

**Meeting Minutes of the Richmond City Council
November 7, 2018
City Council Meeting**

Item #1: Call to Order/Pledge of Allegiance

Mayor Hemmesch called the meeting to order at 6:30 p.m. at Richmond City Hall.

Council Members noted as being present: Jim Hemmesch; Tim Paczkowski, Michael Ricke; Larry Hokanson;

Council Member Absent: Mike Mathiasen

Also present were: Cindy Anderson, Deputy Clerk; Jason Blum, Police Chief; Gordon Dingmann, Public Works Director; Jesse Kollmann, Asst. Fire Chief; Tammy Paczkowski

Item #2: Open Forum - none

Item #3: Approval of Agenda

Mayor Hemmesch asked if there were any additions or changes to the Agenda.

- a. Remove Item #8

Motion made by Councilor Paczkowski to approve the Agenda, with changes, seconded by Councilor Hokanson. Motion passed unanimously.

Item # 4: Approval of the Meeting Minutes of October 3 and October 18, 2018

Mayor Hemmesch asked for any corrections or additions to the October 3 and October 18, 2018.

Mayor Hemmesch asked for a motion of approval.

Motion made by Councilor Ricke to approve the Meeting Minutes of October 3 and October 18, 2018 seconded by Councilor Hokanson. Motion passed.

Item # 5: Approval of Bills Paid

Mayor Hemmesch asked if there were any questions or comments. Mayor Hemmesch asked for a motion of approval of Bills Paid.

Motion made by Councilor Hokanson to Approve the Bills Paid, seconded by Councilor Paczkowski. Motion passed.

Item # 6: Consent Agenda

- b. Resolution 173-18 - Approval of October 2018 Journal Entries
- c. Resolution 174-18 - Acceptance of October 2018 Donations
- d. Acceptance of PeopleService October report

Motion made by Councilor Paczkowski to approve the Consent Agenda, seconded by Councilor Ricke. Motion passed unanimously.

Item #7: Industrial Use Permit Agreement– David Blommel, City Engineer

Blommel reviewed the final draft of the Industrial use permit agreement. He stated that it had been reviewed by the City Attorney and the changes had been made.

Motion made by Councilor Paczkowski to approve the Industrial Use Permit Agreement, seconded by Councilor Hokanson. Motion passed unanimously.

Item #8: Removed -

Item #9: 2019 Street Project Update – David Blommel, City Engineer

Blommel reported that he has been meeting and speaking with residents regarding the proposed work. He is answering questions about the project and why and why not things are being proposed.

Item #10: Department Reports -

- a. Police- Jason Blum, Police Chief

Blum reviewed the monthly report. He reminded residents that winter snow removal ordinance is in effect. He also reminded people to stay in vehicle if you are stopped by the police. It is important that you wait for the officer to approach your vehicle.

- b. Public Works – Gordon Dingmann, Public Works Director

Dingmann reminded residents to shovel the sidewalks, remove the snow from around fire hydrants. Dingmann stated that he is wanting to dispose of the Kubota.

Motion made by Councilor Hokanson to approve Resolution 175-18 Declaring excess property and authorizing disposal, seconded by Councilor Paczkowski. Motion passed unanimously.

Item #11: Council Reports -

- a. EDA – Ricke reported that they had a meeting on October 16 and they are working with Richmond Civic and Commerce on the map/brochure.
- b. Planning Commission – Hokanson reported they had a meeting October 25 reviewed the permits and 2018 development.
- c. Rocori Trail – no meeting
- d. Tri-City Cable – Anderson reported that she attended the meeting and the Board decided to purchase new microphones for Cold Spring and Richmond.

Item #12: Resolution 176-18 Acceptance of Resignation of Cindy Anderson

Motion made by Councilor Paczkowski to approve Resolution 176-18 Acceptance of Resignation of Cindy Anderson, seconded by Mayor Hemmesch. Motion passed unanimously.

Item #13: Resolution 177-18 Authorization of Formal Advertisement & Posting of the Deputy Clerk Position

Motion made by Councilor Paczkowski to approve Resolution 177-18 Authorization of Formal Advertisement & Posting of the Deputy Clerk Position, seconded by Councilor Ricke. Motion passed unanimously.

Item #14: Other Matters of Concern and Related Matters

- a. Tremendous Night road Closure
- b. Next Council meeting November 15, 2018

Item #8: Adjournment

Mayor Hemmesch asked for any additional items.

Hearing none Mayor Hemmesch declared the meeting adjourned at 6:55 p.m.

Respectfully Submitted,

Cindy Anderson
Deputy Clerk