

Also present were: Stacy Kalthoff, City Clerk; Kevin Mooney, Parks/Arena, Victoria Holthaus, Abdo; Krisi Moser, Rocori Senior Center

**Item #3: Open Public Forum**-None

**Item #4: Approval of Agenda with any additions/deletions**

Add item 4b

*Motion made by Councilor Merten to approve the Agenda and add item #4b, seconded by Councilor Paczkowski. Motion passed*

**Item #4b: Resolution 153-23: Setting the Levy at \$842,175 for 2024 Tax Levy with public input on December 6, 2023 at 6:00pm**

*Motion made by Councilor Merten to approve the Resolution 153-23, seconded by Councilor Paczkowski. Motion passed*

**Item #5: Resolution 151-23: Authorization for Minnesota Lawful Gambling LG220 Exempt Permit for Sts Peter & Paul Church on November 18, 2023 at Sts Peter & Paul School**

*Motion made by Councilor Evens to approve the Resolution 151-23, seconded by Councilor Paczkowski. Motion passed*

**Item #6: Resolution 152-23: Authorization of Temporary 1 to 4 Day Liquor License for Sts Peter & Paul Church on November 18, 2023 at Sts Peter & Paul School**

*Motion made by Councilor Evens to approve the Resolution 152-23, seconded by Councilor Paczkowski. Motion passed*

**Item #7: Tremendous Night Update** – No one from the committee came to discuss.

**Item #8: Rocori Senior Center Presentation– Kristi Moser** – Refer to the report that is in the packet. Kris talked about the history of the Cold Spring Senior Center, the mission and how the Senior Center supports and impacts the community. She talked about volunteerism and what is being accomplished. She said that 81% of

the members come from Cold Spring, 17% come from Richmond and 2% from Rockville. She also talked about expenses and budget. A discussion took place regarding having a space in Richmond for seniors to attend. A rotating location was discussed. It was decided to table any donation to the Rocori Senior Center.

**Item #9: Department Reports:** Kevin Mooney presented a report regarding the Parks. Refer to the report in the packet.

- a. **Parks/Arena** – Kevin Mooney presented a report regarding the Parks and Arena. Refer to the “September 2023 Parks/Arena Report” for details. He stated that ice season is starting. Bids came in for the Arena Expansion that were higher than expected. Kevin stated that other options will be explored. Youth Hokey and figure skating will start soon.

**Item #10: Falcon Bank Building Discussion -** Refer to the letter in the packet. Mayor Hemmesch spoke for Guggenberger Appraisal Services. An estimate for the bank value is from \$680,000.00 to \$730,000.00. A discussion took place and it was decided it is not cost affective to move City Hall to the bank location.

**Item #11: Gertken Bros., Inc Updated Contract for snow removal** – Mayor Hemmesch talked about a bid from Gertken Bros. for snow removal for the 2023-2025 season. A \$1,000.00 per month retainer was discussed. Mayor Hemmesch stated that the \$1,000.00 would go towards the cost. The bid will be posted for 10 days and awarded at the workshop on October 19<sup>th</sup>.

**Item #12: David Drown and Associates – Update regarding Administrator Position** – There are eight applications for the Administrator position. Stacy reported that the recruiter would like a special meeting on October 12 to select finalists and then interviews would occur on November 14<sup>th</sup>.

**Item #13: Maintaining City Roads** – Refer to map in packet. A discussion took place regarding tarring an alley indicated on the map. **A cost on the project will be next month.**

**Item #14: Next Meeting:** October 4, 2023 at 6:30 p.m.

**Item #15: Other Matters** The water tower painting job should be completed by the end of October. About 100 surveys have come in from residents. The audit will be finalized at the October 4<sup>th</sup> council meeting. A discussion took place regarding a church person who asked for sewer to be hooked up in the church so they can add a bathroom. It was decided that is should be discussed at a council meeting. Also was a discussion about roots in the sewer pipes. Trees were removed that didn't need to be. It was discussed that trees were cut down and trees could be replaced. Also, a question came up regarding show removal on sidewalks. Fire Department pictures will be placed on the wall of individual firefighters and also council members so people can identify them.

**Item #16: Adjournment**

Mayor Hemmesch asked for any additional items.

Mayor Hemmesch declared the meeting adjourned at 7:27 pm.

Stacy Kalthoff

City Clerk