

City of Richmond
City Council Workshop Meeting
45 Hall Ave SW

March 20, 2025 at 6:30 p.m.

COUNCIL WORKSHOP MINUTES

Item #1: Call to Order / Pledge of Allegiance

(Roll Call) Patrick–Tim–Chuck–Jim–Pat

Mayor Hemmesch called the meeting to order at 6:30 pm. at Richmond City Hall.

Members noted as being present: Mayor Jim Hemmesch, Councilor Pat Evens, Councilor Patrick Bartz, Councilor Chuck Merten, Councilor Tim Paczkowski

Also present: Jen Rausch, Deputy Clerk; Kevin Mooney, Parks/Arena Director; Gordy Dingmann, Public Works Director

Stacy Kalthoff, City Administrator Absent

Item #2: Open Public Forum (Those interested in addressing Council whom did not previously request to be on the agenda may address Council for up to 3 minutes. If action is requested, it will be considered at a later Council Meeting.)

-None Present-

Item #3: Approval of Agenda with any additions/deletion

Motion made by Councilor Evens to approve the agenda with the additions of 485 1st St NE and discussion about the trail, seconded by Councilor Paczkowski. Motion passed.

Item #4: ABDO Quarter 1 presentation

Annette was present on zoom to present the quarter 4 report with council. Annette went through all the different funds from the city and how they did throughout quarter 4. There was a lot of fluctuation in the general fund due to different projects that happened in the city. The city has the checking account, the money market and a handful of CDs where money is sitting. Once the audit is done there will be a better idea of where the amount is at.

Item #5: Ron Mumm – Liability Insurance update

Ron Mumm presented the council with numbers of what insurance is costing the city. Ron wanted to know if the city would like to increase the deductible to \$2500 or even \$5000 which would be a big savings for the city or keep it at \$1000. Mayor Hemmesch asked Ron Mumm about having a dock out at Nature Park and what the liability would be. Ron stated there would be no concern with that. There would be a premium to have it placed out there but no liability with it as there would be if the city were to put a swim raft out.

Item #6: Department Reports

Parks/Arena Director, Kevin Mooney presented the council with a monthly report on what has been happening in the arena the last month and what will be coming up in the parks with spring coming. Now that the ice is out of the arena they are preparing for dry floor events. Kevin had someone come in and look at the floor in the lobby to give him some suggestions as to different options he can do with that floor. The floor is over 20 years old and it isn't the best floor for skates. Some dry floor events are; the

Rocori Expo on April 12th, the rabbit show on April 26th, the Spring Fling Craft Sale on May 3rd and the Circus on May 7th. Parks and trails are starting to get busy. The nets at the pickle ball court will be installed the beginning of April. The trail pavilion is closed as there was a power outage there during the last cold snap and the boiler system went out. With this happening the water froze. It was found 2 days after it happened. This will be a claim to insurance. Music in the Park committee met and contacted the bands so all the dates are now set for Music in the Park for the summer. The Rocori Trail Board and the Koronis Trail Board in Paynesville are going to start working together to get the 7 miles of trail completed between Roscoe and Paynesville. Doing so, they will need to get a bill pushed through the state which will take time.

a. Arena/Parks

i Resolution 119-25: Approval of 2025 Music and Arts in the Park Schedule

Motion made by Councilor Merten to approve Resolution 119-25, the approval of 2025 Music and Arts in the Park Schedule, seconded by Councilor Bartz. Motion passed.

Item #7: Xcel Energy Sub Station Update

Mayor Hemmesch gave an update of the what Xcel Energy has been doing with their substation project. Xcel has been going around to landowners with proposals on where they will be placing poles and some landowners and business owners are not too happy about it. Although the owners know this project has to happen and will happen either way, they still aren't very happy.

Item #8: Discussion regarding property next to well along Highway 23 (350 4th St SW)

There is a property on Highway 23 next to Caseys station that is for sale in which the City has received a few phone calls on regarding setbacks. The city does have a well on this property which the city would like to keep protecting and in order to do so they city would have to purchase this property. There is some funding available to the city for the purchase of this property but this will take some time to get. In order to start this process, the city should get the property surveyed.

Motion made by Councilor Merten for the approval of getting 350 4th St SW surveyed, seconded by Councilor Evens. Motion passed.

Item #9: Other Matters

Kevin Mooney spoke about the Trail already so this topic does not need to be discussed in other matters.

Last week a resident from 485 1st St NE came into the city hall stating she had a sewer leak in her basement. She had Gilk Services go there and try to get through the pipe and could only get so far. They assumed the pipe was collapsed. This week, Wednesday the city had a company come in and put a camera down the pipe to find out its frozen the whole way down the block. She has lived in this house 17 years and has never had an issue until the street project this year. The street was also lowered a little bit and the catch basin was put in right next to her line. These two things could be a big factor in this problem. Mayor Hemmesch wanted to know from the council what they should do as a city for her. This resident will have quite a few bills from this. The council advises speaking to the engineer and ask what the liability is for this first and then send to insurance depending on what SEH says. The resident can bring her bills to the city hall.

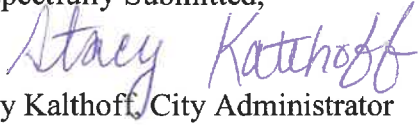
Tim will be able to help at the Rocori Area Expo.

Item #10: Next Meeting: April 2, 2025 at 6:30

Item #11: Adjournment

Mayor Hemmesch asked for any additional items. Hearing none, Mayor Hemmesch declared the meeting adjourned at 7:56pm.

Respectfully Submitted,

A handwritten signature in purple ink that reads "Stacy Kalthoff". The signature is written in a cursive, flowing style.

Stacy Kalthoff, City Administrator