

**City of Richmond
Planning Commission Meeting
City Hall
45 Hall Ave SW**

**Thursday August 22, 2024
6:30 pm**

MINUTES

Item #1: Call to Order

Commissioners Present: Ken Gertken, Chuck Merten, Chad Vogt

Commissioners Absent: Jim Hemmesch and Jon Person

Also Present were: Stacy Kalthoff; City Administrator, Jen Rausch, Deputy Clerk; Rod and Lois Gertken, Property Owners

Item #2: Open Public Forum (Those interested in addressing Council whom did not previously request to be on the agenda may address Council for up to 3 minutes. If action is requested, it will be considered at a later Council Meeting.)

-None-

Item #3: Approval of Agenda with any additions or deletions

Deletion of #4 and #6 as they were not included in the packet.

Motion made by Merten to approve the agenda with the deletion of #4 and #6, Seconded by Vogt. Motion passed.

Item #4: Approval of Minutes of August 1, 2024

Not included in the packet

Item #5: Consideration of property split at 565 Main Street W

Rod and Lois Gertken wanted to discuss the options they had on the property of 565 Main St W. They brought two different concept sketches of what they would like to do. One concept is to split the lot into two and the other is to put multi housing on the lot. It was discussed that the property owners would need to get the Sauk River Watershed District involved since the river is in the back of the property. The property owners also need to talk to the city's engineer, Dave Blommel, to discuss the options of what they would like to do. Dave Blommel will know which way the water flows from the lot, how big of water lines they may need for units, which direction the driveway should be, how long the driveway should be as well as answering many other questions the property owners may have. Property owner wanted the administrator to check on sac and wac fees, EDU's fees and park dedication fees, if any and email them to him.

Motion made by Merten to approve to keep moving forward with the concept plan, Seconded by Vogt. Motion passed.

Item #6: Permit and Development Update

Not included in the packet

Item #7: Other Matters

Development update on the apartment going up on the North side of town. That is still moving along. Xcel Energy also came into town and wanted to purchase a piece of property for a substation. They looked at the piece that the apartment is looking at along with a few other pieces of property. Xcel Energy is looking at doing this substation in 10 years. Schweiters Parts distribution center is moving along nicely in the business park.

Item #8: Date for Next Meeting September 26, 2024 (if needed)

Item #9: Adjournment

Ken Gertken declared the meeting adjourned at 7:04pm

Respectfully Submitted,



Stacy Kalthoff, City Administrator