

**Meeting Minutes of the Richmond City Council  
June 20, 2019  
City Council Workshop and Meeting**

**Item #1: Call to Order/Pledge of Allegiance**

Mayor Hemmesch called the meeting to order at 6:30 p.m. at Richmond City Hall.

Council Members noted as being present: Jim Hemmesch; Tim Paczkowski; Pat Evens; Mike Mathiasen; Kimberly Craven  
Council Members noted as being absent: Tim Paczkowski

Also present were: Tesa Tomaschett, City Administrator/Clerk-Treasurer; Gordie Dingmann, Public Works Director; Casey Hopfer; Sandi Bernard; William M Hopfer; Tracy Hopfer; Adam Ripple, City Attorney, Rinke Noonan; Kay Hensel; Bob Stewart; Robert Heying; Dolores Rohe

**Item #2: Open Forum - none**

**Item #3: Approval of Agenda**

Mayor Hemmesch asked if there were any additions or changes to the Agenda.

Add Item # 8 b. City hall closed July 4th in observance of Independence Day

*Motion made by Councilor Evens to approve the Agenda with additions, seconded by Councilor Mathiasen. Motion passed*

**Item #4: Public Hearing- Partial Vacation of Dutch Ave SW and 2<sup>nd</sup> St. SW**

a. Open Public Hearing:

Mayor Hemmesch opened the public hearing at 6:32 pm

Overview of vacation: There are encroachments from both the Hoper and Lucken properties, which everyone would like to get it cleaned up. There is Stormwater that runs through Dutch Ave SW. With vacating the right of ways for both Dutch Ave SW and 2nd St SW is done, a 24 ft. utility easement would follow line for any future maintenance. Parties involved are happy with the suggested vacating and future property lines.

Mayor Hemmesch asked 3 x's if there were any further questions or comments.

b. Close Public Hearing:

*Motion made by Councilor Mathiasen to close public hearing, seconded by Councilor Evens. Motion carried.*

Mayor Hemmesch closed the public hearing at 6:34 pm

c. It was suggested to change storm water to utilities to look out for any future developments.

*Motion made by Councilor Mathiasen to approve Resolution 148-19, Resolution to partially vacate road right of way with additional reservation for underground utilities, seconded by Councilor Evens. Motion carried*

**Item #5: Public Hearing- Vacation of easements within Rich River Villas Plat.**

Open Public Hearing:

a. Mayor Hemmesch opened the public hearing at 6:40 pm

Overview of vacation: Bob Stewarts would like to replat this plat 3 to change some property lines and add more lots for new homes. In order to do so, he needs to vacate a few utility easements as a formality. Once the new plat is done, the new utility easements will be added with the changes.

Mayor Hemmesch asked 3 x's if there were any further questions or comments.

b. Close Public Hearing:

*Motion made by Councilor Evens to close public hearing, seconded by Councilor Mathiasen. Motion carried.*

Mayor Hemmesch closed the public hearing at 6:42 pm

c. *Motion made by Councilor Evens to approve Resolution 149-19, Resolution vacating a drainage and utility easement within the Rich River Villas Plat, seconded by Councilor Mathiasen. Motion carried*

*(Temporary Recess for Council workshop)*

### **Workshop Agenda**

#### **Item #6: Pumper 2-**

Chief Kascht updated the council on pumper 2. It was taken to Richmond Automotive, where some repairs were made to the wires. The cost came to \$183.93 and the pumper is back in service for use.

#### **Item #7: Tourism Campaign**

Richmond, Cold Spring, and Paynesville are exploring the idea of forming a tourism campaign. There was an exploratory meeting held on June 6<sup>th</sup> in Richmond with staff, EDA members, and Chamber members. It was decided to continue and exploring this idea and see how it could work and benefit the communities. Each city is in the process of discussing it to see who will be representing the city. Richmond will have Wendy Gilk from Civic & Commerce, Tesa Tomaschett, and Jim Hemmesch. The next exploratory meeting will be July 16 at 3:00 p.m. in Cold Spring.

*(Reconvene Council Meeting)*

#### **Item #8: Other Matters of Concern and Related Matters**

- a. Next Meeting: July 2, 2019 at 6:30 p.m. (**Tuesday, not Wednesday**)
- b. City hall closed July 4th in observance of Independence Day. Mayor Hemmesch informed the council that city hall will be closed for the holiday. He also mentioned that he would like to give the staff the option to have off on July 5<sup>th</sup> with use of employees PTO. Therefore city hall may also be closed on the July 5<sup>th</sup>, a note will be hung to inform residents.

#### **Item #9: Adjournment**

Mayor Hemmesch asked for any additional items.

Hearing none Mayor Hemmesch declared the meeting adjourned at 6:58 p.m.

Respectfully Submitted,

Tesa Tomaschett  
City Administrator/Clerk-Treasurer