

**Meeting Minutes of the Richmond City Council  
May 1, 2019  
City Council Workshop and Meeting**

**Item #1: Call to Order/Pledge of Allegiance**

Mayor Hemmesch called the meeting to order at 6:30 p.m. at Richmond City Hall.

Council Members noted as being present: Jim Hemmesch; Mike Mathiasen; Tim Paczkowski; Pat Evens; Kimberly Craven

Also present were: Tesa Tomaschett, City Administrator-Clerk; Dave Blommel, SEH Engineer; Tammy Paczkowski; Jason Blum, Police Chief; Kevin Mooney, Arena/Parks Director; Dan Wilson

**Item #2: Open Forum:** no one

**Item #3: Approval of Agenda**

Mayor Hemmesch asked if there were any additions or changes to the Agenda.

*Motion made by Councilor Paczkowski to approve the Agenda, seconded by Councilor Evens. Motion passed.*

**Item # 4: Approval of the Meeting Minutes of April 3 and April 18, 2019**

Mayor Hemmesch asked for any corrections or additions to the minutes.

Mayor Hemmesch asked for a motion of approval.

*Motion made by Councilor Mathiasen to approve the Meeting Minutes of April 3 and April 18, 2019 minutes, seconded by Councilor Evens. Motion passed.*

**Item # 5: Approval of Bills Paid**

Mayor Hemmesch asked if there were any questions or comments. Mayor Hemmesch asked for a motion of approval of Bills Paid.

*Motion made by Councilor Paczkowski to Approve the Bills, seconded by Councilor Mathiasen. Motion passed.*

**Item #6: Consent Agenda**

- a) Resolution 136-19 - Approval of April 2019 Journal Entries
- b) Resolution 137-19 – Approval of 2019-2020 Liquor Licenses
- c) Resolution 138-19 – Approval of 2019-2020 Tobacco Licenses
- d) Resolution 139-19 – Approval of April, 2019 Donations
- e) Acceptance of PeopleService April, 2019 report

*Motion made by Councilor Evens to Approve the Consent Agenda items, seconded by Councilor Paczkowski. Motion passed.*

**Item #7: Resolution 140-19- 2019-2020 Liquor License for J & S Richmond Lanes (Roll Call)**

*Motion made by Councilor Paczkowski to approve Resolution 140-19- 2019-2020 Liquor license for J & S Richmond Lanes, seconded by Councilor Evens. Roll Call: Yes –Paczkowski, Craven, Evens, and Mathiasen, Hemmesch abstained. Motion carried.*

**Item #8: City Engineer- Street Project**

Dave Blommel with SEH reported that there will not be a large 2019 street project this year, hopefully next year or maybe even longer. The project will stay on hold until more funding is received. The Ivy Ave portion will turn into a maintenance project. Planning to receive bids by June to see where the numbers sit. Letters will be mailed out to all properties affected by the project and an insert will be adding to all utilities bills informing the residents that the street project is not happening this year. A separate letter will be mailed out to the residents on Ivy Ave informing them of a schedule and contractors. Stearns County is willing to hold off on their improvements to Main St. until next year.

**Item #9: Department Reports**

- a. Police Department – Chief Blum reported that in the month of March there were 103 total incidents; 8- medical, 5- suspicious activities, 60- traffic stops (64 warnings and 17 citations), and in those traffic stops 2 warrant arrests and 30- misc. calls for service. The police department is looking at working with Lights On initiative. If an officer were to stop a vehicle for lights out or minor equipment stuff then the officer would give a voucher to the driver to go to a local auto body to get it fix and paid for by the non-profit organization. Hands fee legislation was passed and effect August 1, 2019, which means you cannot have a phone in your hands at any time while driving. Bike Rodeo is scheduled; Cold Spring May 8<sup>th</sup> at 5:00p.m.at DEF and

Richmond May 22<sup>nd</sup> at 5:00p.m.at Centennial. Get your kid's bike registered. Extra patrolling has been out on 2<sup>nd</sup> ST. NE to deal with speeding and the speed truck should be out. Mock Car crash is on June 13<sup>th</sup> on the north side of the elementary school in Cold Spring which starts at 7:00 p.m.

- b. Arena/Parks- Ice came out on March 18, which is a week later than normal. Staff has been busy cleaning and painting all the interior of the building. Rematting in the locker rooms has been done also. Staff will be putting in a handi-cap viewing area in the arena and start painting the i-beams in the ceiling. There are issues with the condensing unit and released gas. With the type of refrigerate we have being discontinued, it may be time to look at replacing. Kevin will get options and costs for this problem. Beer and Wine finished another successful event; there will be 3 wedding and 3 quinceaneras at the Arena over the summer. There has been talk about adding more locker rooms and a fitness area to the arena on the west side of the building. Kevin will explore the idea with all the tenants of the arena. Royals is up and running. They received new lawn mower and continued to work on improvements that were approved last year. Centennial Park is also open. Little League has been organized for the year and will have 2 Major and 2 Minor teams. There will also be new T-ball program. Music in the Park schedule is set; 3 of the 7 concerts are already sponsored. Gig Noonan will be performing on May 18th for the Richmond Fire Relief Fire 55 Bicycle Rally from 11 a.m. to 2 p.m. Parks Department is now maintaining the blue bikes. They are official active as of today. Currently there are 14 bikes; 6 kids and 8 adult bikes. Last year had 261 bike users. Nature Park is re-opened today. Community clean is Saturday May 4th from 8 a.m.-12 p.m. ROCORI Trail is still waiting for funding. The board has a grant request out to LCCMR which a program through MN State Lottery for 1.22 million. Kevin has been to the Capital twice already to testify on behalf of the trail board.

**Item #10: Council Reports**

- a. EDA – Working on how to maintain current businesses on Main St. and how to establish new ones also. How can the EDA work with the businesses? What do they need and how can the EDA help? Working on establishing a working plan with goals to help guide the EDA. EDA will bring the plan and goals to the city council once completed. Next meeting is May 21, 2019 at 6:30 p.m.
- b. Planning Commission – Next Meeting is scheduled for May 23<sup>rd</sup>, if needed
  - i. Resolution 141-19- Approving variance request for front yard setbacks at 767 1st St SE

*Motion made by Evens to approve Resolution 141-19 Approving variance for front yard setback at 767 1st St SE, seconded by Mathiasen. Motion carried*

**Item #11: Other Matters of Concern and Related Matters**

- a) Richmond Fire Relief Assn Fire 55 Bike Run May 18, registration starts at 7:30 a.m.
- b) Next Meeting: May 16, 2019 at 6:30 p.m.

**Item #12: Adjournment**

Mayor Hemmesch asked for any additional items.

Hearing none Mayor Hemmesch declared the meeting adjourned at 7:10 p.m.

Respectfully Submitted,

Tesa Tomaschett, City Administrator Clerk-Treasurer