

**Meeting Minutes of the Richmond City Council
July 12, 2018
City Council Workshop and Meeting**

Item #1: Call to Order/Pledge of Allegiance

Mayor Hemmesch called the meeting to order at 6:30 p.m. at Richmond City Hall.

Council Members noted as being present: Jim Hemmesch; Tim Paczkowski, Michael Ricke; Larry Hokanson;

Council Members noted as absent: Mike Mathiasen

Also present were: Tesa Tomaschett, City Administrator-Clerk; Gordon Dingmann, Public Works Director; Jason Blum, Police Chief; Jesse Kollmann; Bob Dickhaus; Tammy Paczkowski

Item #2: Open Forum - none

Item #3: Approval of Agenda

Mayor Hemmesch asked if there were any additions or changes to the Agenda.

Add item #6c Resolution 154-18: Authorizing for Minnesota Lawful Gambling LG220 exempt permit for Catholic United Financial Council at the St. Peter and Paul School & Parish Center on August 26, 2018

Add item 11 Lawn Mower

Add item15 a. Building Inspector

Motion made by Councilor Paczkowski to approve the Agenda with additions, seconded by Councilor Hokanson. Motion passed unanimously.

Item # 4: Approval of the Meeting Minutes of June 6 and June 21, 2018

Mayor Hemmesch asked for any corrections or additions to the June 6 and June 21, 2018.

Mayor Hemmesch asked for a motion of approval.

Motion made by Councilor Paczkowski to approve the Meeting Minutes of June 6 and June 21, 2018 seconded by Councilor Ricke. Motion passed.

Item # 5: Approval of Bills Paid

Mayor Hemmesch asked if there were any questions or comments. Mayor Hemmesch asked for a motion of approval of Bills Paid.

Motion made by Councilor Paczkowski to Approve the Bills Paid, seconded by Councilor Ricke. Motion passed.

Item # 6: Consent Agenda

- a. Resolution 151-18: Authorization of June 2018 Journal Entries
- b. Resolution 152-18: Authorization of June 2018 Donations
- c. Resolution 154-18: Authorizing for Minnesota Lawful Gambling LG220 exempt permit for Catholic United Financial Council at the St. Peter and Paul School & Parish Center on August 26, 2018
- d. Acceptance of PeopleService June report

Motion made by Councilor Ricke to approve the Consent Agenda, seconded by Councilor Paczkowski. Motion passed unanimously.

Item # 7: Bob Dickhaus – candidate for Stearns County Sheriff

Mr. Dickhaus introduced himself to everyone and went over his reasons for running for election.

Item #8: 2019 Street Project - David Blommel, S E H

- a. 2019 Street Project Feasibility Report
- b. Resolution 153-18: Approving Feasibility report and setting public hearing date

Motion made by Councilor Hokanson to approve Resolution 153-18: Approving Feasibility report and setting public hearing date for August 16 at 6:30 pm, seconded by Councilor Paczkowski. Motion carried.

Motion made by Councilor Hokanson to approve the 2019 project plans, seconded by Councilor Paczkowski. Motion Carried.

Item #9: Personnel Policy – Council discussed proposed personnel policy. Council asked about the insurance policy coverage for passengers in vehicles.

Motion made by Councilor Paczkowski to approve the presented changes made to the personnel policy and to verify insurance coverage of passengers in city/private owned vehicles, seconded by Councilor Ricke. Motion carried.

Item #10: PW equipment, Kubota- \$20754.00

Tomaschett explained that the payment plan they had presented at the previous meeting has changed slightly. She is asking for approval to make 2 payments: 1 at \$10,240.00 in 2018 and second payment \$10,000.00 in January 2019.

Motion made by Councilor Hokanson to approve the new payment plan, seconded by Councilor Paczkowski. Motion Carried.

Item #11: Lawn Mower

New Adventure #3499.95

Less \$500.00 trade in value

Total cost \$2,999.95

Paid by water, sewer and parks.

A second quote will be brought to next meeting.

Item #12: Alley Issue –

Tomaschett explained that a concern was brought to city hall regarding the alley. She stated that no access is needed for the alley, that it is used for utilities and owned by the city. At this time no change to the alley will be made and that those property owners who have plants, personal items, etc. are there at the risk of the property owner. She stated that a mailing to the property owners stating these items will be sent this week.

Item #13: Department Reports -

- a. Police – Chief Jason Blum reviewed the monthly reports.

Item #14: Council Reports -

- a. EDA – Michael Ricke reported that he met with Civic and Commerce regarding the brochure. There will be no meeting for July
- b. Planning Commission – no meeting
- c. Rocori Trail – Paczkowski reported they had a meeting – working on funding
Next meeting August 2

Item #15: Other Matters of Concern and Related Matters

- a. Building Inspector – Tomaschett stated that she will be putting out for RFP for building official, has not been done in years and she is wanting to verify pricing, etc.
- b. Letter of Complaint – Mayor Hemmesch responded to the letter of complaint and Tomaschett reported that follow through is happening with the property etc.
- c. Next Council meeting August 1, 2018.
- d. River Lake Days – July 19 – 22. Mayor Hemmesch reminded people to mind their manners, respect others and have a good time. He also thanked the police for their work and the Staff for their work.

Item #16: Adjournment

Mayor Hemmesch asked for any additional items.

Hearing none Mayor Hemmesch declared the meeting adjourned at 7:16 p.m.

Respectfully Submitted,

Tesa Tomaschett
City Administrator Clerk-Treasurer