

**Meeting Minutes of the Richmond City Council  
December 20, 2018  
City Council Workshop and Meeting**

**Item #1: Call to Order/Pledge of Allegiance**

Mayor Hemmesch called the meeting to order at 6:30 p.m. at Richmond City Hall.

Council Members noted as being present: Jim Hemmesch; Larry Hokanson; Michael Ricke; Mike Mathiasen; Tim Paczkowski  
Also, present were: Tesa Tomaschett, Administrator/Clerk-Treasurer; Scott Zika, Brinky's Liquor; Gary Brinkman, Brinky's Liquor;  
Pat Evens

**Item #2: Open Forum - none**

**Item #3: Approval of Agenda**

Mayor Hemmesch asked if there were any additions or changes to the Agenda.

ADD: Item #4 Consent Agenda

ADD: 4. c. Approval of Amended Data Practice Policy for data subjects and members of the public.

ADD: 4. d. Resolution 193-18: Approve contract between the City of Richmond and James Hemmesch

*Motion made by Councilor Paczkowski to approve the Agenda, seconded by Councilor Hokanson, with additions. Motion passed unanimously.*

**Item #4: Consent Agenda (approved by one motion)**

a. Resolution 192-18: Approve Appointment of change in Assistant Emergency Management Director

b. Approval of 2018 Amended budget

c. Approval of Amended Data Practice Policy for data subjects and members of the public.

d. Resolution 193-18: Approve contract between the City of Richmond and James Hemmesch

Item 4 d. was removed from the consent agenda.

*Motion made by Councilor Paczkowski to approve to the consent agenda without item 4.d., seconded by Councilor Hokanson. Motion passed unanimously.*

Acting Mayor Mathiasen took charge of the meeting at this time to discuss Resolution 193-18: Approve contract between the City of Richmond and James Hemmesch. This contract is so the City can dump brush/compost to James Hemmesch's residence. Future Councilor Pat Evens asked that this item be discussed at the January, 2019 with the new council since it is 2019 business.

Acting Mayor Mathiasen asked for a motion

*Motion made by Councilor Hokanson to approve Resolution 193-18 approve contract between the City of Richmond and James Hemmesch, seconded by Councilor Paczkowski. Motion passed unanimously. Mayor Hemmesch abstained*

**Workshop Agenda**

**A. Tax Abatement- Jason Murray**

a. 60 4<sup>th</sup> St. SW

Jason Murray with David Drown & Associates was present to discuss the process of tax abatement. Since the building permit has been pulled for this project TIF no longer qualifies, tax abatement is the only option at this point. With tax abatement it only for the city portion, not the county or school district like TIF. The city needs to receive a statement from Brinky's Liquor stating their need for the tax abatement. Then set public hearing for the tax abatement. A simple terms agreement can be put in place which will help save on costs. Jason will work with Tomaschett to put together the calendar events and proper paperwork needed. Jason and Tomaschett will work with both Scott and Gary on the process.

**B. Snow Removal**

Morris Grossinger will continue with snow removal for the city through March 2019 until new employee is hired.

*(Reconvene Council Meeting)*

**Item #5: Other Matters of Concern and Related Matters**

**Item #6: Next Council meeting January 2, 2019 at 6:30 pm**

**Item #7: Adjournment**

Mayor Hemmesch asked for any additional items.

Hearing none Mayor Hemmesch declared the meeting adjourned at 7:13 p.m.

Respectfully Submitted,

Tesa Tomaschett  
Administrator/Clerk-Treasurer