

Meeting Minutes of the Richmond Planning Commission

Thursday, October 28, 2021

Item #1: Call to Order

Chairman Gertken called the meeting to order at 5:00 p.m.

Commissioners Present: Ken Gertken, Chuck Merten, Chad Vogt, Jim Hemmesch and

Jon Person.

Also, present were: Tesa Tomaschett, City Administrator/Clerk-Treasurer

Item #2: Approval of Agenda

Chairman Gertken asked for a motion to approve agenda.

Motion made by Merten to approve agenda, seconded by Hemmesch. Motion passed.

Item #3: Approval of Minutes of August 4, 2021

Motion made by Merten to approve minutes of August 4, 2021 seconded by Vogt. Motion passed

Item #4: Richmond Business Park update

Tomaschett provided an update for Richmond Business Park. She stated that first coat of tar is in, electrical is being installed and one building permit is being reviewed at this time. Seed and pond work will be done soon then dirt work will begin at Gilks property. Hemmesch spoke about decorative streetlights and the cost is being figured out at this time by the city engineer. He is also would like to talk to the county about possibly adding stop signs or some type of signage at the new intersection.

Item #5: Building Incentive

In 2017 Planning Commission put building incentives program for new businesses and new residential. Those that have used the incentive program are very happy with what it has to offer. As of now, we should keep the incentive program going with a \$2500.00 discount off general funds for businesses and residential can defer for 24 months or is when sold, which ever, comes first.

Motion made by Gertken to approve to keep the incentive program going with a \$2500.00 discount off general funds for businesses and residential can defer for 24 months or is when sold, which ever, comes first. Seconded by Merten. Motion passed.

Item #6: Street Name

Regarding 191st Street/Pine Ave NE. Tomaschett will figure out the procedure that should be taken to make the name of the entire street as Pine Ave. Russell and Helen Prill's driveway is the only property that will have to be addressed as their address could change.

Item #7: Permit and Development Update

Tomaschett explained that 3 businesses have sold on Main Street which means less vacant buildings. Building permits are increasing and there is a lot of movement and growth. For future, maybe an apartment complex in the area would be needed which would be affordable.

Item #8: Date for Next Meeting November 23, 2021 (if needed)

Item #9: Adjournment

Chairman Gertken asked if there were any more items to be discussed. Hearing none, Chairman Gertken declared the meeting adjourned at 5:51 p.m.

Respectfully Submitted,
Tesa Tomaschett
City Administrator/Clerk-Treasurer