

# Meeting Minutes of the Richmond Planning Commission

## Thursday, February 25, 2021

### **Item #1: Call to Order:**

Chairman Gertken called the meeting to order at 6:30 p.m.

Commissioners Present: Ken Gertken, Chuck Merten, Chad Vogt, Jim Hemmesch and Jon Person,

Also present were: Tesa Tomaschett, City Administrator; Charles and Michelle Dingmann; Virtual: Doug Boser and Jim Schleper with Inventure Real Estate, LLC.

### **Item #2: Approval of Agenda**

Chairman Gertken asked for a motion to approve agenda.

*Motion made by Person to approve agenda, seconded by Merten. Motion passed.*

### **Item #3: Approval of Minutes of August 27, 2020**

Chairman Gertken asked for a motion to approve minutes,

*Motion made by Person to approve Minutes of August 27, 2020 seconded by Vogt. Motion passed.*

### **Item #4: Public Hearing – Side Setback Variance Request: 510 Main St. East**

- a. Open Public Hearing: Chairman Gertken Opened Public Hearing at 6:32 p.m. He asked for any public comments:
  - i. Finding of Facts written City Planner Smith-Strack were reviewed. Gertken asked the commission if they had any questions or comments.
- b. Close Public Hearing: Chairman Gertken asked for any additional comments (3x's), hearing none Gertken Closed the Public Hearing at 6:37 p.m.

*Motion made by Hemmesch to close public hearing, seconded by Merten. Motion passed*

*Motion made by Hemmesch to recommend Council approval for side setback variance for 510 Main St. East, seconded by Vogt. Motion passed.*

### **Item #5: Business Development concept plan**

Doug and Jim presented a concept plan to the commission for the potential business park. The layout purposes 12 lot to be zoned between Business/Commercial and Industrial/Manufacturing. Planning commission were excited to see the plan and would like to see this project move forward.

### **Item #6: Building permit update**

Year-end 2020: A total of 74 permits have been issued through December.

### **Item #7: Other Matters and Related Items**

*Motioned made by Hemmesch to appoint Ken Gertken as Chairman for 2021, seconded by Person. Motion passed*

**Item #8: Date of Next Meeting:** March 25, 2021

### **Item #9: Adjournment**

Chairman Gertken asked if there were any more items to be discussed. Hearing none, Chairman Gertken declared the meeting adjourned at 7:08 p.m.

Respectfully Submitted,

Tesa Tomaschett  
City Administrator