

**Meeting Minutes of the Richmond City
Council January 19, 2023
City Council Meeting**

Item #1: Call to Order / Pledge of Allegiance

Mayor Hemmesch called the meeting to order at 6:31 p.m. at Richmond City Hall
Council Members noted as being present: Jim Hemmesch, Pat Evens, Emily Monnens, and Chuck Merten

Absent: Councilor Tim Paczkowski

Also present were: Stacy Kalthoff, City Clerk; Greg Stang, PeopleService; Alec McCuskey, PeopleService; Kevin Mooney, Parks/Arena; Officer Jason Spoden, Richmond/Cold Spring Police; Ashley Bukowski, Rinke Noonan; Rita Trapp; Hkgi; and Administrator David Konshok via phone

Item #2: Open Public Forum – None

Item #3: Approval of Agenda with any additions/deletion

Remove Item #13 Financial Update a, b, & c since Dave is gone.

Motion made by Councilor Evens to approve the Agenda with additions/deletion, seconded by Councilor Monnens. Motion passed.

Item #4: Planning Overview

Rita Trapp, HKGI, described the process of updating the comprehensive plan for the City. She went through a slide show that is enclosed in the packet. Discussion between Rita and Council continued with interest on the side of the Council. Mayor Hemmesch recommends that Council look over the plan from 2006.

Item #5: Legal Update

Ashley Bukowski, Rinke Noonan spoke about an update on THC, police contract/possible reestablishment of a police department, and offroad vehicle ordinance. Regarding THC there is a bill in the House now but nothing is finalized. If a police department would be reestablished several policies would have to be created in addition facilities would have to be reviewed. Council decided to hold off on discussion regarding offroad vehicles at this time. Councilor Merten was specifically interested in electric cars and electric ATV's.

Councilor Evens voiced his concern regarding home businesses in a residential zone. Ashley Bukowski, Rinke Noonan, discussed that the business should be examined from the road and then send them a letter stating they are violating a zoning ordinance. Rita Trapp, HKGI, also described what experience she has had in working with home occupations in small cities.

Item #6: Department Reports

- a. **Parks/Arena** – Kevin spoke about report enclosed in packet. Councilor Evens had some discussion regarding dry floor events during the summer.
- b. **PeopleService** – Alec spoke about report enclosed in the packet. Greg gave a reed bed update and also discussed changes in the PeopleService contract since the plant was changed from an “A” plant to a “B” plant. Mayor Hemmesch would like to bring the contract back to the next workshop so all council members can get a chance to review.

Item #7: Commission Appointments

- c. **Resolution 106-23**: Appointment of City Commission Members

Mayor Hemmesch appointed Councilor Pat Evens and Councilor Tim Paczkowski to EDA and himself and Councilor Chuck Merten to Planning Commission.

Motion made by Councilor Merten to approve Resolution 106-23, seconded by Councilor Hemmesch. Motion passed. (Roll call: Jim, Chuck, Emily – Yes and Pat – Abstain)

Item #8: Fire Department

d. **Resolution 107-23:** Approval of Slate of Fire Department Officers

Motion made by Councilor Evens to approve Resolution 107-23, seconded by Councilor Monnens. Motion passed. (Roll Call: Chuck, Emily, Pat – Yes and Jim – Abstain)

Item #9: Utility Billing Accounts

Council discussed that residents should be held accountable for making payments on their water bills. Council would like to be notified if residents are getting notified of potential water shut off. Mayor Hemmesch is looking for a step-by-step plan for collecting payments for water bills.

Item #10: Apartment/Rental Utility Billing

City Staff put together a list of rental properties in the city along with the number of meters and flat rates. Ashley from Rinke Noonan will research any ordinances to determine if Jennings Apartments are being charged correctly per unit.

Item #11: Garbage Hauler Discussion

Currently we charged \$150.00 for garbage hauler license. Council discussed increasing the fee to \$200.00. Council is also requesting that garbage be picked up on Friday's only unless it falls on a Holiday.

Motion made by Councilor Evens to approve the new fee of \$200.00 for garbage hauler license and for collection of garbage to be on Friday's only except for Holiday's, seconded by Councilor Merten. Motion passed.

Item #12: Electric Charging Station discussion

Councilor Merten explained the grant program for electric charging stations. Council agreed to apply for the grant and if accepted proceed from there. Council would be interested in putting a station by the pavilion and blue bike station and also putting a station in the new business park.

Item #13: Financial Update

- e. ~~Fire Truck~~
- f. ~~ARPA Money~~
- g. ~~Franchise Fee's~~

Item #14: Next Meeting: February 1, 2023 at 6:30 p.m.

Item #15: Adjournment

Mayor Hemmesch asked for any additional items.

Emily Monnens announced her resignation for City Council as of February 17, 2023.

Mayor Hemmesch declared the meeting adjourned at 9:21 pm.

Stacy Kalthoff
City Clerk