

## **Meeting Minutes of the Richmond Economic Development Authority Tuesday September 21<sup>st</sup>, 2021**

### **Item #1: Call to Order/Pledge of Allegiance**

EDA President Mathiasen called the meeting of the Richmond EDA to order at 6:30 p.m.

EDA Commissioner noted as being present: Mike Mathiasen, Terry Meemken, Dale Maus, Emily Monnens, and Kate Lemke

Also, present were: Tesa Tomaschett, City Administrator; Traci Ryan, Ryan Development Consulting, LLC

### **Item #2: Approval of Agenda/Additions**

EDA President Mathiasen asked if there were any additions or corrections to the agenda.

*Motion made by Maus to approve the agenda, seconded by Monnens. Motion passed.*

### **Item #3: Approval of Meeting Minutes July 20, 2021**

*Motion made by Lemke to approve the minutes of June 17, 2021, seconded by Meemken. Motion passed.*

### **Item #4: Financial Report- August, 2021**

Tomaschett presented the August report. No comments or concerns at this time.

### **Item #5: Commercial Enhancement- New Adventures (394 4<sup>th</sup> St. SW)**

New Adventures are interested in doing some enhancements through what the EDA has to offer. They would like to do some painting and cleaning on the exterior of the building. New Adventures received a bid of \$5800.00 for which they would like to proceed with. EDA will provide ½ of the bid of \$2900.00.

Traci Ryan is suggesting that in the future to clarify policies to define the difference between maintenance and enhancements/improvements.

*Motion made by Maus to approve the New Adventure EDA enhancement of the dollar amount of \$2900.00, seconded by Meemken. Motion passed.*

### **Item #6: Ryan Development Consulting Items**

1. Gilk Parking Lot – They would like to use the lot until their new building is done at the latest of 12/31/2022. They will keep maintaining the lot as usual. Terms will be listed in packet as per Traci Ryan.

*Motion made by Maus to approve terms as per Traci Ryan regarding the continued use of Gilks Plumbing parking lot, seconded by Lemke. Motion passed.*

*Motion made by Lemke to seek engineering input then decide if the City should retain the property for public parking after the contract with Gilks Plumbing has expired, seconded by Meemken. Motion passed.*

2. Downtown Building Assistance – Memo in packet regarding Mayor Jim Hemmesch video store that is for sale on main street. Traci Ryan is suggesting that the EDA would consider utilizing the revolving fund loan for an interested party.

*Motion made by Lemke to let the party know that the EDA will consider the loan, contingent on the application, seconded by Maus. Motion passed. Roll Call: Mike, Dale, Kate and Terry – Yes, Emily - Abstain*

3. Branding Update – Two ideas/themes have come about that are going to be finetuned. In the next couple of weeks, logos will be finalized for the EDA to view at the next meeting.

**Item #7: Other Matters of Concern and Related Matters**

Touch base with new owners of the old barber shop on main street regarding awning designs.

**Item #8: Next Meeting Date: October 19, 2021, 6:30 p.m.**

**Item #9: Adjournment**

EDA President Mathiasen asked if there were any additional issues to be discussed. Hearing no further comments, he declared the meeting adjourned at 7:43 p.m.

Respectfully submitted,

Tesa Tomaschett  
City Administrator