

**Meeting Minutes of the Richmond City Council
July 18, 2019
City Council Workshop and Meeting**

Item #1: Call to Order/Pledge of Allegiance

Mayor Hemmesch called the meeting to order at 6:30 p.m. at Richmond City Hall.

Council Members noted as being present: Jim Hemmesch; Pat Evens; Mike Mathiasen

Council Members noted as being absent: Tim Paczkowski and Kymberly Craven

Also present were: Tesa Tomaschett, City Administrator/Clerk-Treasurer; Kevin Mooney, Parks/Arena Director

Item #2: Open Forum - none

Item #3: Approval of Agenda

Mayor Hemmesch asked if there were any additions or changes to the Agenda.

Motion made by Councilor Evens to approve the Agenda, seconded by Councilor Mathiasen. Motion passed

(Temporary Recess for Council workshop)

Workshop Agenda

Item #4: Arena Repairs-

Council was given the quotes from Carlson & Stewart Refrigeration, Inc. for the Arena repairs. A bid ad was placed in the Cold Spring Record but no bids were received. Evens wanted to express that he was disappointed in Arena Manager for not trying harder to get a second quote.

Motion made by Councilor Evens to approve the quote from Carlson & Stewart Refrigeration, Inc for the 449A standard unit for \$36,390.00, seconded by Councilor Mathiasen. Motion carried

Item #5: Social Networking-

The city is exploring the idea of starting a Facebook page. If this would happen an independent company would run and maintain the site. Tomaschett received a quote from Computer Gone Crazy for \$540 a year. Council decided to discuss this more when the rest of the council is present.

Item #6: WC/Property/Liability Insurance-

Tomaschett reported that Steil Insurance has agents certified to handle cities. She would like to explore the idea of moving workers compensation, property, and liability insurance from Central Minnesota Insurance Agency in Paynesville so the city can be local. The insurance rates would not change since the League of MN Cities set them. Tomaschett will report back before making any final changes.

Item #7: T-shirts-

A polo shirt design was presented to council to order for staff and/or council to be worn at special city events. It was then brought up to have mandatory uniforms for all departments. It was explained that if the council would like staff to wear these shirts every day as a uniform then they would need to look into changing the personnel policy. This item will be discussed at a future meeting.

(Reconvene Council Meeting)

Item #8: Other Matters of Concern and Related Matters

- a. Next Meeting: August 7, 2019 at 6:30 p.m.

Item #9: Adjournment

Mayor Hemmesch asked for any additional items.

Hearing none Mayor Hemmesch declared the meeting adjourned at 6:48 p.m.

Respectfully Submitted,

Tesa Tomaschett
City Administrator/Clerk-Treasurer