

Meeting Minutes of the Richmond City Council
Wednesday, October 2nd 2013
City Council Meeting

Item #1: Call to Order/Pledge of Allegiance

Mayor Kron called the meeting to order at 6:30 p.m. at Richmond City Hall.

Council Members noted as being present: Scott Kron, Mike Mathiasen, Pat Evens, Jeff Mackedanz, Tim Paczkowski

Also present were: Martin Bode, City Administrator; Randy Jenniges, City Engineer, S.E.H.; Greg Stang, PeopleService; Tammy Paczkowski, Cold Spring Record; Brad Busse, Channel 10.

Item #2: Approval of Agenda

Mayor Kron asked if there were any additions or changes to the Agenda.

Mayor Kron asked for the Approval of the Agenda.

Motion made by Councilor Evens to Approve Amended Agenda, seconded by Councilor Mackedanz. Motion passed unanimously.

Item #3: Approval of the Meeting Minutes of September 4, 2013

Mayor Kron asked for any corrections or additions to the September 4, 2013 minutes, hearing none, Mayor Kron asked for a motion of approval.

Motion made by Councilor Mackedanz to Approve the Meeting Minutes of September 4, 2013, seconded by Councilor Paczkowski. Motion passed unanimously

Item #4: Approval of Bills

Mayor Kron asked for a motion of approval of Bills.

Council had a question regarding the following bills: *Administrator Bode gave explanation*

Chk # 15763 -phone bill for the parks department. *Administrator Bode stated that it was a new phone to be used by the parks department and then back to the fire department.*

Neopost – *the bill is for software & equipment rental*

Electrical Installers – *Part of the bill goes to FEMA.*

Chk # 15759 – NAPA – *filter –Zamobini at the Arena*

Chk # 15777 Check for the City Planner – for her work on Dollar General – *This fee is passed on to the developer.*

Chk # 15792- Tree Limb Trimmer – *Replace the old extension trimmer with a weed whip attachment*

Motion made by Councilor Paczkowski to Approve the Bills, seconded by Councilor Evens. Motion passed unanimously

Item #5: Consent Agenda

A. Resolution 190-13 Approval of September 2013 Journal Entries

Motion made by Councilor Mackedanz, to approve Consent Agenda, seconded by Councilor Paczkowski. Motion carried.

Item #6: 2013 Main Street Project

A. Update – Randy Jenniges, City Engineer

Mr. Jenniges gave a brief update of the project: finish up sidewalks and curb and gutter, finish up on Central Avenue, Paving on Main Street may happen next Thursday or Friday.

The Council asked about the banner poles, Mr. Jenniges stated that he received one quote for about \$1900.00 per pole delivered, totaling \$7666.00 for 4 poles. Mr. Jenniges stated that he would like to get the other quotes in before a decision is made. Council decided to not exceed \$7500.00 for 4 poles delivered (added to item #12).

B. Resolution 191-13 Approving Pay Request No. 3 to Douglas-Kerr Underground, LLC

Mr. Jenniges stated he reviewed the items for payment of \$788,770.48 and needs Approval of Resolution to send to Stearns County to make third payment.

Mayor Kron asked for a motion approving Resolution 191-13 Approving Pay Request No.3

Motion made by Councilor Paczkowski, to approve Resolution 191-13 Approving Pay Request No. 3 seconded by Councilor Evens. Motion passed.

C. Resolution 192-13 Declaring Cost to be Assessed and Order Preparation of Proposed Assessment

Mayor Kron asked for a motion approving Resolution 192-13 Declaring Cost to be Assessed and Order Preparation of Proposed Assessment

Motion made by Councilor Mackedanz, to approve Resolution 192-13 Declaring Cost to be Assessed and Order Preparation of Proposed Assessment seconded by Councilor Evens. Motion passed.

D. Resolution 193-13 Approving Scheduling Public Hearing for the final Assessment

Motion made by Councilor Paczkowski, to approve Resolution 193-13 Schedule Public Hearing for Proposed Assessment, seconded by Councilor Mackedanz. Motion passed.

Council had a few questions:

- Re: 41 Main Street – Did they extend the water/sewer lines into the property. Mr. Jenniges stated that they did extend about 12 feet.
- Re: Grant & 1st Street SW: the corner is different than any other corner. Why did that happen? Mr. Jenniges responded that this was a County decision and that it may have been because they did not have enough room.
- Why “Bump outs” – it was explained that they were needed in order to meet the handicap requirements, due to the size of the street and the layout of the building.
- Re: Corner of 1st & Ivy: the curb appears to have been hit by a trailer. Mr. Jenniges stated that they hope to match it in with out replacing it.
- Are the sidewalks wider? Mr. Jenniges stated they are about ½ foot wider.
- Are the light poles in – Mr. Jenniges stated that they are not in, but should be the beginning of November.

- When are the street signs going back up? Mr. Jenniges stated that he would speak with the contractor and the signs from phase one area can be put back up and Main Street will be done by the County.

