

## **Meeting Minutes of the Richmond Planning Commission Wednesday, August 4<sup>th</sup>, 2021**

### **Item #1: Call to Order**

Chairman Gertken called the meeting to order at 5:00 p.m.

Commissioners Present: Ken Gertken, Chuck Merten, Chad Vogt, Jim Hemmesch and Jon Person.

Also, present were: Tesa Tomaschett, City Administrator/Clerk-Treasurer; Jim

### **Item #2: Approval of Agenda**

Chairman Gertken asked for a motion to approve agenda.

*Motion made by Merten to approve agenda, seconded by Person. Motion passed.*

### **Item #3: Approval of Minutes of June 28, 2021**

*Motion made by Person to approve minutes of June 28th, 2021 seconded by Vogt. Motion passed*

### **Item #4: Public Hearing- Amending Preliminary Plat for Richmond Business Park**

a) Open Public Hearing: Chairman Gertken opened public hearing at 5:01 pm. Tomaschett explained that since there have been several changes to the preliminary plat, an amendment is needed in order to approve a final plat.

b) Close Public Hearing: Chairman Gertken asked for any additional comments (3x's) hearing none, Gertken

*Motion made by Hemmesch to close the public hearing, seconded by Merten. Motion passed*

*Motion made by Vogt to approve the Amending of the Preliminary Plat for the Richmond Business Park, seconded by Merten. Motion passed*

c) Finding of Facts

d) Consideration of Recommending to City Council to Approve of Resolution 174-21: Approving Final Plat of Richmond Business Park

*Motion made by Merten to approve Final Plat of Richmond Business Park, seconded by Person. Motion passed*

### **Item #5: Permit and Development Update**

July has been a slower month as far as permits, could be due to cost of materials. However, Merry Moose permit is pending along with Sts. Peter and Paul daycare.

Hemmesch expressed concern with the fence that Sts. Peter and Paul school put up which crosses a alleyway. Wondering if they obtained a permit due to the location of the fence.

**Item #6: Date for Next Meeting August 26, 2021**

**Item #7: Adjournment**

Chairman Gertken asked if there were any more items to be discussed. Hearing none, Chairman Gertken declared the meeting adjourned at 5:17 p.m.

Respectfully Submitted,

Tesa Tomaschett  
City Administrator/Clerk-Treasurer