

**Meeting Minutes of the
Richmond City Council
May 1, 2023
City Council *Special Meeting***

Item #1: Call to Order / Pledge of Allegiance

Mayor Hemmesch called the meeting to order at 6:30 p.m. at Richmond City Hall
Council Members noted as being present: Jim Hemmesch, Pat Evens, Tim Paczkowski,
Chuck Merten, and Mike Mathiasen

Also present were: Stacy Kalthoff, City Clerk; Gordy Dingman, Public Works; Kevin Mooney,
Parks/Arena

Item #2: Approval of Agenda

*Motion made by Councilor Paczkowski to approve the Agenda with additions/deletion,
seconded by Councilor Mathiasen. Motion passed.*

Item #3: Discussion of Consultants for Finance Resources

A discussion took place regarding hiring/obtaining staff to cover the administrative duties and to do the financial tasks regarding the audit. Options include:

- Hiring Sandy Borders to cover clerk tasks. She charges \$60.00 per hour plus mileage and has experience with audits. She would work Monday through Thursday.
- Jonathan Hagen with Clifton Larson Allen (CLA), which is consulting work. They charge \$140.00 to \$160.00 per hour with an average of 30 hours per week. It was estimated that the audit may take up to 4 weeks.
- E-mail from Marty Bode did not have a cost. He is interested in the city administrator position when it is open.
- ABDO Finance Solutions – Hourly rates are \$170.00 to \$445.00

A discussion took place regarding Sandy Borders. Sandy has stated that she is familiar with the accounting program. Also, CLA could come within 2-3 weeks to verify that everything is correct. At the council meeting on May 18th, it can be determined if more help will be needed.

It was decided to make a resolution to call Sandy Borders with the option that Sandy contact Shirley and notify CLA within 2 weeks to assist if needed.

Item #4: Adjournment

Mayor Hemmesch asked for any additional items.

Mayor Hemmesch declared the meeting adjourned at 7:13 pm.

Stacy Kalthoff

City Clerk