Item #7: Water Waster Water Report- Written Report and Greg Stang, PeopleService

Mr. Stang stated that he had turned in a check to the City for \$2,439.00 for money not spent on chemicals and labor.

Mr. Stang reported that the Wellhead Protection Plan was approved. Next step is to set up the implementation meeting.

Mr. Stang also reported that they will be switching ditches at the WWTP.

Mr. Stang reported that they jetted approximately 5000 feet of sewer lines and that they found about 7-8 blocks that have roots in them. He explained that they can use chemicals to treat the roots or they can go in and with an auger to clean it out (which is a better option). The cost for this would be about \$300.00 a block. Mr. Stang stated that in his opinion it needs to be dealt with this fall.

Item #8: Fire Department Report –Written Report

Mayor Kron summarized the report

Item #9: Parks and Arena – Written Report

Mayor Kron summarized the report.

Rocori Trail Board: At the meeting tomorrow they will be discussing the \$920,000.00 grant they received and getting the Legacy Grant paperwork completed. They will be meeting with the Railroad on October 9th regarding Phase 2.

Glacial Trail – the work should be completed at the end of October.

October 5th – Coborn’s Cancer group is holding a race on the Glacial trail from Richmond to Roscoe and back again followed by a silent auction at the Blue Heron.

Resolution 194-13 Approving RLCA Seasonal Part Time Employees

Motion made by Councilor Paczkowski, to approve Resolution 194-13 Approving RLCA Seasonal Part Time Employees, seconded by Councilor Mathiasen. Motion passed.

Item #10: Other

- Storm Brush Pile Mr. Bode reported that there was a fire on Tuesday and the brush pile burned. Fire possible started due to spontaneous combustion.
- Resolution 195-13 Approving Hiring of Snow Removal Hauler
Mr. Bode reviewed the 2 different quotes that they received from local businesses. Council discussed the differences between the 2 quotes. Council also recommended that they add that this agreement is “performance based” and can be revoked at council discretion.

Motion made by Councilor Evens, to approve Resolution 195-13 Approving Hiring of hauler #2, for Snow Removal/ Hauling, seconded by Councilor Mackedanz, Mayor Kron abstained. Motion passed.

- Library – Meeting on October 10th at 6:00 pm at the Albany Library. They would like 2 Council members to attend. The Mayor will be attending; anyone else who would like to go should let Mr. Bode know.

Mr. Bode announced that Librarian Jody Brinkman has submitted her resignation and her last day will be in December.

Item #11: Council Reports

- A. EDA – Was reported that the closing of the Tower Acres property has been completed and the Overland group has started building. They worked through some issues with the revolving loan program. It was reported that they still have one person/business that is interested in the loan program. EDA is now focused on the selling of the other property that is for sale. Anyone interested in bringing a business to Richmond should contact any of the members of the EDA.
- B. Planning Commission- Was reported that they had a public hearing for a lot split and that was extended to October 30th because there were some loose ends that needed to be addressed.
- C. Parks/Rocori Trail – there meeting is Thursday October 9, 2013 with the railroad representative.
- D. Tri City Cable – next meeting October 9th 5:00 pm.
- E. The police chief hiring committee – it was reported that the committee had there first meeting. They are in the information gathering stage. The committee has not set a time table for hiring the Chief.
- F. 5th Monday Meeting- Rep. Jeff Howe presented some information to the group. He stated that the remainder of Hwy 23 between Paynesville and Richmond is not on the 20 year plan. Rockville County Park is open to hunting and fishing and is handicap accessible

Item #12: Request for Council Action –

Braun Intertech: \$2289.50

Amending Ice Rates:	Current Rates	New Rates
Practice Ice	130.00/135.00	132.00/137.00
Game/Show Ice	135.00/145.00	137.00/147.00
Non- Prime (10 pm)	112.00	115.00
Youth Hockey	130.00/135.00	76,000.00 per season
Broomball (Wed)	92.00	95.00

Sewer Cutting – Approx \$2400.00

Banner Poles – not to exceed \$7500.00

Motion made by Councilor Paczkowski, to approve Request for Council Action seconded by Councilor Mackedanz. Motion passed.

Item #13: Other Matters of Concern and Related Matters –

- A. It is necessary for the City to have the Land under the Water Tower transferred back to the City from the EDA.
- B. Budget Meeting – was requested that they have a special meeting for this. Council decided to hold the meeting on October 17th at 6:30 pm and have the Budget be the only item.
- C. Council asked Administrator to find out the weight that should be allowed on the new sidewalks, i.e. snow removal equipment, not wanting to see 4 wheel vehicles on them so soon.
- D. Mayor Kron thanked the public for there patience during the remainder of the construction process.

Item #14: Adjournment:

Mayor Kron asked for a motion to adjourn.

Councilor Mackedanz made a motion to adjourn, seconded by Evens. Motion passed unanimously.

Mayor Kron declared the meeting adjourned at 8:20 p.m.

Respectfully Submitted,

Martin M. Bode
Administrator/Clerk/Treasurer