

**Meeting Minutes of the Richmond City Council
June 5, 2019
City Council Meeting**

Item #1: Call to Order/Pledge of Allegiance

Mayor Hemmesch called the meeting to order at 6:30 p.m. at Richmond City Hall.

Council Members noted as being present: Jim Hemmesch; Tim Paczkowski; Pat Evens; Kymberly Craven

Council Members noted as being absent: Mike Mathiasen

Also present were: Tesa Tomaschett, City Administrator-Clerk; Dave Blommel, SEH Engineer; Tammy Paczkowski; Jason Blum, Police Chief; Dan Wilson; Steve Kascht, Fire Chief; Gordie Dingmann, Public Works Director; Steve Wischmann, Partner KDV; Charlie Reichert; Jason Spoden; Adam Bragelman;

Item #2: Open Forum: no one

Item #3: Approval of Agenda

Mayor Hemmesch asked if there were any additions or changes to the Agenda.

Motion made by Councilor Paczkowski to approve the Agenda, seconded by Councilor Evens. Motion passed.

Item # 4: Approval of the Meeting Minutes of May 1 and May 16, 2019

Mayor Hemmesch asked for any corrections or additions to the minutes.

Mayor Hemmesch asked for a motion of approval.

Motion made by Councilor Evens to approve the Meeting Minutes of May 1 and May 16, 2019 minutes, seconded by Mayor Hemmesch. Motion passed.

Item # 5: Approval of Bills Paid

Mayor Hemmesch asked if there were any questions or comments. Mayor Hemmesch asked for a motion of approval of Bills Paid.

Motion made by Councilor Paczkowski to Approve the Bills, seconded by Councilor Evens. Motion passed.

Item #6: Consent Agenda (approved by one motion)

- a) Resolution 144-19 - Approval of May, 2019 Journal Entries
- b) Resolution 145-19 – Approval of May, 2019 Donations
- c) Resolution 147-19 – Authorization for Lawful Gambling Tax Exempt Off Site Lease and Gambling Permit – Richmond Lions on July 19, 20, and 21, 2019 at Sts. Peter and Paul School
- d) Acceptance of PeopleService May, 2019 report

Motion made by Councilor Paczkowski to Approve the Consent Agenda, seconded by Councilor Evens. Motion passed.

Item #7: River Lake Days

Charlie reported on the events that will be happening this year at the River Lake Days celebration.

Item #8: 2018 Audit Report – Steve Wischmann, Partner, Kern, DeWenter, Viere, Ltd. (KDV)

Mr. Wischmann reviewed the 2018 Audit report

Motion made by Councilor Paczkowski to approve Resolution 146-19: Approving 2018 Audit Report, seconded by Councilor Evens. Motion passed

Item #9: City Engineer- Ivy Ave project

Dave Blommel with SEH presented the bids for Ivy Ave and 3rd St. SE. to just do the work on Ivy Ave, the lowest bid came in at \$61,779.00 from Knife River. It will cost another \$13,509.50 to do 3rd St SE.

Motion made by Councilor Evens to approve the bid from Knife River to do work on the 2 blocks of Ivy Ave. for \$61,779.00, seconded by Mayor Hemmesch. Motion passed.

Item #10: Department Reports

- a. Police Department – Chief Blum reported that in the month of April there were 106 total incidents; 4- medical, 2- suspicious activities, 54- traffic stops (53 warnings and 13 citations), and 46- misc. calls for service. Mock Car crash is on June 13th on the north side of the elementary school in Cold Spring which starts at 7:00 p.m. Bike Rodeo is scheduled in Richmond June 11th at 5:00p.m.at Centennial. Get your kid’s bike registered. Officers are out checking for ordinance violations. K9 team Sgt. Spoden and Cash assisted with apprehension of male for warrant of 1st degree attempted homicide in a neighboring city. New part-time officer Adam Bragelman was introduced to the council. Right now he is being trained in by Stg. Spoden.
- b. Public Works – Gordie, Chad, and Greg did flow, pressure, and volume tests at Bob Wieber’s home to see what causing the low water pressure inside the home. The tests showed that from the meter he is getting 20 gallons per minute which is very good. With that being said, it was agreed by all parties that it is an internal plumbing issue. Midco will be putting in fiber optic in on 2nd St. N. Gordie has put down about 4000 pounds of cold patch for street patching so far. He will be ordering more and soon be doing the air injection patching. MnDOT is doing traffic counts again in town. Paint is in and will be painting crosswalks. Flushing hydrants will be done at the end of the month. Mayor Hemmesch asked that sign be put up while flushing hydrants since not everyone get the Cold Spring Record. Councilor Evens asked to please check the location of the stop sign on Jay Ave and 3rd St SE.
- c. Fire Department – the newest members of the department have all passed firefighter 1 and will be starting EMR classes. Calls of today are 83% rescue/medical, 3% false alarms, 10% fires, 3% good intent and 3% hazardous conditions. Fire 55 event had cold rainy weather. There were 75-80 people signed up and had 45-50 actually participated. Four members attended training at Mankato school. Last month’s training was shared with the Chain of Lakes Fire Dept.

Item #11: Council Reports

- a. EDA – next meeting 6/18/19
 - i. Work plan/goals- EDA presented a final draft of their goals and work plan. They would like the support from the council to move forward with it.

Motion made by Councilor Paczkowski to approve EDA’s goals and work plan, seconded by Councilor Evens. Motion passed.

- ii. Proposed bike lane- EDA presented the idea of having a bike lane go down Central Ave up to Main St. and then back down Grant Ave to help promote safe bike travel through our business district. Comments were it’s a good idea but council would like more information before making final decision.
- b. Planning Commission- No May meeting. Next meeting 6/27/19
- c. ROCORI Trail- No May meeting. Next meeting 6/5/19

Item #12: Other Matters of Concern and Related Matters

- a) Next Meeting: June 20, 2019 at 6:30 p.m.

Adjournment

Mayor Hemmesch asked for any additional items.

Hearing none Mayor Hemmesch declared the meeting adjourned at 7:51 p.m.

Respectfully Submitted,

Tesa Tomaschett, City Administrator Clerk-Treasurer