

**Meeting Minutes of the Richmond City Council
April 18, 2019
City Council Workshop and Meeting**

Item #1: Call to Order/Pledge of Allegiance

Mayor Hemmesch called the meeting to order at 6:30 p.m. at Richmond City Hall.

Council Members noted as being present: Jim Hemmesch; Tim Paczkowski; Pat Evens; Mike Mathiasen; Kimberly Craven

Also present were: Tesa Tomaschett, City Administrator/Clerk-Treasurer; Steve Kascht, Fire Chief; Gordie Dingmann, Public Works Director; Dave Blommel, SEH Engineer; Casey Hopfer; Chad Johnson

Item #2: Open Forum - none

Item #3: Approval of Agenda

Mayor Hemmesch asked if there were any additions or changes to the Agenda.

Add Item # 4 a.- Resolution 135-19: Approval of 2019 Music in the Park schedule

Add Item# 5- 152 Dutch Ave SW

Add Item# 12- Pickleball

Add Item# 13 a.- Loss Control Training, April 23- city hall closed

Add Item# 13 b.- Fire 55

Motion made by Councilor Paczkowski to approve the Agenda with additions, seconded by Councilor Mathiasen. Motion passed

Item #4: Consent Agenda

- a) Resolution 130-19: Approving the Delegation of Authority for Paying Claims presented to the City of Richmond
- b) Resolution 131-19: Amended 2019 Fee Schedule
- c) Resolution 132-19: Amended 2019 Appointment of City Commission Members
- d) Resolution 135-19: Approval of 2019 Music in the Park schedule

Motion made by Councilor Paczkowski to approve the Consent Agenda, seconded by Councilor Mathiasen. Motion passed

(Temporary Recess for Council workshop)

Workshop Agenda

Item #5: 152 Dutch Ave SW

Casey Hopfer is looking at purchasing 152 Dutch Ave SW. He recently did a survey on the property to find that there are property line issues on the south and west side. The southwest pin should be somewhere in the house, there are a couple sheds outside the property lines, and the well is outside of the property line. Casey asked the council if he were to do the work he can and pay the fees, if the city would be willing to vacate parts of the right of ways to clean up the property lines. The council was in agreement to help clean up the property lines but still keep enough right of way for the city.

Item #6: City Engineer- Street Project

Dave Blommel presented project plans for Ivy Ave, there is a drainage problem so more work than just mill and overlay would need to be done. Looking at starting at intersection of 1st St down to 3rd St. to properly fix the issues on Ivy Ave will cost approximately \$400,000 but just to mill and overlay will cost approximately \$50,000 but won't fix the big issue. The city would only be able to assess about 10% of costs to property owners which 25% is needed in order to bond the project so bonding is more than likely not an option. The 10% was based off the assessment hearing from August 2018. To help save on costs, an edge milling would be done and current holes would be filled in before overlay would happen. \$400,000 is a lot of money to use if it cannot be combined with a bigger project to be bonded and be taken from reserves. By just doing a mill and overlay it will not fit the Stormwater issues. It was suggested that a letter be sent to the homeowners explaining that the issues aren't fixed by doing the mill and overlay since perception shows differently. Blommel suggested that it's now time to decide on whether or not to go ahead with the 2019 Street Project. The funding isn't there and now it's getting late to bid it out. Since Stearns County was planning on doing the overlay for parts of Main St. it was questioned whether they would wait for us. Blommel did not have an answer but would get one. Blommel will work with staff to get a letter out to the residents about the status of the street project.

Motion made by Councilor Evens to spend approximately \$50,000 on the mill and overlay from 1st St to 2nd St and if price is right, to include 3rd St. SE east, seconded by Councilor Mathiasen. Motion carried.

Item #7: Resolution 133-19 Approval of a Minor Administrative Subdivision for 728 4th St. NW

Motion made by Councilor Mathiasen to approve Resolution 133-19 Approval of a Minor Administrative Subdivision for 728 4th St. NW, seconded by Councilor Paczkowski. Motion Carried.

Item #8: Resolution 134-19 Approving Small Wireless Facility Aesthetic Requirements and Construction Criteria

Motion made by Councilor Paczkowski to approve Resolution 134-19 Approving Small Wireless Facility Aesthetic Requirements and Construction Criteria, seconded by Councilor Mathiasen. Motion Carried.

Item #9: Pumper 2

Chief Kascht reported pumper 2 price quotes from four businesses to look at the pumper.

- Richmond Automotive Professionals- \$200
- Sauk Rapids Gartr Truck Center- \$800
- St. Cloud Maney International- not interested
- St. Cloud Nuss Trucking- not interested

Motion made by Councilor Evens to spend \$200 and have Richmond Automotive Professionals look at pumper 2, seconded by Councilor Mathiasen. Motion carried.

Item #10: River Lakes Day Run

Council reviewed the 5K run application and map. The route is the same as previous years and Council is in favor of it.

Item #11: Vacation carry-over

Back in late 2017 it was brought to the council that Kevin's vacation rate was not changed in 2015 and the city owed him 3 weeks of vacation time. The council decided at that time, Kevin would have until December 31, 2018 to use it. Kevin did the best he could but still have 30 hours left in 2019. It was asked if the time could be extended.

Motion made by Councilor Paczkowski to have until June 30th, 2019 to use extra 30 hours or it would be gone, seconded by Councilor Mathiasen. Motion carried

Item #12: Pickleball

Rocori Area Community Foundation would like to sponsor a fundraiser for the Pickleball courts. RACF is only able to write checks to non-profit or 501c3 organizations. So before they plan the fundraiser, it was asked if the funds could be given to the city to pay for construction costs.

Motion made by Councilor Evens to honor the funds raised from RACF for the Pickleball courts, seconded Councilor Paczkowski. Motion carried

(Reconvene Council Meeting)

Item #13: Other Matters of Concern and Related Matters

- a. Loss Control Training April 23- city hall closed
- b. Fire 55, May 18
- c. Next Council meeting May 1, 2019 at 6:30 pm

Item #10: Adjournment

Mayor Hemmesch asked for any additional items.

Hearing none Mayor Hemmesch declared the meeting adjourned at 7:46 p.m.

Respectfully Submitted,

Tesa Tomaschett
City Administrator/Clerk-Treasurer