

City of Richmond
City Council Workshop Meeting
45 Hall Ave SW

July 20, 2023 at 6:30 p.m.

COUNCIL WORKSHOP AGENDA

Item #1: Call to Order / Pledge of Allegiance

Mayor Hemmesch called the meeting to order at 6:30 p.m. at Richmond City Hall

Council Members noted as being present: Jim Hemmesch, Pat Evens, Tim Paczkowski, Chuck Merten
Absent: Mike Mathiasen

Also present were: Rita Trapp, HKGI City Planner, Kevin Mooney, Parks and Recreation, Amy Schreifels;
Jason Blum; Police Chief

Item #2: Open Public Forum - None

Item #3: Approval of Agenda with any additions/deletion

Motion made by Councilor Paczkowski to approve the Agenda with no additions/deletion, seconded by Councilor Evens. Motion passed.

Item #4: Department Reports:

- a. **Parks/Arena** – Kevin Spoke – Music in the Park was cancelled. Some damage in a few areas in parks due to storm damage. Bleachers will be anchored down so no future damage will occur. Little League is finishing up. Pickle Ball courts are complete other than the wind screen. Residents are using the new Pickle Ball courts. River Lakes Days new location worked well. The flow of people worked well. Centennial Park events went well as well. There was positive feedback from many people. Table and chair rentals have been good. Pickle Ball dedication will be in August.

**i Resolution 144-23: DECLARING SUPPORT FOR COMPLETION OF
GLACIAL LAKES TRAIL**

Motion made by Councilor Evens to approve the support for completion of the Glacial Lakes Trail between Rosco and Paynesville with no expense to the City of Richmond, seconded by Councilor Merten. Motion passed.

- b. **Police** – Chief Blum talked about events/incidents during Richmond River Lakes Days. Refer to report in packet. He said overall the event went well. He spoke about cameras being installed at the Splash Pad in Cold Spring. The cameras have solved several vandalism incidents. A budget discussion occurred.

Item #5: Land Use Plan Options – Rita Trapp – Rita spoke regarding land use options. She said that the price of \$40,000.00 could be less. She discussed the frequency of meetings with the City of Richmond which might lessen the cost. Rita said that costs can be cut by meeting virtually also. Also, she said that since Richmond already has a person that does Economic Development, she would not need to include that which would reduce costs. It was discussed that creating a plan is important for capital improvement planning. The

plan that is in place needs to be updated. The cost of the plan was discussed. A three-year plan was talked about. Resident participation was discussed. A survey to insert with the water bill was discussed.

Motion made by Councilor Evens to approve Land Use Plan Proposal with HGKI not to exceed \$40,000.00, seconded by Councilor Paczkowski, Motion passed.

Item #6: Falcon Bank Investment Options – The City of Richmond options through IntraFi are to do a money market or a CS. The money at Falcon Bank has a .27 interest rate and the money market account through IntraFi is 3%. The money market account works like a savings account. CD's would be a six our twelve month time.

Motion made by Councilor Evens to approve two million dollars 6 month CD and 1 million dollars is the money market with IntraFi, seconded by Councilor Paczkowski. Motion passed.

Item #7: 19864 2nd St NE – Mandatory Sewer/Water Hook Up Resident asked for an extension on the water/sewer hookup for her property. She stated she will start paying the assessment next year for the road improvements.

Motion made by Councilor Evens to approve to move the mandatory Sewer/Water Hook Up to 2035, seconded by Councilor Paczkowski. Motion passed.

Item #8: Amp service at Trail Pavilion fund payment

Motion made by Councilor Paczkowski to pay the Amp service for \$2,530.00 out of Park Dedication Fund, seconded by Councilor Evens. Motion passed.

Item #9: New Construction Incentive Program discussion – There is a \$2500.00 incentive for new homes builders and business. This allows a deferment on the cost of the building permit. The Incentive Program will continue.

Item #10: RV dump station discussion – Residents have asked for a dump station for RV's.

Motion made by Councilor Merten to obtain cost of the dump station from Dave Blommel, SEH, seconded by Councilor Paczkowski. Motion passed.

Item #11: Administrator/Finance Officer Job Description Discussion & Moving Forward A discussion occurred regarding rewording the job description for a new Administrator/finance Officer. It was discussed that council members create rough draft should be drawn up. It was also discussed to share an Administrator with Rockville. It was discussed to ask Ashley regarding sharing an administrator.

Item #12: Next Meeting: August 2nd, 2023 at 6:30 p.m.

Item #13: Other Matters - The compost site is full due to recent storm damage to trees. Gertken was asked to empty the compost site. Substitute Administrator will continue to come to Richmond once per week.

Item #14: Adjournment

Mayor Hemmesch asked for any additional items.

Hearing none Mayor Hemmesch declared the meeting adjourned at 8:29 p.m.

Respectfully Submitted,

Stacy Kalthoff

City Clerk