

## Meeting Minutes of the Richmond Economic Development Authority May 17, 2022

### **Item #1: Call to Order/Pledge of Allegiance**

EDA President Monnens called the meeting of the Richmond EDA to order at 6:30 p.m.

EDA Commissioner noted as being present: Mike Mathiasen, Terry Meemken, Dale Maus, Emily Monnens, and Kate Lemke

Also, present were: Tesa Tomaschett, City Administrator

### **Item #2: Approval of Agenda**

EDA President Mathiasen asked if there were any additions or corrections to the agenda.

Item #5 and 5a is deleted from the Agenda.

*Motion made by Mathiasen to approve the agenda, seconded by Maus. Motion passed.*

### **Item #3: Approval of Meeting Minutes April 19, 2022**

EDA President Monnens asked if there were any additions or corrections.

*Motion made by Lemke to approve the minutes of April 19, 2022, seconded by Meemken. Motion passed*

### **Item #4: Financial Report- April, 2022**

Question on Blue Bike budget.

### **Item #5: ~~Joint EDA & Council Items~~**

- a. ~~Minnesota Investment Fund—Renegade Truck Equipment~~

### **Item #6: Branding Committee Work Plan**

Discussion on whether or not the branding committee should continue or resolve. EDA also discussed costs for wall decal in City Hall, banner for city usage and city vehicle decals. These items will be brought to City Council for their approval of EDA to purchase these items and not to exceed \$2500.00.

*Motion made by Maus to approve the items of wall decal, banner and vehicle decals which EDA will purchase and not to exceed \$2500, seconded by Mathiasen. Motion passed*

Next, EDA discussed social media set up along with the estimates from Pine Peak and Weeres Collaborative.

*Motion made by Mathiasen to approve the social media set up with quotes to be filed with the Administrator, seconded by Maus. Motion passed*

Finally, a marketing campaign was discussed to make Richmond more known and attract people to come to the city. (This item will be tabled until the Administrator can talk to legal regarding estimates and spending over \$2500)

**Item #7: Main Street Parking Lot**

EDA discussed if they should bring the idea of making Gilk's parking lot into a public parking lot.

*Motion made by Lemke to approve getting Councils blessing on making Gilk's parking lot into a public parking lot, seconded by Mathiasen. Motion passed (4-1 vote)*

**Item #8: Bike Route**

Tomaschett explained how the county engineer stated that the county will be seal coating 3 county roads in the city, Grant and Main Street are 2 of which the bike route is on. Central Ave is the only road left with the paint visible for the bike route. The seal coating would cover the paint lines of the bike route.

*Motion made by Monnens to approve leaving Central Ave alone and let the paint wear off, seconded by Meemkin. Motion passed*

**Item #9: Other Matters of Concern and Related Matters**

Commissioner Mathiasen asked about the attendance of the Richmond State of Community Event. Monnens responded with 80-100 people and that they have received positive feedback.

**Item #10: Next Meeting Date:** June 21, 2022, 6:30 p.m.

**Item #11: Adjournment**

EDA President Monnens asked if there were any additional issues to be discussed. Hearing no further comments, he declared the meeting adjourned at 7:51 p.m.

Respectfully submitted,

Tesa Tomaschett  
City Administrator

