

**Meeting Minutes of the Richmond City Council
December 16, 2015
City Council Meeting and Workshop**

Item #1: Call to Order/Pledge of Allegiance

Mayor Hemmesch called the meeting to order at 6:30 p.m. at Richmond City Hall.

Council Members noted as being present: Jim Hemmesch, Pat Evens, Josh Worm, Mike Mathiasen, Tim Paczkowski
Also present were: Martin Bode, City Administrator; Cindy Anderson, Utility Billing Clerk;

Item #2: Approval of Agenda

Mayor Hemmesch asked if there were any additions or changes to the Agenda.

Add to Item 6

B. Resolution 185-15 Pay Request

C. December 24 Close City Hall at Noon

Motion made by Councilor Worm to approve the Agenda with additions, seconded by Councilor Paczkowski. Motion passed unanimously.

Item #3: Consent Agenda

No items

Item #4: Utility Rates

Administrator Bode explained that in order to make up some of the deficit in the sewer fund, the Council will need to consider raising the base fee and per usage fee for the sewer. Bode presented 6 options for their consideration. Council discussed what options they have and different ways to collect funds. They all agreed this is a difficult decision and they would like to keep it as fair and equitable as possible.

Motion made by Councilor Paczkowski to approve raising the sewer base fee to \$22.25 and the usage rate to \$.0101 per 1000 gallons, seconded by Councilor Mathiasen. Motion passed unanimously.

This action will take effect for the January/February 2016 usage.

Council also discussed the apartment complexes of 4 dwellings or larger. They discussed that each unit should be paying a base fee, like the single family homes.

Motion made by Councilor Worm to approve Apartment complexes of 4 units or more shall pay a base water and sewer fee per dwelling unit, seconded by Councilor Paczkowski. Motion passed unanimously.

This action will take effect for the January/February 2016 usage.

Item #5: PFA WWTP Bond Refinancing

Bode reported that the PFA approved the refinancing of the Bond for 10 years. They will want to know that the Council is doing everything to address and budget for the shortfall.

Item #6: Council Action

- a. Additional Purchase Requests, Allocations & Transfers - none
- b. Resolution 185-15 Approval of Pay request #1 to Gertken Construction
Council asked Administrator Bode if this amount included finishing the street next spring. Bode stated he would verify the bill.
Motion made by Councilor Evens to approve Resolution 185-15 authorizing pay request #1 to Gertken Construction, seconded by Councilor Mathiasen. Motion passed unanimously.
- c. City Hall close at noon on December 24, 2015
Council agreed that City Hall could close at Noon on December 24, 2015.

Item #7: Other Matters of Concern and Related Matters

Snow Parking removal – Bode will speak with Chief Boucher and make sure we are all ready for the upcoming snow season and moving vehicles left on city streets during and immediately following a snow storm.

Item #8: Adjournment

Mayor Hemmesch asked for any additional items.

Hearing none Mayor Hemmesch declared the meeting adjourned at 8:07 p.m.

Respectfully Submitted,

Martin M. Bode
City Administrator