

**City of Richmond
Regular City Council Meeting
45 Hall Ave SW**

**May 3, 2023 at 6:30 p.m.
COUNCIL MEETING AGENDA**

Item #1: Call to Order / Pledge of Allegiance

Mayor Hemmesch called the meeting to order at 6:30 p.m. at Richmond City Hall.

Council members noted as being present: Jim Hemmesch, Pat Evens, Tim Paczkowski, Chuck Merten, Mike Mathiasen.

Also present were: Stacy Kalthoff, City Clerk; Jason Spoden, Richmond/Cold Spring Police; Greg Stang, PeopleService; Jason Blum, Richmond/Cold Spring Police Chief; Derek Mueller, Fire Chief; Dave Blommel, SEH.

Item #2: Open Public Forum – None.

Item #3: Approval of Agenda with any additions/deletion

Mayor stated that there are two items being added. Item #8 and item #9c i

Motion made by Councilor Evens to approve the Agenda with the two additions, seconded by Councilor Merten. Motion passed.

Item #4: Approval of the Meeting Minutes of April 5, April 18, April 20, and April 25 2023

Mayor Hemmesch explained that there were more meetings than usual due to the fact that the City Administrator left his position and several meetings were needed to move forward.

Motion made by Councilor Paczkowski to approve the Meeting Minutes, seconded by Councilor Merten. Motion passed.

Item #5: Approval of Bills Paid

Mayor Hemmesch asked if any councilor members required clarification or had questions on any of the bills paid.

Motion made by Councilor Mathiasen to approve the Bills Paid, seconded by Councilor Paczkowski. Motion passed.

Item #6: Consent Agenda (approved by one motion)

- a. Resolution 121-23: Approval of April 2023 Journal Entries
- b. Resolution 122-23: Approval of 2023-2024 Liquor Licenses
- c. Resolution 123-23: Approval of 2023-2024 Tobacco Licenses
- d. Resolution 124-23: Authorization for Minnesota Lawful Gambling LG220 Exempt Permit for Sts Peter and Paul Church on July 14 & 15, 2023
- e. Resolution 125-23: Authorization for Minnesota Lawful Gambling LG220 Exempt Permit for Sts Peter and Paul Church on August 27, 2023

Motion made by Councilor Paczkowski to approve Consent Agenda, seconded by Councilor Evens. Motion passed.

Item #7: Resolution 126-23: 2023-24 Liquor License for J & S Lanes (Roll Call)

Roll call – Councilor Evens, Councilor Paczkowski, Councilor Mathiasen, and Councilor Merten were Yes with Mayor Hemmesch abstaining.

Motion made by Councilor Evens to approve the Resolution 126-23, seconded by Councilor Paczkowski. Motion passed.

Item #8: Resolution 129-23: Naming Options for Interim Clerk

Refer to Resolution in packet. The clerk would be a contract employee.

Motion made by Councilor Merten to approve Resolution 129-23, seconded by Councilor Mathiasen. Motion passed.

Item #9: SEH – Dave Blommel Update

- a. Street Project – Refer to packet. Waiting USDA’s approval. Street project should start at the beginning of June.
 - i **Resolution 127-23: Accepting Street Project Bid**
- b. Interim Financing
- c. Rural Water
- d. Hud – Received approval, need approval from superiors.
- e. USDA

*A flyer will be made for the public to be informed of street project which will include phone numbers and contacts for questions and concerns.

Motion made by Councilor Paczkowski to Accept Resolution 127-23, Street Project Bid, seconded by Councilor Mathiasen. Motion passed.

Item #10: Department Reports

- f. Police Department – Chief Jason Blum spoke regarding the report in the packet. He stated that there have been several thefts of items taken out of cars. He encouraged people to contact police if there is anything stolen from your vehicle. Interview is scheduled to fill last police position. Community Clean Up is May 6th.
- g. Fire Department – Derek Mueller spoke regarding report in packet. There is one open position in the Fire Department and he has gotten one application.
- h. Emergency Management - Mayor Hemmesch explained the Stearns County All-Hazard Mitigation Plan
 - i **Resolution 128-23: Adoption of the Stearns County All-Hazard Mitigation Plan**
- ~~i. Public Works/Streets~~
- j. PeopleService – Greg spoke regarding report in packet. He talked about repairing equipment, PFAS monitoring, and overload of phosphorus, they are recruiting for an operator.

Motion made by Councilor Evens to accept Resolution 128-23: Adoption of the Stearns County All-Hazard Mitigation Plan, seconded by Councilor Paczkowski. Motion passed.

Item #11: Council Reports

- a. EDA- No April Next Meeting: Meeting. May 16, 2023
- b. Planning Commission- No April Meeting: Next Meeting: May 25, 2023
- c. Rocori Trail- Next Meeting: May 4, 2023

Item #12: Next Council Meeting: May 18, 2023 Workshop at 6:30 p.m.

Mayor Hemmesch referred to a list of items (In packet) that will be discussed and addressed further as needed.

Item #13: Adjournment

Mayor Hemmesch asked for any additional items.

Mayor Hemmesch declared the meeting adjourned at 7:25 p.m.

Respectfully Submitted,

Stacy Kalthoff,

City Clerk