

Meeting Minutes of the Richmond Economic Development Authority March 15, 2022

Item #1: Call to Order/Pledge of Allegiance

EDA President Monnens called the meeting of the Richmond EDA to order at 6:30 p.m.

EDA Commissioner noted as being present: Terry Meemken, Dale Maus, and Kate Lemke

EDA Commissioner noted as being absent: Mike Mathiasen

Also present were: Stacy Kalthoff, Deputy Clerk; Tyna Meemken, C & C; and Pat Evens, City Council

Item #2: Approval of Agenda/Additions

EDA President Monnens asked if there were any additions or corrections to the agenda.

No Additions or corrections to the agenda at this time

Motion made by Meemken to approve the Agenda, seconded by Lemke. Motion passed.

Item #3: Approval of Meeting Minutes February 15, 2022

Motion made by Lemke to approve the minutes of February 15, 2022, seconded by Maus. Motion passed.

Item #4: Financial Report- February, 2022

No questions noted at this time.

Item #5: Ryan Development Consulting Items

- a. Adoption of new by-laws – EDA discussed the fee changes that were made to the by-laws.

Motion made by Maus to approve the new by-laws, seconded by Lemke. Motion passed.

- b. 2022 work plan-
EDA prioritized and discussed sections within each of the goals in order of importance from 1 being the most important to 5 being the least important. Then, assigned entities to each goal, for example, EDA, C & C, RLD, City, Branding Committee and other.

Motion made by Lemke to approve the 2022 work plan with changes as noted in the packet, seconded by Meemken. Motion passed.

c. Annual meeting

- Update on participation with C&C and RLD – C& C and RLD would like to be co hosts for the annual meeting.
- EDA budget/contribution – EDA discussed \$750.00 for the budget.
- Date – EDA discussed the best option to hold the Annual Meeting.

There are concerns with having it during the summer as people are busy so EDA would like to keep it in the Spring to be able to include RLD.

Motion made by Maus to approve the Annual Meeting take place on May 6th, 2022, seconded by Lemke. Motion passed.

Item #6: Other Matters of Concern and Related Matters

Question from audience regarding the EDA enhancement program, who helped with the sales of business on Main Street, bike route and ADA compliance with businesses on Main Street.

Item #7: Next Meeting Date: April 19, 2022, 6:30 p.m.

Item #8: Adjournment

EDA President Monnens asked if there were any additional issues to be discussed. Hearing no further comments, she declared the meeting adjourned at 8:32 p.m.

Respectfully submitted,

Stacy Kalthoff
Deputy Clerk