

# Meeting Minutes of the Richmond Planning Commission

## Thursday, May 27, 2021

### **Item #1: Call to Order:**

Chairman Gertken called the meeting to order at 6:30 p.m.

Commissioners Present: Ken Gertken, Chuck Merten, Chad Vogt, Jim Hemmesch and Jon Person.

Also, present were: Tesa Tomaschett, City Administrator/Clerk-Treasurer

### **Item #2: Approval of Agenda**

Chairman Gertken asked for a motion to approve agenda.

*Motion made by Hemmesch to approve agenda, seconded by Vogt. Motion passed.*

### **Item #3: Approval of Minutes of February 25, 2021 and April 22, 2021**

*Motion made by Merten to approve minutes of February 25, 2021 and April 22, 2021 with correction noted, seconded by Hemmesch. Motion passed*

### **Item #4: Richmond Business Park Street name**

Planning commission discussed keeping the road projected to be in the Richmond Business Park to be named Main Street since it is a continuation of the road.

### **Item #5: Ivy Ave SE concept plan**

- a. Lot Combo
- b. Rezoning
- c. Variance

Tomaschett informed the Planning Commission that it is actually a lot split not combo. The Planning - Commission review the plans for Steil Insurance. Scott will need to split the lot, rezone, and get a rear-yard variance in order to make his design work. The only concerns the commission saw was the parking lot on the south side. They were worried about having to drive on the other property in order to use it. Tomaschett will reach out to Scott to see if they that can be changed before the public hearing in June.

### **Item #6: River Lots Development concept plan**

Derek Mueller would like to do a residential development on the northwest end of town. It would be a private road with city services. The commission had lots of questions and concerns what are open to discuss this idea further. The commission would like to see 34-foot tar road with a big cult-a-sac. They also, would like the all utilities to be underground, storm water run-off to follow standards, the association must follow city codes, water and sewer would be the only city services available, would need utility easement, and all buyers must be notified of the private road. Tomaschett will see if Derek is available to attend the next planning commission meeting to discuss further.

### **Item #7: Permit and Development Update**

January-April 2021: A total of 16 permits have been issued through April.

### **Item #8: Other Matters and Related Items**

**Item #9: Date of Next Meeting:** June 24, 2021

### **Item #10: Adjournment**

Chairman Gertken asked if there were any more items to be discussed. Hearing none, Chairman Gertken declared the meeting adjourned at 8:18 p.m.

Respectfully Submitted,

Tesa Tomaschett  
City Administrator/Clerk-Treasurer