

**City of Richmond
Regular City Council Meeting
45 Hall Ave SW**

**June 7, 2023 at 6:30 p.m.
COUNCIL MEETING AGENDA**

Item #1: Call to Order / Pledge of Allegiance

Mayor Hemmesch called the meeting to order at 6:30 p.m. at Richmond City Hall
Council Members noted as being present: Jim Hemmesch, Pat Evens, Mike Mathiasen, Chuck Merten
and Tim Paczkowski

Also present were: Stacy Kalthoff, City Clerk; Kevin Mooney, Parks/Arena; Gordy Dingmann, Public
Works; Bryan Kotten, PeopleService; Dave Blommel, City Engineer; Kaitlyn Gilk, AED Monitoring
Options; Casey Hopfer, River Lake Days; Greg Stang, PeopleService;

Item #2: Open Public Forum – None

Item #3: Approval of Agenda with any additions/deletion

Approval of three additions to the agenda which include Resolution 135-23, Resolution 136-23 and the Alex
Air Apparatus Quote.

*Motion made by Councilor Paczkowski to accept the Agenda with additions/deletion, seconded by
Councilor Mathiasen. Motion passed.*

Item #4: Approval of the Meeting Minutes of May 1, May 3 and May 18, 2023

*Motion made by Councilor Paczkowski to approve the Meeting Minutes of May1, May3 and May
18, seconded by Councilor Evens. Motion passed.*

Item #5: Approval of Bills Paid

*Motion made by Councilor Merten to approve the Bills Paid, seconded by Councilor Evens.
Motion passed.*

Item #6: Consent Agenda (approved by one motion)

- a. Resolution 133-23: Approval of May 2023 Journal Entries
- b. Resolution 134-23: Approval of May Contributions/Donations
- c. Resolution 135-23: Authorizing execution of an advance agreement and participation in joint powers
authority for a water and sewer project for the City of Richmond, Minnesota and accepting the offer of
the Minnesota and accepting the offer of the Minnesota Rural Water Finance Authority to purchase a
\$4,232,000 general obligation utility revenue bond anticipation note of 2023A and providing for its
issuance
- d. Approval of Stop Sign Letter to Munson Township

*Motion made by Councilor Paczkowski for approval of Consent Agenda, seconded by Councilor
Mathiasen. Motion passed.*

Item #7: City Engineer - Dave Blommel Update

- a. Street Project – Dave Blommel stated that the Street Project will start on Monday and all
paperwork is in. The signs are up indicating street work.

- b. Pickleball Update – Pickleball Court fencing is up. Waiting for pavement to cure for 30 days which is June 30th.
 - i. Approval of Application for Payment No. 1 for 2022 Centennial Park Improvements

Motion made by Councilor Paczkowski to approve of Application for Payment No. 1 for 2022 Centennial Park Improvements, seconded by Councilor Mathiasen. Motion passed.

- c. Other - Grass seeding at Pickleball courts will wait until there is rain.

Item #8: Advocates for Heath – AED Monitoring Options – Kaitlyn Gilk – Refer to AED Smart Monitoring information in packet. She talked about the contract which is four years. Funding came from Emergency Management. She said the cost of unit includes the cost of monitoring the units, repair etc.

Item #9: River Lake Days Update

- d. Resolution 136-23: Authorization of Use of Municipal Personnel and Resources in Conjunction with the River Lake Days Festival and Approval of requested Festival -Related Permits and Authorization

Casey spoke regarding electrical power options from the pavilion. He talked about the new location of River Lake Days due to the street construction that is occurring. Council requested a map and list of plans for River Lake Days. Outhouses will be used for the public.

Item #10: Department Reports

- e. Police Department – Jason Blum spoke about enclosed report. He talked of monthly report for April. He urged people to follow ordinances on their property so not citations will be issued. He talked about junk vehicle on property in residential land.
- f. Fire Department
 - i. Alex Air Apparatus Quote – Jim explained new extrication equipment. Refer to May 2023 report in packet. He explained and demonstrated new cutter which is battery operated.
- ~~g. Emergency Mngt~~
- h. Public Works/Streets – Gordy spoke about County Road 23 construction work that is being done. He spoke about dust control during construction. He talked about sewers needing to be replaced by home owners. River Power and Equipment has started digging. New paint sprayer has arrived.
- i. PeopleService – Bryan Kotten was introduced as a new employee. He spoke regarding water operation and maintenance which is outlined in detail in the report in packet. A discussion took place about the water tower painting. Water ban starting June 20th. Well levels are good, however water ban will be in place while the water tower is down and being painted.

Item #11: Resolution 137-23 Approval of the new Juneteenth Holiday

Motion made by Councilor Mathiasen to approve Resolution 137-23 Approval of the new Juneteenth Holiday, seconded by Councilor Evens. Motion passed.

Item #12: Council Reports

- j. EDA - Next Meeting: June 20, 2023 Pat spoke about EDA meeting that took place.
- k. Planning Commission- No May Meeting: Next Meeting: June 22, 2023
- l. Rocori Trail- Next Meeting: July 6, 2023 The Grand Opening Celebration for the Rocori Trail will be on June 17th. Ribbon cutting ceremony at 11:00 and 1:00 Grand Opening Celebration. Pedal Pub rides will be available. Flyers are posted in towns.

Item #13: Next Council Meeting: June 15, 2023 Workshop at 6:30 p.m.

Item #14: Other Information For The Good Of The City

Solar and electric speed signs were discussed. Refer to report in packet. Gambling funds could be used. Not to exceed \$3,500.00 for sign.

Motion made by Councilor Paczkowski to purchase a new speed sign not to exceed \$3,500.00., seconded by Councilor Merten. Motion passed.

Item #15: Close Meeting for City Clerk 2 - year Review – Discussion took place regarding Clerk's wage and overtime wage.

Item #16: Open Meeting

Item #17: Adjournment

Mayor Hemmesch asked for any additional items.
Mayor Hemmesch declared the meeting adjourned at 8:16.

Respectfully Submitted,

Stacy Kalthoff, City Clerk