

**Meeting Minutes of the Richmond City  
Council April 20, 2023  
City Council Meeting**

**Item #1: Call to Order / Pledge of Allegiance**

Mayor Hemmesch called the meeting to order at 6:30 p.m. at Richmond City Hall

Council Members noted as being present: Jim Hemmesch, Pat Evens, Tim Paczkowski, Chuck Merten and Mike Mathiasen

Also present were: Ashley Bukowski; Rinke Noonan, Kyle Knudsun, Falcon; Jeff Kraemer, Chief Blum, Cold Spring/Richmond Police; Jason Spoden, Cold Spring/Richmond Police; Jim Schleper, Inventure; Kevin Mooney, Parks/Arena; Randy Schackmann, Fire Department; Todd Hagen, Ehlers Public Finance; Matt Tourville, Ehlers Public Finance; Stacy Kalthoff, City Clerk, Dave Konshok City Administrator/Finance Director.

**Item #2: Open Public Forum**

Chief Blum spoke that there have not been any interviews for the open position. There will be more interviews in the next few weeks.

**Item #3: Approval of Agenda with any additions/deletion**

Original item #11 will now be item 4b. Richmond Business Park-Right in right out

*Motion made by Councilor Evens to approve the change of the agenda. Seconded by Councilor Mathiasen. Motion passed.*

**Item #4a: Approval of LG240B Application to Conduct Excluded Bingo for ROCORI FFA Alumni and Supporters at the Olde Coliseum on April 29, 2023**

*Motion made by Councilor Evens to approve LG240B, seconded by Councilor Paczkowski. Motion passed.*

**Item #4b: Richmond Business Park**

Refer to Richmond Business Park map in packet. Jim Schleper from Inventure explained the reason for the “right in, right out”. He said that potential lot buyers are asking for the “right in, right out” if they buy lots. A discussion took place regarding the road to the business park. Further discussion and questions will be addressed. Dave K. stated that the road is not attended for semi-trucks and will follow rules set forth by the City of Richmond.

*Motion made by Councilor Merten for approval of RIRO, seconded by Councilor Evens. Motion passed.*

**Item #5: Department Reports:**

- a. **Parks/Arena** – Refer to enclosed report. Kevin Mooney spoke. He talked about ice removal. they are doing post season maintenance on building. There was some snow damage. An insurance claim was made. April 1<sup>st</sup> was the rabbit show. The Beer and Wine expo was held. Next weekend is Youth Hockey mattress sales. There was an arena expansion meeting. Details will be discussed at the May workshop. Music in the park schedule is complete. He also talked about art being displayed and sold at Music in the Park. The Nature Park is closed due to flooding. There will be a grand opening ceremony for the opening of the new Rocori Trail section on June 17<sup>th</sup>. Community clean up will be May 6<sup>th</sup>. A discussion took place regarding cost of park use.

**i. Resolution 119-23 Approval of Music in the Park 2023 Schedule**

*Motion made by Councilor Merten to approve the resolution, seconded by Councilor Mathiasen. Motion passed.*

**Item #6: Fire Truck Committee**

- b. **Change Order Approval** – Randy Schackmann spoke about the truck changes. He talked about the Street budget and a discussion occurred. He said there is an estimated additional \$50,000.00 for hoses and other items.

*Motion made by Councilor Merten to approve the change order, seconded by Councilor Paczkowski. Motion passed.*

**Item #7: Finance – Ehlers**

- c. **2023 Utility Improvement Project Interim Financing** – Todd Hagen from Ehlers spoke about the project. He spoke about bonds and financing. Refer to enclosed report.
- d. **City of Richmond Financial Investments** Dave Konshok spoke. Refer to the City of Richmond Revenue Bonds report.

**Item #8: Legal – Rinke Noonan**

- e. **Police Contract Discussion** – Refer to the “Reestablishing Police Department” report in packet. Which is explained in detail. Ashley spoke regarding police contract. A discussion took place regarding the BCA. She talked about expenses and space that a city would need to have their own police department. It was talked about that ideas and opinions could be gotten from citizens regarding having a police department.

*Motion made by Councilor Evens to approve the police committee (five people total), seconded by Councilor Merten. Motion passed.*

**Item #9: Property Insurance Renewal**

- f. **Liability Coverage Waiver Form** – A discussion took place regarding insurance coverage for parks and city owned land.

*Motion made by Councilor Paczkowski to approve the renewal the Liability Coverage Waiver Form, seconded by Councilor Mathiasen. Motion passed.*

**Item #10: Street Project Update** – A discussion occurred regarding street curb designs. The opinions of residents were reported. Some people want to drive into a lot that has a low curb others prefer the higher curb design It was discussed that the curbs could remain standard as a low curb design, in the city. The curbs could control water/rain. More discussion took place regarding bonds.

**Item #11: Next Meeting:** May 3, 2023 at 6:30 pm

**Item #12: Other Matters** - None

**Item #14 Closed Meeting - 6 - Month Review of Administrator David W. Konshok**

Meeting closed at 8:45 pm

**Item #15: Open Meeting**

Meeting opened up at 10:14 pm

**Item #16: Adjournment**

Mayor Hemmesch asked for any additional items.

Mayor Hemmesch declared the meeting adjourned at 10:15 pm.

Stacy Kalthoff  
City Clerk